

STATE OF CONNECTICUT, RECORD OF PROCEEDINGS
STATE LIBRARY BOARD
September 26, 2011

INDEX

Members present: Bob Harris, Mollie Keller, Daphne Deeds, Eileen DeMayo,
Allen Hoffman, John Barry, Linda Anderson, Judge William
Lavery, Joy Hostage

Members absent: Scott Hughes, Judge Francis Hennessy, Jack Hasegawa

Others present: Kendall Wiggin, Jane Beaudoin, Sharon Brettschneider, Mark
Smith, Nancy Peluso (State Library), Carl Nawrocki, (FOCL),
Betty Anne Reiter (CLA), Betsy McIlvaine (ACLB), Pat
Holloway (West Hartford Public Library)

MINUTES

It was MOVED (B. Harris) seconded (D. Deeds) THAT THE MINUTES OF THE
July 25, 2011, BOARD MEETING BE APPROVED AS PRESENTED. PASSED
with two abstentions (Joy Hostage & Judge Lavery).

PUBLIC COMMENT

There was none.

STATE LIBRARIAN'S REPORT

Ken Wiggin reviewed and answered some questions on his written report. He
explained the financial report which was included in the Board's packet. Ken
stated that the Governor's reductions are technically holdbacks. Ken, Mark
Smith, Mollie Keller and Bob Harris met with Office of Policy and Management
(OPM) Secretary Ben Barnes and two of his staff regarding the State Library's
budget. It was agreed that the State Library could ask for a reallocation of funds
based on savings from elsewhere in the State Library's budget to offset the
holdback in the Legal/Library Materials budget. Judge Lavery stated that Judicial
is cutting back by eliminating libraries in some courthouses and suggested that
Ken create a committee between Judicial, the State Library and the General
Assembly. Judge Lavery offered to write a letter to the Chief Justice about this
matter.

Ken reported that the State Library's Fiscal and Human Resources office
functions are being taken over by the Department of Administrative Services'
SmART (Small Agency Resource Team) unit.

Ken informed the Board that Sharon Brettschneider's position has been
continued to her planned retirement in February of 2012. Ken has also requested
permission to restore Building Consultant Mary Louise Jensen's position but
there has been no response.

Judge Lavery requested a list of legal publications that are being cut due to
budget constraints. Ken agreed that he will send them. Joy Hostage asked
about moving the USS Connecticut. Ken replied that he continues to be
contacted by Judge Zarella regarding relocating the model.

Ken answered questions on other matters addressed in his State Librarian's

MINUTES

**PUBLIC
COMMENT**

**STATE
LIBRARIAN'S
REPORT**

report.

OTHER REPORTS

Connecticut Library Association (CLA): CLA President Betty Ann Reiter reported that CLA is in the process of hiring an editor for their newsletter. Arrangements have been made for the 2012 CLA Annual Conference. It will be taking place on May 7-8, 2012 at the Mystic Marriott Hotel and Spa in Groton, CT. CLA is soliciting program ideas for the conference until the end of October. All State Library Board members were invited to attend.

OTHER REPORTS
CLA

Advisory Council for Library Planning and Development (ACLPD): Sharon Brettschneider reported that at their last meeting ACLPD addressed two items. Nominations for new members were discussed and this matter will come before the State Library Board for action later in this meeting. ACLPD also formed an e-books Task Force with representatives from ACLPD, Academic Libraries, Small, Medium and Large public libraries, Library Network, Connecticut Library Consortium, iCONN Board/database Committee and the State Library. The Task Force will look into the impact that e-books will have on libraries in regards to the increasing difficulty for resource sharing should everything becomes electronic. The first meeting of the Task Force is scheduled to happen soon.

ACLPD

Connecticut Library Consortium (CLC): No report at this time.

CLC

Association of Connecticut Library Boards (ACLB): Betsy McIlvaine, President of ACLB reported that the 2012 Trustee Leadership Conference: *Preparing for Your Future* will be held on November 11, 2011, at Rensselaer in Hartford. ACLB is grateful to the budget process that is allowing support to libraries.

ACLB

Friends (FOCL): Carl Nawrocki reported that the Friends' Annual Conference will be held on Saturday, November 5, beginning at 9:30 a.m. at Central Connecticut State University. An informative agenda has been prepared with matters such as different types of insurance a Friends group might need and how to decide if it is needed. There will also be a presentation on different fundraising ideas. Friends have also started planning for their 2012 Boot Camp program which will be held at the University of Hartford on April 21. The Boot Camp program is especially designed to give newly elected Friends presidents, trustees, and other leadership positions, some new ideas and advice.

Friends

OLD BUSINESS

OLD BUSINESS

Budget Update: Ken addressed this matter earlier in this meeting.

Budget Update

Legislative Update: Ken stated that Public Act 11-242 contained an amendment to the Freedom of Information statute creating several new categories of protected communication that could impede access to a variety of records in the State Archives. The provision was contained in a larger bill and enacted on the last day of the 2011 regular Session and caught interested parties off guard. Ken stated that he is working with the Attorney General's office and the history community to see how this will affect historical records and to find out what can be done to change it.

Legislative Update

NEW BUSINESS

Approval of Appointments to the Advisory Council for Library Planning and Development (ACLPD): Sharon Brettschneider explained that the statutes provide for the annual appointments to ACLPD by the State Library Board. The fact sheet for these appointments lists the nominees who will serve their first term beginning October 1, 2011 and end on September 20, 2013. It was MOVED (W. Lavery) seconded (J. Hostage) THAT THE STATE LIBRARY BOARD APPROVES THE APPOINTMENT OF THE FOLLOWING INDIVIDUALS TO THE ADVISORY COUNCIL FOR LIBRARY PLANNING AND DEVELOPMENT FOR A TERM BEGINNING OCTOBER 1, 2011 AND ENDING SEPTEMBER 30, 2013: POLLY FITZ (USER REGION 5), GAIL RYAN (SCHOOL LIBRARY MEDIA CENTERS), JULIAN AIKEN (CONNECTICUT LIBRARY ASSOCIATION). PASSED unanimously.

Approval of State Public Library Construction Grant Extension for the West Hartford Public Library's Bishops Corner Branch: It was immediately MOVED (W. Lavery) seconded (A. Hoffman) THAT THE STATE LIBRARY BOARD APPROVES THE WEST HARTFORD PUBLIC LIBRARY BISHOP CORNER BRANCH'S GRANT EXTENSION. Sharon Brettschneider introduced Pat Holloway, Director of the West Hartford Public Library. Ms. Holloway stated that the library is making final adjustments in order to stay within their budget and is requesting this extension in case any difficulties arise. The Motion was PASSED unanimously.

Approval of All Staff Day 2011: Ken Wiggin reported that for the past several years the State Library has held a staff development day for all State Library employees. This day serves as an opportunity for employees from all facilities to meet in one place. The State Librarian addresses the staff and they also are given the opportunity to learn new developmental skills from different presenters. This year the plan is to discuss the organizational and operational change brought on by the move to SmART. Staff will have the opportunity to meet new Human Resources and Fiscal staff. The Library is closed on Mondays and permission is requested to close other facilities for that day as well allowing those employees to attend. The Connecticut Heritage Foundation has funded All Staff Day in the past and has indicated a willingness to do so again this year. It was MOVED (W. Lavery) seconded (J. Hostage) THAT THE STATE LIBRARY BOARD APPROVES THAT THE STATE LIBRARIAN CLOSE ALL STATE LIBRARY FACILITIES ON A MONDAY THIS FALL FOR THE ANNUAL ALL STAFF DAY. PASSED unanimously

Approval of Deaccessioning of Atlases and Maps from the State Library's Cartographic Collection: Ken Wiggin referred to the fact sheet on deaccessioning some of the State Library's Cartographic Collection, some of which was acquired through the estate of William B. Goodwin back in 1950. Ken has asked the Attorney General's Office to review the Goodwin will and they advised that the sale of the non-Connecticut material in the Goodwin collection could be sold. Judge Lavery asked if we know the value of the collections in question. Ken stated that value of the collection is estimated up to a million dollars. Ken explained that a noted map dealer, Paul Cohen is working with the State Library to assess the Library's atlas and map holdings. The State Library does not have the resources to properly conserve all of its collections and priority

NEW BUSINESS

Appointments to ACLPD

Motion

Approval of Grant Extension

Motion

All Staff Day

Motion

Deaccessioning of some of the Cartographic Collection

is given to Connecticut materials. Additional funds for conservation and digitization of the Goodwin Connecticut maps and other Connecticut historical material is needed. Judge Lavery stated that he would prefer to keep the collection rather than sell it. Ken stated that one avenue for the sale of this collection is through a dealer and the other through an auction. There was discussion on auctions and the audience the news of the sale will reach. Also the amount of auction fees the sale will incur was discussed. Daphne stated that auctioneers fees can be negotiable. John Barry objects to deaccessioning the collection and doesn't feel the State Library is going in the right direction. He asked what the money from this sale would be used for. Ken reiterated that the action before the Board is the establishment of a fund for preservation and digitization of Connecticut maps and other materials. Judge Lavery stressed the importance of the money not going into the General Fund. Judge Lavery suggested that the matter wait until the next Board meeting giving Ken the time to gather and provide more definitive information on the value of the collection in question. Daphne Deeds added that it is important that funds from the deaccession be used for the collections and not allowed to go into the State's operating budget. Ken will get more information on this matter. It was MOVED (W. Lavery) seconded (B. Harris) THAT THIS MATTER BE TABLED UNTIL THE NOVEMBER 28, 2011 MEETING. PASSED unanimously.

Motion

Election of Officers: Mollie Keller gave Kendall Wiggin the temporary role of Chairman of the State Library Board for the Election of Officers. Kendall Wiggin asked Joy Hostage for a report of the Nominations Committee. Joy Hostage reported that a letter was sent to the Board members seeking nominations for the positions of Chair and Vice Chair of the State Library Board. The current Chair and Vice Chair had expressed their interest in continuing for another term. John Barry then added his name as a candidate for Chair. There being no further nominations, It was MOVED (W. Lavery) seconded (J. Hostage) THAT THE NOMINATIONS BE CLOSED. PASSED unanimously. There were no other nominations challenging Bob Harris as Vice Chair and he was elected Vice Chair by acclamation. A ballot vote was requested for the election of Chair. The votes were tallied giving John Barry the position of Chair. The Board expressed their gratitude to Mollie who has given many diligent and very involved years serving as Chair.

Election of Officers

OTHER BUSINESS

OTHER BUSINESS

There was none.

At 2:15 p.m., it was MOVED (W. Lavery), seconded (B. Harris) TO ADJOURN. PASSED unanimously. The next meeting is scheduled for Monday, November 28, 2011, at 1:15 p.m. at the Van Block Facility.

Motion

Respectfully submitted,

Kendall F. Wiggin, Secretary

Jane Beaudoin, Recorder

