

Report to the State Library Board

March 27, 2017

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State Librarian

This report is prepared bi-monthly in conjunction with the regular meetings of the Connecticut State Library Board. The report, which will be included in the minutes of the March 27, 2017 meeting of the Board, covers the period of January 24, 2017, through March 24, 2017.

Highlights

World War One Centennial

The Connecticut World War One Centennial Committee is planning an event at the State Library on April 6 to commemorate the centennial of America's entry into World War One. The program is planned for 11 am in Memorial Hall. Governor Dannel P. Malloy; Dept. of Veteran's Affairs Commissioner Sean Connolly; Dept. of Education Commissioner Dianna Wentzell; George King, a member of the National Commission; and State Historian Walter Woodward will be speaking. There will also be numerous displays.

Braille Book Donations Overseas

The Library for the Blind and Physically Handicapped (LBPH) began shipping surplus braille books to the Malaysian Association for the Blind in Kuala Lumpur, Malaysia. As of mid-March, LBPH has shipped about 520 boxes of braille books. None have been returned. LPBH recruited a volunteer to help with this.

Office of the State Librarian

Legislative Activity

I presented the following testimony (all of which is included in the members' packets):

February 21, before the Appropriations Committee on the Governor's proposed budget. I was accompanied by Dawn La Valle and Mark Smith who assisted in the development of the testimony.

March 13, before the Government Administration and Elections Committee on Raised Bill 7188, "An Act Concerning the Preservation of Historical Records and Access to Restricted Records in the State Archives" and HB 7051, "An Act Implementing the Governor's Budget Recommendations for General Government." I was accompanied by Lizette Pelletier and Allan Ramsey who assisted in the development of the testimony on RB 7188.

March 16, before the General Bonding Committee on Governor's Bill 788 "An Act Authorizing And Adjusting Bonds Of The State For Capital Improvements, Transportation And Other Purposes." I was accompanied by Tom Newman who responded to questions raised by the Committee.

Open Educational Resource (OER)

I have been participating in discussions on OER held by the Commission for Education Technology (CET) and the Council of Connecticut Academic Library Directors. OER has the potential to provide low/no cost resources, including open textbooks for students in K-12 and college, as well as adults involved in lifelong learning activities. On March 6, the CET endorsed Connecticut joining the national GoOpen initiative. Under this initiative, started by the U.S. Department of Education, district and state leaders are working alongside innovators from education technology companies and nonprofit organizations to share effective strategies and ideas, create new tools, and provide professional learning opportunities that help educators find, adapt, create, and share resources.

World War One Centennial

(see Highlights section)

Division of Library Development (DLD)

America Saves/Military Saves Week Financial Literacy Expo

As part of DLD's Financial Literacy Initiative, for the 5th year we are part of the Connecticut Saves Coalition, a partner in the America Saves campaign, and are committed to helping Connecticut's citizens take immediate financial action to Build Wealth, Not Debt. America Saves is a national campaign to persuade, encourage, and motivate Americans to take financial action in building wealth through saving money and reducing debt.

The Connecticut Saves Week Campaign, coordinated by UConn Extension, works in partnership with the Connecticut State Library and these organizations: Connecticut Department of Banking; Connecticut Department of Labor; Hartford Job Corps Academy; Human Resources Agency of New Britain, Inc. (HRA); Office of the State Treasurer; People's United Bank; American Eagle Credit Union; Liberty Bank; Community Renewal Team; Torrington Savings Bank; Connecticut Association for Human Services; The Village for Families and Children; and others. Gail Hurley represented DLD at Hartford Public Library, Feb. 25, for the Dollars & Sense fair with UConn Extension and Village for Families and Children staff, as part of the start of CT Saves Week.

DLD is continuing its MoneySmartWeek (April 22nd-29th) activities, hosting a MoneySmartWeek meet up; connecting libraries with agencies and organizations that provide financial literacy programming and highlighting the State Library's databases; digital and print resources to help libraries mount successful programs throughout the year. Governor Malloy issued a Proclamation highlighting the work of the Connecticut Saves Week Campaign and our partners.

Access to Justice

As a member of the Access to Justice (ATJ) Commission and the ATJ Working Group on Public Libraries, DLD Director Dawn La Valle worked with members to draft a "Recommended Initiatives and Prioritization Plan" to present to the ATJ Commission at its next meeting. The plan recommends:

- Marketing and Outreach to Public Libraries

- Launch a Public Service Announcement (PSA) campaign with the public libraries and the Judicial Branch
- Justice Clinics in Public Libraries
- Training for Public Librarians (Legal Reference Interview; Basic Legal Research, etc.)

This critical partnership empowers libraries with the training, tools and resources to effectively connect self-represented parties with legal services and resources. Dawn La Valle and the other ATJ Working Group chairs, Attorney Jeff Dowd and Krista Hess, will be presenting a Connecticut Library Association Annual Conference panel on the activities and future priorities of the Workgroup.

EXCITE Transformation for Libraries Pilot Project

Dawn La Valle, Maria Bernier and Gail Hurley coordinated and assisted Jeannine Esposito, of Innovation Builders, in the 2-day finale of the pilot. Library Teams pitched their transformation projects to a panel of 7 judges from both library and innovation, entrepreneurial backgrounds. Teams were awarded seed grants as well as Digital Innovation Designer and Innovation Collaborator digital badges. Data and feedback from the pilot were developed into a 2 page Institute of Museum and Library Services (IMLS) Community Laura Bush 21st Century Librarian Community Anchors grant, to expand the project across CT and the Northeastern states.

Construction Grants

The Berlin-Peck Memorial Library (Berlin) and the Seymour Public Library both received grant funding approval from the State Bond Commission in February. Berlin-Peck will be installing a new elevator and remodeling a nearby entrance. Seymour will be replacing windows and doors to improve energy conservation as well as doing some code compliance work to remove asbestos tiles and update an entrance to the building.

Public Libraries Annual Report, State Aid, Statistics

The Public Library Survey (PLS) required by the Institute of Museum and Library Services (IMLS) has been successfully completed using data submitted by Connecticut public libraries in the fall. IMLS will make this FY2016 data on national public libraries available for download probably in 2018. The State Library Administrative Agency (SLAA) survey also required by IMLS, will be completed in March using data provided by the various units of the State Library. The data from this survey will be used by IMLS to report on national State Library activity.

borrowIT CT

The borrowIT CT reporting year ended with February. Libraries will be reporting the number of non-resident loans for the March 2016 to February 2017 time period. Reimbursement payments should go out in April, with total funding available this year at \$781,820. This is the lowest funding level since 2006.

DLD Professional Activities and Outreach:

- Dawn La Valle conducted a new director liaison/outreach meeting at the Trumbull Library.
- Tom Newman participated in a webinar provided by IMLS and Chief Officers of State Library Agencies (COSLA) for State Data Coordinators to update them on the Measures that Matter project. This project will examine, evaluate, and map the landscape of public

library data collection in the United States in order to recommend a more coordinated approach to the collection of public library data nationally.

- Dawn La Valle participated in Veterans and Public Libraries panel session planning meeting, focusing on cultural competencies for the American Library Association Veterans panel session.
- Dawn La Valle attended the National Network of Libraries of Medicine Regional Advisory Committee meeting at University of Massachusetts Medical School.
- Dawn La Valle oversaw second Partners in Community training for librarians at the Middletown Library Service Center (MLSC).
- Linda Williams is coordinating a program on Design Thinking, with YALSA's (Young Adult Library Services Association), a division of ALA, Continuing Education Coordinator and author of several books on Young Adult Library Services, Linda Braun, is scheduled for April 18 at the Middletown Library Service Center. The program is collaboratively funded with the Connecticut Library Association (CLA). Target audience is teen and children's librarians.
- Linda Williams is coordinating Harold and the Purple Crayon book donation packing and delivery to libraries across the state.
- Dawn La Valle met with CT United Way representatives to talk about libraries and the services and programs they provide communities.
- Dawn La Valle facilitated Aspen Action Guide modules for the Mystic & Noank Library staff development day as part of their strategic planning process.
- Linda Williams created a booklist on parenting issues regarding technology to assist libraries with parenting collection development and created a booklist on Civil Rights and World War II historical fiction for grade four for a school.
- Gail Hurley continued to work with Bibliomation and Equinox staff, libraries, and vendors on configuring their various systems for findIT CT.
- Eric Hansen continued his work on the SimplyE project discussing creation of eGO Amazon Web Service (AWS) environment with Day1 Solutions and participated in conference calls for SimplyE-C Tech Group, eGO and New York Public Library (NYPL) updates, and SimplyE-Library Simplified monthly or biweekly.
- Maria Bernier drafted a Limited English Proficiency policy as recommended by IMLS after site visit.
- Eric Hansen presented researchIT CT & eGO training/awareness session to Waterbury public schools staff in-service day at Naugatuck Valley Community College.
- Maria Bernier continued support for Fiber Consortium and ISP project as needed so libraries submit appropriate forms on schedule and administered round 3 of grants-in-aid for fiber connections.
- Steve Cauffman coordinated conference calls with staff from Bibliomation to discuss the development of findIT CT. The findIT CT catalog continues to grow and it now contains the holdings of 230 libraries
- Steve Cauffman resumed scheduling in person CE classes. 2 new classes are coming in March: "Answering Health Questions at the Reference Desk," and "Who Needs Patent Info at Your Library? They're Not Just for Engineers!" We are also repeating "Working with Patrons with Mental Health Conditions" at West Haven Public Library.

Access Services

Launch of New Integrated Library System

Access Services staff remain focused on the changeover to the new interface for the online catalog and electronic databases. The Primo discovery system was designed for an academic setting and has presented interesting challenges for the State Library. Access Services staff got a look at Primo (patron view) and Alma (staff catalog view) in January. They had many questions and suggestions. The cooperation between reference staff and technical departments (Diane Pizzo, Carol Trinchitella and Stephen Slovasky) has been very productive. Several modifications have been made that should make Primo easier to understand for our patron groups. Example: Most of our catalog users will view the catalog through a "Guest" view. Primo's guest view would have indicated that "item circulates" when it would not. That phrase was changed to "Held by Connecticut State Library". We hope that a patron would then ask about the item.

Website Notification Service

We started using pop-up web alerts to notify patrons of closings and other situations such as the Hartford St. Patrick's Day parade which can cause parking problems and traffic delays for patrons. Both Robert Kinney and Jackie Bagwell worked on this procedure.

Smart Access Manager (SAM)

SAM is used to manage the Public Access Computers. The new SAM 10 system is being deployed to work with the new copying/printing machines that were rolled out earlier this year. Signs will go up once the new price schedule is set by the Fiscal office. Carolyn Picciano (H&G), Mel Smith (H&G), Mark Smith (Fiscal) and Nancy Liefmort (GIRS) met to work out details for the new SAM and copying/printing systems. One of those details was what to do with information gathered when a patron gets an Archives pass. After consulting with Lizette Pelletier it was decided to file the information in a secure file cabinet. Mark Smith arranged for a more secure file cabinet to be moved into the secured archives area.

U.S. Supreme Court Insight project

Nancy Liefmort, Kris Aberly & Carol Trinchitella have recommended to Ken that the State Library participate in this project which is being undertaken by ProQuest. As part of the project CSL would provide the briefs from the paid Certiorari Denied cases for the Supreme Court terms from 2011 forward. A spot check has been done for the 2012-2015 time period and CSL has the vast majority of briefs ProQuest is looking for. In exchange for participating, ProQuest would fund a summer intern or a temporary employee to cover the efforts required on the Supreme Court project. CSL would receive free perpetual archive to the upcoming product covering the Certiorari Denied cases for Court Terms 1975 through 2017; free perpetual archive to the recently released Supreme Court Insight product which covers all cases that were granted certiorari for Supreme Court Terms 1975 through 2016, and free perpetual archive to all prospective Certiorari Denied case content provided by CSL beyond 2017.

DOT Library

The library at the Department of Transportation has been closed since Dec. 31, 2016. Access Services staff are making arrangements to visit their library to assist them in understanding what they still need. The former librarian has agreed to meet Access Service staff.

Access Services Professional Activities and Outreach

- Kevin Johnson presented William Webb at the Central Baptist Church, Hartford; the Connecticut Landmarks in New London with 120 students from Bennie Dover Jackson Middle School attending; at the Cheshire Correctional Center; at the Hartford Correctional Center; at the Wendell L. Cross Elementary School in Waterbury; and at the Madison Middle School. He presented Jordan Freeman to staff members at the Bridgeport office of the Department of Children and Families
- Mel Smith presented "Genealogical Resources at the Connecticut State Library" to the Abigail Phelps Chapter of DAR at the West Hartford Public Library.
- History & Genealogy (H&G) staff assisted patrons who were participating in "History Unfolded", a newspaper crowd sourcing project designed by the Holocaust Memorial Museum.
- Carolyn Picciano, with additional H&G staff, gave a tour to guests from the Franklin Academy of East Haddam.
- H&G staff gave a tour to Mansfield Senior Center and assisted them with research.
- Debra Pond and Nancy Liefert gave a tour and presented a Legislative History introduction for UCONN law students. Their internship assignments are with DEEP, PURA and Eversource.
- Nancy Liefert, Lizette Pelletier, and Allen Ramsey spoke with Carrie Vibert regarding the Legislative Program Review and Investigation Committee's files. The Committee has been eliminated and this was a visit to survey documents and materials that will be transferred to the State Library.
- Jenny Groome is participating in Federal Depository Library Program (FDLP) Coordinator Certificate Program workshops. This is done through a series of webinars.

Collection Services Group

State Library Digital Collections

Clean up of links missing or broken in Alma/Primo, the new library catalog, is underway. Yasemin Agis is learning to add links to the catalog for our scanned books and state publications. These same skills will allow us to add links to the catalog for newly scanned books.

Efforts continue to scan more library materials, including hearings of the legislature for 2008, additional years of the State Register and Manual, city directories and other staff and patron requests. Public access continues to be through our Digital Collections on the [CONTENTdm site](#).

Meanwhile, master digital files are being ingested into the Connecticut Digital Archive (CTDA) for preservation. Procedures were recently established to allow us to ingest annual reports and other serial publications in a way that lets us have one link from the catalog that leads to all issues of the report. Each report and publication is ingested one at a time. This is part of a long-

term project to transform the catalog information into the required metadata and to prepare the files for ingestion.

Connecticut Digital Newspaper Project (CDNP)

Nine more years of the (New Haven) *Morning Journal and Courier*, predecessor to the *Daily Morning Journal and Courier*, are now online in Chronicling America. Patrons now have free access to 7,031 issues from [1880-1889 and 1895-1908](#). We are now scanning our next newspaper: the *Waterbury Democrat* (1887-1908).

Project Coordinator Christine Gauvreau wrote an article about the topics waiting to be discovered in the *Morning Journal and Courier* and the *Waterbury Democrat*. "Her article, "Gilded Age Themes Illustrated in Newly Digitized Newspapers" appeared in [The Connector](#) v.19, no.1 (Feb. 2017) p. 11-13. A press release on Jan. 31, 2017, announced that the *Morning Journal and Courier* is online. Another press release on Feb. 27, highlighted one theme in that newspaper, coverage of the fight for African-American civil rights in Connecticut in 1894-1904 as seen in the activities of the State Summer League.

Christine Gauvreau and Jane Cullinane, Project Co-Director, submitted blogs to the State Library blog roll including: "Marking International Women's Day, 2017" about proposed legislation to stop newsgirls from selling newspapers in the streets in 1917 and "And, Yes, the Cherry Tree" about what school children of 1913 knew about the myth of George Washington and the cherry tree.

Our press releases and blogs are available on the [CDNP website](#), the State Library [News](#) page and are shared on the State Library [Facebook](#) page.

Preservation Activities

Maritza Pagan has prepared and sent our last shipment of volumes to the bindery for this fiscal year. We have just completed the bid process and awarded a new state [contract](#) for bindery services which is open to all state agencies and political subdivisions. Glenn Sherman taught himself, with the help of the online training, to work with the Alma catalog software. He has been creating item records for volumes returned from the Bindery.

Launch of New Integrated Library System

January through March, Collection Management started to process library materials using our new catalog, Alma. CSL Project Lead, Stephen Slovasky, along with Carol Trinchitella and Diane Pizzo continued to setup and evaluate new workflows for technical services.

Collection Services Professional Activities and Outreach

- Yasemin Agis attended "Geo4LibCamp", held at Stanford University
- Christine Gauvreau presented "The War at Home: World War I Era Stories from Connecticut Newspapers", at the Groton Public Library. The talk focused on stories from the home front to be discovered in the *Norwich Bulletin* and the *Bridgeport Evening*

Farmer, newspapers we scanned for *Chronicling America* from 2013-2015 (Feb. 5, 2017).

Office of the Public Records Administrator (OPRA)

Records Retention Schedules

LeAnn Power and Kathy Makover met with staff from the Elections Division of the Secretary of the State's office, to begin revising Retention Schedule M6 on March 8. This schedule sets the elector and election records retention requirements for municipalities.

After completing reviews and revisions, the Office of the Public Records Administrator issued the following records retention schedule:

- 16-09-1R (Revision), Department of Economic and Community Development, Entire Agency schedule.

Enterprise Content Management Implementation Project

The State Library and the Department of Administrative Services, Bureau of Enterprise Systems & Technology (DAS/BEST) are continuing to collaborate on a project to enhance the Enterprise Content Management (ECM) environment to manage the State of Connecticut's information assets. The ECM system will allow State agencies to more effectively and efficiently store and manage electronic records to ensure compliance and support Agency requirements.

LeAnn Power, Lizette Pelletier, Allen Ramsey and consultant Bob Williams participated in recurring weekly meetings and conference calls with DAS/BEST to monitor and implement the ECM Service Development project. The IBM Atlas application has been installed and testing has begun in the Staging environment. The Development environment work is scheduled over the next couple of months with Production scheduled for May 2017.

Historic Documents Preservation Program

For the FY2018 grant year, grant awards have been set in the amounts of \$4,000, \$5,000 and \$7,500 for small, medium and large towns respectively, for projects supporting the preservation and management of local government records. The award levels and guidelines were announced to Municipal CEOs and Town Clerks in early February and are posted on the State Library website. Grant contracts are continuing to be processed for FY2017.

Training, Outreach & Site Inspections

LeAnn conducted an agency records retention training session at the Department of Economic and Community Development.

State Records Center

The State Records Center provides off-site inactive records storage for state agencies free of charge. During this reporting period, Doug Yaeger and Mike Soltesz accessioned 1,249 cubic feet of agency records; deaccessioned 1,713 cubic feet of agency records; processed 832 reference requests; and processed 275 re-files and inter-files.

State Archives

Probate Record Accessions

RG 004:093, New Haven Probate Court record books, 1750-1959, 17 cubic feet.

Other Accessions

RG 006, Secretary of the State, Management and Support Services Division Small and Minority Business Services Unit Showcase Program records, circa 2000-2010, 2 cubic feet.
The records include scrapbooks and photographs.

RG 044, Office of Health Care Access final decisions, 1984-2002, 16 cubic feet.

RG 062:010, Town of Bethlehem property record cards, 1969-2003, 8 cubic feet.

RG 062:014, Town of Branford administrative records, 1959-1964, 1 cubic foot.
The records consist of annual reports of domestic corporations, organization and first annual reports, and records of personal property (machinery).

RG 062:015, City of Bridgeport Health Department tuberculosis records of constituents, 1950-2006, 27 cubic feet.

RG 062:139, Town of Suffield tax records, 1849-1969, 135.25 cubic feet.
The records include tax lists, 1849-1952; grand lists, 1919-1969; revaluation lists, 1919-1930; assistance tax rate books, 1927-1946; State Register and Manual, 1895-1909; Assessor's ledgers and lists, circa 1907; assessment list, 1924; personal property reports, 1954; attachments, undated; and tax list for the Town of Enfield, 1934.

RG 062:148, Town of Wallingford Assessor's field cards, 1991, 47 cubic feet.

RG 073, Dept. of Veterans Affairs, Office of Advocacy and Assistance, 1942-2016, 26 cubic feet

The records consist of DD-214, Military Discharge, 1950-2016; Connecticut Wartime Service Medal Application and Discharge, 1942-2016; and Connecticut Flag on License Application and Discharge, 1950-2016.

RG 188, Dept. of Consumer Protection, Drug Control Division, Pharmacy Commission renewal ledgers, exams, and meeting minutes, 1912-2003, 10 cubic feet.

RG 188, Dept. of Consumer Protection, Liquor Control Division, Liquor Commission meeting minutes, 1972-1984, 3 cubic feet.

RG 188, Dept. of Consumer Protection, Occupational/Professional Licensing Division board meeting minutes, 1933-2015, 23 cubic feet.

RG 188, Dept. of Consumer Protection, Real Estate Division certified real estate appraiser license files, 1992-2016, 35 cubic feet.

Archives Professional Activities and Outreach

- State Archivist, Lizette Pelletier had a conference call with Linda Podolak, Director, Bridgeport Hospital School of Nursing, regarding the school's closure and the transfer of records to the University of Bridgeport School of Nursing and the preservation of historical artifacts and documents.
- State Archives staff gave tours of the Van Block facility for attendees of a half-day workshop "Introduction to Digitization", presented by Archives Consultant Kathleen Foulke. This was the final of 6 workshops funded by a federal grant to the State Library, on behalf of the State Historical Records Advisory Board.
- Lizette, Allen, and Christine Pittsley continued their work on the Connecticut Radio Information System's [CRIS] National Historical Publications and Records Commission (NHPRC) grant to make historic records more accessible to individuals with visual impairments and learning disabilities. A formal reception introducing the public to the *Voices of WWI* project and resources was held in the Museum on March 20.
- Ken, Lizette and Allen met with members of the Government Administration and Elections Committee and its staff, on January 26, to discuss proposed legislation to open up access to restricted archival records in the custody of the State Archives after 75 years.
- Lizette, Allen and Damon Munz met with Tom Maskell and other Department of Correction [DOC] staff regarding what steps might need to be taken by both agencies regarding compliance with the CT Department of Emergency Services and Public Protection [DESPP] COLLECT/Criminal Justice Information Services (CJIS) Security Policy standards for access to FBI records. Archives staff met then with Ken to discuss the issues raised by DOC staff surrounding access to FBI records located in DESPP, DOC, and other case files in the state archives collections. Lizette, Allen, Damon and LeAnn participated in a conference call on February 24, with the DESPP Division of State Police auditor Versie Jones and Darryl Hayes, regarding the steps necessary to bring the State Archives and the State Records Center staff and facilities into compliance with CJIS standards for access to FBI records prior to the upcoming FBI audit this summer.
- Lizette attended a Northeast Document Conservation Center [NEDCC] Advisory Board Meeting on February 3, as the State Library's representative. In addition, she transported a volume of 1639 early land records on behalf of the city of Hartford that had been sent for a conservation assessment.
- Allen co-chaired the Council of State Archivists [CoSA] State Electronic Records Initiative [SERI] Tools and Resources Subcommittee meetings on February 7 and March 7. He also attended CoSA SERI Steering Committee meetings and CoSA Education and Training Committee meetings.
- Lizette attended a Connecticut Valley Hospital Museum Advisory Committee meeting concerning the development of an exhibit to commemorate the 150th anniversary of the Connecticut Valley Hospital and document a century and a half of mental health care in the state.
- Lizette attended a meeting of the William A. O'Neill Archives Advisory Board at Central Connecticut State University. Former DAS Commissioner Don DeFronzo was introduced as the new holder of the Governor William A. O'Neill Endowed Chair in Public Policy and Practical Politics.
- Lizette chaired a meeting of the State Historical Records Advisory Board [SHRAB] on March 20. Allen attended as a member of the board.

- Lizette attended the New England Archivist Spring Conference in Hyannis, MA, on March 24, where she participated in a New England Archivists SHRAB Summit of State Historical Records Coordinators and board members, to discuss board projects and areas of cooperation.

Library for the Blind and Physically Handicapped (LBPH)

Connecticut Volunteer Services for the Blind and Handicapped (CVSBH)

Three more audio books are in the process of being verified by the National Library Service (NLS) for uploading to their online audio and braille book collection for nation-wide distribution.

The LBPH Friends group met on February 14.

Digital Book (DB) Recall Program

National Library Service (NLS) resolved the contract issues and we shipped out 84 boxes of digital books (3,696 books). These books are reused by NLS for new titles.

Braille book donations overseas

(see Highlights section)

MARC Records Backlog

Have found a volunteer with an MLS degree who is willing to help tackle the backlog of MARC Record downloads and enter them into the title database.

PIMMS database conversion

The LBPH software vendor, ASRD, Inc., is still completing the transition to the new NLS integrated database (PIMMS) for the other five libraries using the LBPH CUL software. Delays have been encountered due to issues with programming and the playback machine loan program. The software vendor has also been injured in a car accident which impaired her ability to travel until April. Accordingly, the projected date for the Connecticut LBPH conversion is now mid to late April. The impact on daily operations is minimal with only some manual patron data input needed. It does add to the amount of LBPH playback machine transactions backlog that'll need to be entered into the database once online. No machine transactions have been entered into the NLS database since last September at NLS's direction since we're not up and running in PIMMS.

Museum of Connecticut History

Museum Education Programs

- Outreach programs continue, with upcoming school visits to Waterford, Thompson, Glastonbury, Rocky Hill, Pawcatuck and Hartford Schools and adult programs in Glastonbury.
- Educational Curator Patrick Smith is teaching an 8 week class about Connecticut and World War I titled "Send the Word, the Yanks are Coming". It's in partnership with the Lutz Museum in Manchester and a large home school cooperative. 17 students ages 9-12 are in the class which meets once a week. Students are reading the young adult book *War Horse* as part of the class and using objects, images and documents from the Museum and Library.