

**State Library Board  
Fact Sheet for Agenda Item Requiring Board Action  
May 22, 2017**

**Subject**

Approval of the Advisory Council for Library Planning and Development (ACLPD) deliverIT CT Task Force Proposal and Implementation Plan for Statewide Delivery Service.

**Background**

Since February 2016, the Advisory Council on Library Planning and Development have, through a series of Task Forces, worked to address problems that developed with the statewide delivery service (deliverIT CT).

At the State Library Board's regularly scheduled meeting on March 27, 2017, the ACLPD deliverIT CT Task Force Co-Chairs presented recommendations for the sustainability of the statewide delivery service. At that meeting the Task Force was asked to bring an implementation plan back to the State Library Board at its May meeting.

**Recommendation**

As part of its implementation plan (Attachment A) the ACLPD deliverIT CT Task Force recommends that:

- The State Library set a goal, within available resources, to provide statewide delivery service of up to 5 days a week and picking up no more than 3 bins per stop to all Connecticut libraries participating in deliverIT CT.
- Libraries that desire service beyond the capacity of the State Library service would have the option to contract for an independent delivery service.
- Libraries that opt to participate in an independent delivery service shall receive direct state service for Inter Library Loans (ILLs) and borrowIT CT returns to and from libraries that are not served by an independent delivery service.
- The State Library Board suspend the guidelines for deliverIT CT made effective July 1<sup>st</sup>, 2016. The suspension of these guidelines is to coincide with the statewide delivery service that will commence on or before July 17<sup>th</sup>, 2017.

**Action Requested**

Moved: That the State Library Board approves the recommendation of the ACLPD deliverIT CT Task Force that:

- The State Library set a goal, within available resources, to provide statewide delivery service of up to 5 days a week and picking up no more than 3 bins per stop to all Connecticut libraries participating in deliverIT CT.
- Libraries that desire service beyond the capacity of the State Library service would have the option to contract for an independent delivery service.

- Libraries that opt to participate in an independent delivery service shall receive direct state service for Inter Library Loans (ILLs) and borrowIT CT returns to and from libraries that are not served by an independent delivery service.
- The State Library Board suspend the guidelines for deliverIT CT made effective July 1<sup>st</sup>, 2016. The suspension of these guidelines is to coincide with the statewide delivery service that will commence on or before July 17, 2017.

and further, that the State Library Board approves the implementation of the State Library Delivery Service plan (Attachment A) as recommended by the ACLPD deliverIT CT Task Force and that the State Library Board.