

STATE OF CONNECTICUT, RECORD OF PROCEEDINGS
STATE LIBRARY BOARD
SPECIAL MEETING
June 20, 2016

Members present: John N. Barry, Bob Harris, Allen Hoffman, Jay Johnston, Matt Poland, Ellen Cohn, Alison Clemens

Members absent: Justice Peter Zarella, Judge Michael Sheldon

Others present: Dawn La Valle, Mark Smith, Jane Beaudoin, Lizette Pelletier, LeAnn Power, Robert Kinney, Bonnie Gallagher, Diane Pizzo, Carol Trinchitella, Debra Pond (State Library), Leslie McDonough (Mansfield Public Library), Janet Nocek (Portland Public Library), Nancy Wood (Richmond/Marlborough Public Library), Barbara Bailey (Welles-Turner Library, Glastonbury), Jane Fisher (Wallingford Public Library), Mary Hogan (Cora J. Belden Library, Rocky Hill), Susan Smayda (Southington Library), Glenn Grube (Avon Free Public Library), Karen Jensen (Blackstone Library, Branford), Carl DeMilia, deliverIT CT, Astoria Ridley, deliverIT CT

MINUTES

It was MOVED (J. Johnston) seconded (A. Hoffman) THAT THE MINUTES OF THE MAY 16, 2016, BOARD MEETING BE APPROVED AS PRESENTED. PASSED unanimously.

MINUTES

PUBLIC COMMENT

Leslie McDonough, Director of the Mansfield Public Library, stated that she has read the deliverIT CT Task Force report and realizes that producing this is a thankless job. She feels that the State Library should reach out to public libraries to work this problem out. She urged the State Library Board, and everyone else, to move a solution forward.

PUBLIC COMMENT

Janet Nocek, Director of the Portland Public Library, informed the Board that she is a member of the deliverIT Task Force and doesn't feel that guidelines that are being referred to were voted on by the Task Force.

OLD BUSINESS

Budget Update: Ken reported that the State Library's budget was reduced by \$318,886. Ken's priority was to maintain personnel. The Office of Policy and Management has agreed to tentatively allow Ken to move the reduction in personal services to the book budget and keep using capital equipment funds to counterbalance this reduction. Ken stated that the State Library is operating with 30% less in its budget than it had in 2008 and that, unfortunately, more cuts are expected by 2018.

OLD BUSINESS
Budget Update

John credited the State Library staff for continuing to provide a high level of service under these difficult financial times. He stated that a \$300,000 cut in the agency's budget is substantial, and credited Ken for successfully avoiding layoffs.

deliverIT CT Action Plan: Ken reminded everyone that deliverIT CT is a voluntary program. It is not statutorily mandated. There has been considerable discussion and planning done on this matter. He understands that the recommended guidelines will not be popular. He also stated that these recommendations will be revisited at the September State Library Board meeting.

The recommendations are (a) Libraries using deliverIT CT shall limit patron placed holds on materials not owned by their library to 5 simultaneous holds. (b) New materials (acquired within previous 6 months) will not be delivered by deliverIT CT. (c) Libraries using deliverIT CT shall presort materials according to the Division of Library Development (DLD) guidelines.

The Division of Library Development (DLD), together with the DeliverIT CT Sustainability Task Force, will have focus groups around the state allowing the library community to weigh in on these policies and guidelines. DLD, within the available resources, will seek advice from disinterested parties on additional steps that can be taken to sustain the delivery service and improve the efficiency of the deliverIT CT operations.

Ken added that all libraries must follow these guidelines or they won't work. Matt Poland stated that it is very important to emphasize that all libraries must comply with the guidelines. It is not optional. Ken replied that if the State Library Board approves the guidelines then they must be adhered to. Any library not following the guidelines will not receive deliverIT CT service. John stated that the Board is very aware, and not happy with this situation. Unfortunately there is no choice. Ken added that he is not opposed to an outside consultant assistance but its fiscal impact will definitely need to be looked at. Ellen Cohn asked if this service touches every geographical area and do public libraries pay for this service? Ken replied that libraries do not pay for this service, and yes every library gets service. Dawn La Valle added that some libraries with branches have all their deliveries dropped off at one location and then they deliver amongst themselves. It was MOVED (Bob Harris) seconded (Matt Poland) THAT THE STATE LIBRARY BOARD ASSERTS THAT THE PURPOSE OF DeliverIT CT IS TO PROVIDE ALL CONNECTICUT RESIDENTS EQUAL ACCESS TO LIBRARY RESOURCES BY TRANSPORTING borrowIT CT MATERIALS BACK TO THEIR HOME LIBRARIES, AND TRANSPORTING INTERLIBRARY LOANS BETWEEN LIBRARIES; AND

THAT THE STATE LIBRARY BOARD AGREES WITH THE TASK FORCE THAT "INTERLIBRARY LOAN IS THE PROCESS BY WHICH A LIBRARY REQUESTS MATERIAL FROM, OR SUPPLIES MATERIAL TO, ANOTHER LIBRARY" AND "THE PURPOSE OF INTERLIBRARY LOAN, AS DEFINED BY THE INTERLIBRARY LOAN CODE FOR THE UNITED STATES, IS TO OBTAIN, UPON REQUEST OF A LIBRARY USER, MATERIAL NOT AVAILABLE IN THE USER'S LOCAL LIBRARY;" AND

THAT THE STATE LIBRARY BOARD APPROVES THE STATE LIBRARIAN'S POLICY AND GUIDELINE RECOMMENDATIONS FOR deliverIT CT; AND

deliverIT CT

Motion

THAT THE STATE LIBRARIAN REPORT BACK TO THE STATE LIBRARY BOARD, AT ITS SEPTEMBER 26, 2016 MEETING, ON THE PROGRESS OF deliverIT CT AND ANY FURTHER RECOMMENDATIONS. PASSED unanimously.

NEW BUSINESS

Resolution for Susan Cormier: Ken stated that Susan Cormier is retiring from the State Library after 29 years. She has done an extraordinary job as the State Library's Children's Consultant and also the Director of the Willimantic Library Service Center. She has been a valuable employee and tremendous asset to the State Library. She will be missed very much. Unfortunately the State Library will not be able to fill her position so the State Library and Division of Library Development will be without a children's advocacy position. On behalf of the Board, John extended his appreciation to Susan and wished her a happy and healthy retirement. It was immediately MOVED (B. Harris) seconded (M. Poland), THAT ON THIS 20TH DAY OF JUNE, 2016, THE CONNECTICUT STATE LIBRARY BOARD HEREBY UNANIMOUSLY AND ENTHUSIASTICALLY ACKNOWLEDGES SUSAN CORMIER'S 29 YEARS OF DEDICATED SERVICE TO THE CONNECTICUT STATE LIBRARY, EXPRESSES ITS APPRECIATION FOR HER LOYALTY AND LONGEVITY, AND EXTENDS ITS SINCERE WISH FOR MANY FULFILLING, PLEASURABLE, AND HEALTHY RETIREMENT YEARS. PASSED unanimously. Ken Wiggin and Dawn La Valle also expressed their thanks and good wishes to Susan.

John reminded the Board that their next meeting scheduled for September 26th, will be the annual meeting and elections for the Chair and Vice-Chair will take place. Jay Johnston has agreed to Chair the Nominations Committee of which Allen Hoffman has also agreed to be a member. John encouraged any Board member wanting to be on this committee to let Jane know.

ADJOURNMENT:

At 1:35 p.m., it was MOVED (M. Poland) TO ADJOURN. The next meeting is scheduled for Monday, September 26, 2016, at 1pm. The location of the meeting is not yet determined.

Respectfully submitted,

Kendall F. Wiggin, Secretary

Jane Beaudoin, Recorder

NEW BUSINESS
Resolution for
Susan Cormier

Motion