

STATE OF CONNECTICUT, RECORD OF PROCEEDINGS
STATE LIBRARY BOARD
January 27, 2014

INDEX

Members present: John N. Barry, Bob Harris, Judge Robert Beach, Allen Hoffman, Joy Hostage, Mollie Keller

Members absent: Linda Anderson, Judge Michael Sheldon, Eileen DeMayo, Ellen Cohn, Ernie DiMattia, Jay Johnston

Others present: Kendall Wiggin, Jane Beaudoin, Mark Smith, Bill Sullivan, Steve Cauffman, Eric Hansen, Gail Hurley, Nancy Peluso, Diane Pizzo, Carol Trinchitella, LeAnn Power, Chris Gauvreau (State Library), Betsy McIlvaine (ACLB), Paul McIlvaine (FOCL)

The meeting was called to order by Chairman John N. Barry at 1:20 p.m.

MINUTES

It was MOVED (B. Harris) seconded (J. Hostage) with one correction where it says that Joy congratulated John for his being re-elected to the Southbury Town Council it should say "Southington" Town Council, THAT THE MINUTES OF THE NOVEMBER 25, 2013, BOARD MEETING BE APPROVED AS CORRECTED. PASSED unanimously.

BOARD COMMENTS/ANNOUNCEMENTS

Joy Hostage was happy to see that the State Library's January Third Thursday presentation was advertised in the newspaper. Ken stated that he hopes to increase attendance once the new position of Outreach Services Librarian is filled. The recruitments are currently in the process.

Bob Harris distributed a copy of an *Estimate of Expenses* for the state that dates back to 1885 which he recently discovered when working on the history of Connecticut budget process. It was very interesting to see the salary for the State Librarian (\$1,800) and the State Librarian's Assistant (\$228) at that time. The document also included the purchase of books (\$1,000) and the cost of incidentals for the Library, including binding (\$400).

PUBLIC COMMENT

None

STATE LIBRARIAN'S REPORT

Ken informed the Board that the Attorney's Conference room has been newly renovated. Should the State Library Board decide to move its meetings back there, it will require plenty of notice as the room books up very quickly. Ken also stated that food and drink are no longer allowed in there.

Ken received a call from the Executive Director of Administrative Services for the Judicial Branch regarding the exhibit of art deco appliances which is on display in the foyer of the State Library/Supreme Court building. Ken was asked to remove it as it was not in keeping with the look they are seeking for the building. Ken took the opportunity to discuss the condition of the History & Genealogy unit, especially the carpet. He stated that the unit is very busy and brings many people into the building on a daily basis. Ken was told that it will be looked into.

MINUTES

**BOARD COMMENT/
ANNOUNCEMENTS**

PUBLIC COMMENT

**STATE
LIBRARIAN'S
REPORT**

Ken invited the State Library Board to a reception in honor of the publication of *Raymond E. Baldwin: Senator to Judge, 1949-1950*. The book was written by The Honorable Henry S. Cohn and Adam Tarr, Esq. This event is being hosted by the Connecticut Supreme Court Historical Society, the Quinnipiac Law Review, the Connecticut Judicial Branch, and the Connecticut State Library. It will be held in the State Library's Memorial Hall on January 30 from 4:00 p.m. - 5:30 p.m.

OTHER REPORTS

Connecticut Library Association (CLA): No report at this time.

Advisory Council for Library Planning and Development (ACLPD): No report at this time.

Connecticut Digital Library Advisory Board (CDLAB): Bill Sullivan, Administrator of iCONN, reported that the iConn collection of over 2,300 downloadable audiobooks was recently expanded to include 132 ebooks (85 classic and 47 current titles). This is not nearly enough to satisfy the demand but it is all the budget can currently accommodate. Leveraging our 3-year contract with EBSCO, we are working with Central Connecticut State University and EBSCO to make CCSU's digital collections accessible through iCONN.org. Gail Hurley will be giving a presentation at CLA on newspaper digitization efforts in the state.

To support K-12 teachers and students as they adjust to the Common Core State Standards that Connecticut has adopted, CDLAB is working closely with our advisory board's Database Committee and our primary vendor's product management team to ensure that iCONN.org's resources are closely aligned to these standards. Based on usage statistics for the first six months of FY 2014, we expect that total usage of iCONN in FY 2014 will exceed that of FY 2013. It costs the state approx. \$2 million/year to operate the iCONN program. According to our latest calculations, if iCONN did not exist and libraries had to acquire individually the same resources that they now use through iCONN, the aggregate annual cost would exceed \$33 million/year. These savings help libraries make their own budgets stretch further. As part of our emergency planning efforts, we are now running in parallel to iCONN.org an emergency access site that allows users to access iCONN resources when iCONN.org is unavailable. Fortunately, iCONN.org has historically been very reliable.

Connecticut Library Consortium (CLC): No report at this time.

Association of Connecticut Library Boards (ACLB): Betsy McIlvaine, President of ACLB reported that ACLB and the Friends (FOCL) have been working together quite a bit lately. Both ACLB and FOCL were invited to present at the recent New Director's Brunch which is put on every year by the Division of Library Development. This was a great opportunity for ACLB and FOCL to showcase the many services they provide and how they can help public libraries.

FOCL: Paul McIlvaine, President of FOCL, reported that FOCL will be holding their 4th Annual Boot Camp on April 26, at the University of Hartford's Gray Conference Center. This is an opportunity to bring all FOCL groups together. One of the presentations at this Boot Camp will be *Treasurers 101 - How to*

OTHER REPORTS

CLA

ACLPD

CDLAB

CLC

ACLB

FOCL

Keep Books on File. Also, in order to stay cognizant, there will be a review on ADA.

OLD BUSINESS

Budget Update: Ken stated there has been no indication that the Governor's midterm budget adjustments will include changes to the State Library's budget.

Legislative Update: Ken met with staff from the Office of Policy and Management and the Governor's Government Affairs office about the State Library's legislative proposals. Approval was given to proceed with the proposal concerning essential records. It was recommended that the proposal to establish a new filing fee to support e-government be held for consideration as part of the budget process because of its potential budgetary impact. The proposal to address the loss of revenue from the exclusion of the Historic Documents fee from the recording and Nominee of Mortgage Filings was not approved. They would also not support moving forward with legislation to limit restrictions on accessing governmental records in the Archives to 75 years and medical records in the Archives to 50 years after the death of the patient until concerns raised by the Department of Mental Health and Addiction Services can be resolved.

NEW BUSINESS

Approval of Revised Bylaws: John suggested that the approval of the proposed revisions to the Bylaws be tabled until the March meeting when more Board members are present. Judge Beach asked if, meanwhile, the Board members in attendance had any questions. Judge Beach stated that the revisions included the moving of language to different areas so that it flows better. Also, a lot of Freedom of Information (FOI) language was removed although it is important for the Bylaws to recognize that the State Library Board is governed by FOI.

There was a short question and answer period. A few of the questions were regarding the order of business and also the matter or meeting quorums. The questions were deferred to the March meeting. It was MOVED (B. Harris) that THE STATE LIBRARY BOARD BYLAWS REVISIONS BE TABLED UNTIL THE MARCH 24th MEETING.

Approval of Appointments to the Connecticut Digital Library Advisory Board (CDLAB): According to the information on the fact sheet (SLB DOC 14-2) regarding this matter, It was immediately MOVED (M. Keller) seconded (B. Harris) THAT THE STATE LIBRARY BOARD APPROVES THE APPOINTMENT OF ELIZABETH JOSEPH IN THE CATEGORY OF PUBLIC LIBRARIAN FOR A FIRST TERM OF DECEMBER 4, 2013 TO DECEMBER 3, 2015 AND THE SECOND TERMS OF SYLVIA BOYD, GALADRIEL CHILTON, DEBBIE HERMAN, SARAH LUDWIG AND ROGER KEMP FROM JANUARY 1, 2014 TO DECEMBER 31, 2015, IN THE CATEGORIES OF PUBLIC LIBRARIAN, ACADEMIC LIBRARIAN, ACADEMIC LIBRARIAN, OTHER PROFESSIONAL LIBRARIAN, AND BUSINESS COMMUNITY OR LIBRARY USER, RESPECTIVELY, ON THE CONNECTICUT DIGITAL LIBRARY ADVISORY BOARD. PASSED unanimously.

ADJOURNMENT

At 2:10 p.m., it was MOVED (J. Hostage) TO ADJOURN. PASSED unanimously. The next meeting is scheduled for Monday, March 24, 2014, at

OLD BUSINESS

Budget Update

Legislative Update

NEW BUSINESS

Bylaws

Motion

CDLAB
Nominations

Motion

Motion

1:15 p.m. in the State Library's Reading Room.

Immediately following the meeting, Nancy Nicolescu of the Office of State Ethics, presented to the State Library Board, a refresher on ethics and also an overview on the Statement of Financial Interests.

Respectfully submitted,

Kendall F. Wiggin, Secretary

Jane Beaudoin, Recorder