

STATE OF CONNECTICUT, RECORD OF PROCEEDINGS
STATE LIBRARY BOARD
January 23, 2017

INDEX

Members present: John N. Barry, Bob Harris, Judge Michael Sheldon, Alison Clemens, Allen Hoffman, Matt Poland, Dianna Wentzell, Mary Etter

Members absent: Jay Johnston

Others present: Kendall Wiggin, Jane Beaudoin, Mark Smith, Robert Kinney, Kris Abery, LeAnn Power, Lizette Pelletier, (State Library), Melissa Canham-Clyne (Long Term DeliverIT Task Force), Jeanette Francini (Short Term DeliverIT Task Force), Chris Hemingway (Short Term DeliverIT Task Force), Barbara Cangiano (Long Term DeliverIT Task Force), Glenn Grube (Avon Free Public Library), Lisa Karim (Simsbury Public Library), Carl DeMilia (Bibliomation), Astoria Ridley (State of CT Law Library), Libby Post (State Library), Susan Phillips (Hall Memorial Library, Ellington), Richard Conroy (Essex Library), Marian Amodeo (Hamden Library), Karen Jensen (CT Library Association), Sandy Ruoff (Guilford Free Library), Kate Byroade (Cragin Memorial Library, Colchester)

MINUTES

It was MOVED (M. Poland) seconded (B. Harris) THAT THE MINUTES OF THE November 28, 2016, BOARD MEETING BE APPROVED AS PRESENTED. PASSED unanimously.

MINUTES
Motion

BOARD COMMENTS / ANNOUNCEMENTS

John Barry welcomed Mary Etter to the State Library Board. Mary was recently appointed to the board by the House Minority Leader. Mary served on the board many years ago. John thanked her for serving on the board again and said he is confident that she will bring a good perspective. Mary replied that she is happy to have been appointed and is looking forward to serving again.

**BOARD
COMMENTS/
ANNOUNCEMENTS**

PUBLIC COMMENT

John stated that approval of a revision to the Internet Safety and Computer Use Policy is on the meeting agenda under New Business. This matter allows the public an opportunity to comment on the policy. The policy was distributed to the library community with time for its review, prior to this meeting. John invited the public to voice concerns or comments about the revision to the policy. There were none.

**PUBLIC
COMMENT**

STATE LIBRARIAN'S REPORT

Ken stated that public libraries will be receiving copies of the book *Harold and the Purple Crayon*. These books are being made possible through the generosity of an anonymous donor through the Hartford Foundation for Public Giving. Eighteen thousand (18,000) copies of this book were printed with a special dedication to the children of Connecticut. The goal of the State Library and the

**STATE
LIBRARIAN'S
REPORT**

donor, is to get copies of this book into the hands of children, especially those who are not likely to have many books in their homes. Ken circulated a copy of the book among the board members.

Ken invited questions to his written report. There were none.

OTHER REPORTS

Connecticut Library Association (CLA): No report at this time.

Advisory Council for Library Planning and Development (ACLPD): No report at this time.

Connecticut Library Consortium (CLC): No report at this time.

Association of Connecticut Library Boards (ACLB): Ken reported that ACLB has sent out their mailing for membership renewals and have included letters to all libraries not currently members of ACLB. ACLB will be adding legislators and/or legislative aides to the ACLB Newsletter mailing list

Friends of Connecticut Libraries (FOCL): No report at this time.

OLD BUSINESS

Budget Update: Ken stated that the State Library has still not received a federal budget allotment. The Institute of Museum and Library Services (IMLS) is operating under a Continuing Resolution (CR) until April. Ken is of the understanding that the State Library should get a partial allocation of its federal funds soon. The state budget is scheduled to be released February 8th.

Ken reviewed his *Current FY17 Budget Compared to Pre-recession FY2009 Budget* document that he prepared and distributed to the board. The document details each line item of the State Library's budget and it's total appropriation.

Legislative Update: Ken distributed his Legislative Update document that he prepared for the board. The document speaks to legislation of interest to the State Library. Copies of each proposed bill were provided. After some questions and answers, Ken stated that he will continue to update the board on the progress of these bills.

deliverIT CT Task Force Update: Melissa Canham-Clyne, Chair of the deliverIT CT Long Term Task Force stated that the consultant's report validates the independent research of the task forces. The reality of the economic state is understood and the task forces are working to come to a fair and equitable solution. They are looking to state and library colleagues to work together. It is clear that the State Library and libraries around Connecticut are committed to providing the best service possible to library patrons. The next meeting of the task force is scheduled for February 18, and will be held at the Middletown Library Service Center (MLSC). The hope is to have recommendations to

OTHER REPORTS

CLA

ACLPD

CLC

ACLB

FOCL

OLD BUSINESS
Budget Update

Legislative Update

deliverIT CT
Update

present to the State Library Board in the near future. Matt Poland congratulated Melissa Canham-Clyne, Chair of the Long Term deliverIT Task Force and Jeanette Francini, Chair of the Short Term deliverIT Task Force, for the remarkable work they are doing in removing the emotional parts of discussions among the libraries on this matter. The focus is being directed to solution.

John Barry asked if the report of the task forces will be ready for the March State Library Board meeting. Melissa responded that they will make every effort to do that. John stated that, without rushing the work of the task forces, it would be great if they could make it a goal to have their recommendations ready to present at the March State Library Board meeting.

Judge Sheldon stated that streaming and digitizing is coming along with the development of a cost sharing approach. Because of this, an equitable balance to share the cost of moving materials should be considered. It's important to keep in mind that 10 years down the road, what is worked out now for cost sharing may not be the same as far as what is needed now.

Ken stated that there are still some heavy volume libraries that are not being kept up with. One deliverIT driver will be out on medical leave soon. Meanwhile, efforts are being made to fill the role of that driver.

Sandy Ruoff stated that she is feeling hopeful and heartened by this meeting and agreed that it would be helpful, if possible, if the task forces were able to present their recommendations at the March State Library Board meeting. She asked if the State Library Board is considering changing the five-hold temporary policy. John replied that it is still too early and not yet being considered.

John appreciates the volunteer work being done by the task forces. Some type of conclusion is needed to this matter. Everyone was thanked for their questions and comments.

NEW BUSINESS

Fiber to the Library Grants-in-Aid: Ken pointed out that the grants are based on the individual cost to bring fiber to a library. This is the reason for the variation in costs. It was MOVED (M. Sheldon) seconded (M. Poland) THAT THE STATE LIBRARY BOARD APPROVE A THIRD ROUND OF GRANTS AS RECOMMENDED BY THE DIVISION OF LIBRARY DEVELOPMENT.

- \$18,000 to the Clark Memorial Library, Bethany
- \$11,810 to the Cragin Memorial Library, Colchester
- \$13,095 to the CT State Library Van Block facility, Hartford
- \$65,360 to the Mansfield Public Library
- \$14,960 to the Howard Whittemore Memorial Library, Naugatuck
- \$11,730 to the CT State Library, Library for the Blind and Physically Handicapped, Rocky Hill
- \$14,720 to the Scotland Public Library
- \$22,100 to the Wolcott Public Library

NEW BUSINESS

Fiber to the Library
Grants-in-Aid

Motion

PASSED unanimously.

Internet Safety and Computer Use Policy: Ken stated that implementation work will be done to put the policy into practice. Judge Sheldon replied that the record keeping piece of implementing this policy could be a problem when someone is trying to get information that is filtered. He stated that it's important to check if the federal law requires a record of who is searching for the information. Ken pointed out that there is no federal requirement tracking Internet use by any identifiable minor or adult user. In fact the Act is quite specific on this. Ken also pointed out that Internet use is covered by Connecticut's public library confidentiality law. Judge Sheldon asked that the minutes to this meeting reflect his concern on committing to a process of having the State Library list who is using the internet to access information that turns up blocked. He agrees to the revision if we are not approving a policy that mandates we keep records of individual users in order to turn the information over to someone else. It was MOVED (M. Etter) seconded (B. Harris) THAT THE STATE LIBRARY BOARD APPROVE THE PROPOSED INTERNET SAFETY AND COMPUTER USE POLICY (Attachment A). PASSED unanimously

Internet Safety
and Computer use
Policy

At 1:50 p.m., it was MOVED (A. Hoffman) TO ADJOURN. The next meeting is scheduled for 1:00 p.m. on Monday, March 27, 2017, in the State Library's Reading Room.

Respectfully submitted,

Motion

Kendall F. Wiggin, Secretary

Jane Beaudoin, Recorder