

STATE OF CONNECTICUT, RECORD OF PROCEEDINGS
STATE LIBRARY BOARD
June 8, 2015

INDEX

Members present: John N. Barry, Bob Harris, Judge Peter Zarella, Allen Hoffman, Ellen Cohn, Jay Johnston

Members absent: Judge Michael Sheldon, Matt Poland

Others present: Kendall Wiggin, Jane Beaudoin, Mark Smith, Carol Trinchitella, LeAnn Power, Lizette Pelletier, Sara Cheeseman, Allen Ramsey, Robert Kinney, Bill Sullivan (State Library), Betsy McIlvaine (ACLB), Lynn Barker Steinmayer (CLC)

The meeting was called to order by Chairman John N. Barry at 1:15 p.m.

MINUTES

It was MOVED (B. Harris) seconded (A. Hoffman) THAT THE MINUTES OF THE MARCH 23, 2015, BOARD MEETING BE APPROVED AS PRESENTED. PASSED unanimously.

BOARD COMMENTS/ANNOUNCEMENTS

Ken stated that the Governor has appointed Matthew Poland to the State Library Board. Unfortunately he was not able to attend today's meeting. Mr. Poland is the Executive Director of the Hartford Public Library.

PUBLIC COMMENT

None.

STATE LIBRARIAN'S REPORT

Ken updated the Board on reQuest. Because of reduced funding in the Connecticut Digital Library budget line, reQuest, the Statewide Library Catalog of Connecticut will be shut down on June 30, 2015. It would have been preferable to have the current system in place while the replacement system is being developed, but because all of the contract renewal options with Auto-Graphics were exhausted, this was not possible. Ken stated that the decision to do this was a hard one. Auto-Graphics has been providing this service for 25 years. It was decided that the Library would go with FulFILLment, an open source solution. FulFILLment is a real-time virtual union catalog built on the Evergreen library software. Bibliomation, a non-profit organization that provides automation and technology needs to public libraries and schools throughout Connecticut has extensive experience operating Evergreen. The State Library will become a member of Bibliomation and in partnership with Bibliomation, the State Library's Division of Library Development will implement a new open source union catalog and interlibrary loan system with a timeline to have a static catalog in place by September 8.

Ken introduced Mark Smith, Fiscal Administrator for the State Library, who presented on the costs involved with operating the State Library facilities. The State Library is responsible for 5 other facilities, three of which it owns. Those three facilities, two in Rocky Hill and one in Middletown, require upgrades in order to continue functioning. The State Library is one of many state agencies participating in a cost reduction offer where, as a state agency, it has 5 years to pay for improvement of the electrical fixtures. The total cost of the project is reduced by the incentive. This is an excellent way to get these upgrades

MINUTES

BOARD COMMENT/ANNOUNCEMENTS

PUBLIC COMMENT

STATE LIBRARIAN'S REPORT

completed at no immediate cost. The work will begin in June and should be completed over the summer. The total cost of the lighting project is reduced by the incentive.

Bob Harris had to leave at this point in the meeting but stated that he would like to be recorded as voting in the affirmative on the agenda's action items.

The office of the State Archivist and the Office of the Public Records Administrator, presented to the Board on Management and Preservation of Electronic Government Records. Topics covered included challenges and issues in managing electronic records, the State Electronic Records Initiative & the Digital Preservation Capability Assessment, Digital Scanning Policy, Enterprise Content Management (ECM) project, as well as the CT Digital Archive. A questions and answers session followed the presentation.

OTHER REPORTS

Connecticut Library Association (CLA): Ken reported that the new President of CLA is Beth Crowley. The CLA Annual Conference held at the end of April was very well attended and very successful. There was much positive feedback.

Advisory Council for Library Planning and Development (ACLPD): Ken reported that the Connecticut Public Library Standards Task Force hopes to have their recommendations for public library standards to him for review very soon. From there it will go before the State Library Board for approval.

Connecticut Digital Library Advisory Board (CDLAB): Bill Sullivan reported that the transition of the Statewide Catalog to Bibliomation will be done in phases. A big challenge throughout this process will be accommodating the gap of time the public libraries will have without a statewide Interlibrary Loan (ILL) system. As part of the transition efforts, Steve Cauffman will set up 5 in-person ILL transition meetings at different locations throughout the state and also will configure an ILL LibGuide to assist libraries during the transition.

Connecticut Library Consortium (CLC): Lynn Barker Steinmayer, of the CLC Executive Board, gave an update on CLC initiatives and activities.

Association of Connecticut Library Boards (ACLB): Betsy McIlvaine, President, reported that ACLB is working on the Annual Leadership Conference which will be held on November 6, 2015, at the University of Hartford. The conference will cover topics such as advocacy and also what libraries will be like in the future. ACLB is hoping to have the Freedom of Information Commission present a few short workshops at the conference.

Friends of Connecticut Libraries (FOCL): Betsy McIlvaine, reported for Paul McIlvaine, President of FOCL. The FOCL Annual Meeting is Saturday, June 13. The annual meeting always includes award presentations to outstanding Friends. Author of the book "Winged Obsession", Jessica Speart, will be the Key Note Speaker.

OLD BUSINESS

Budget Update: Ken went over the Nine Year Budget Comparison - Selected Line Items document that he prepared for the Board. The comparison runs from

OTHER REPORTS

CLA

ACLPD

CDLAB

CLC

ACLB

FOCL

OLD BUSINESS

Budget Update

FY2009 - FY2017. The State Library has sustained a great deal of reductions and still continues to keep the collections updated. The library is becoming more and more mission focused.

As of this summer, the State Library has 5 staff vacancies. Ken has submitted a request to the Office of Policy and Management (OPM) for permission to refill them. John acknowledged and complimented Ken's diligence. Ken credited his staff for their professionalism in doing more with less and keeping the State Library running smoothly.

Although reduced, the budget includes funding for Connecticut Educational Technology (CET). This funding is in the Department of Administrative Services but affects all public libraries.

Allen stated that at the last meeting there was an approved motion that the State Library Board send a letter supporting Ken's efforts in working with the legislature on the budget. He asked if the letter was sent. Ken replied that because of the way things were working out in the legislative process, it wasn't necessary to go that route.

Legislative Update: Ken reported that he didn't bring anything forward during this legislative session. However, there were a couple of proposals brought forward that involved the State Library - H.B. No. 6575 AN ACT CONCERNING THE RETENTION SCHEDULE FOR LAND USE AND DEVELOPMENT RECORDS and Substitute for Raised S.B. No. 1016 AN ACT CONCERNING THE DIGITIZATION OF MILITARY RECORDS both of which were enacted as study bills. The capital budget, which was not acted on before the end of the regular session includes funding for the Public Library Construction Grants and high speed connections to the Connecticut Education Network for over 90 public libraries that do not currently have fiber connections. John complimented Ken's pro-activity and stated that, unlike many agencies, the State Library is not so fortunate to have a legislative liaison, so the work falls on Ken's shoulders.

Legislative Update

With regards to other matters: John reminded the board that at the last meeting there was brief discussion about beginning the practice of presenting tokens of appreciation for service on the State Library Board to exiting members. It was looked into and decided that they will be purchased from Woodbury Pewter. Their catalog will be reviewed for selection of the item.

Ken reported that as a follow-up to the Connecticut Heritage Foundation's (CHF) tour of the vacant Church next door on Lafayette Street, he met with Department of Administrative Services Commissioner Melody Currey, in an effort to revive the discussion of the State Library's use of the building. There is currently no funding available for renovating the building. This would require a budget appropriation or a capital (bond) authorization. Allen Hoffman requested an update on the work of the Connecticut Heritage Foundation. It was decided that an update on the CHF will be placed on the September meeting agenda.

NEW BUSINESS

Resolution for William Sullivan: Ken expressed his appreciation for Bill's many years of service. Bill has worked for the State Library for a very long time and, with a strong commitment and carefulness to detail, he was instrumental in the

NEW BUSINESS
Resolution

State Library providing reQuest databases for the community. Bill has been working very diligently to keep things running smoothly through the impending shutdown of reQuest.

Motion

It was MOVED (A. Hoffman) seconded (P. Zarella) THAT ON THIS 8th DAY OF JUNE, 2015, THE CONNECTICUT STATE LIBRARY BOARD HEREBY UNANIMOUSLY AND ENTHUSIASTICALLY ACKNOWLEDGES BILL SULLIVAN'S 23 YEARS OF DEDICATED SERVICE TO THE CONNECTICUT STATE LIBRARY, EXPRESSES ITS APPRECIATION FOR HIS LOYALTY AND LONGEVITY, AND EXTENDS ITS SINCERE WISHES FOR MANY FULFILLING, PLEASURABLE, AND HEALTHY RETIREMENT YEARS. PASSED unanimously.

LSTA

Library Service and Technology Act Grants (LSTA): The State Library conducts a competitive grant program using federal LSTA grant funds from the Institute of Museum and Library Services. The Advisory Council for Library Planning and Development approved the grant categories that meet the goals set in Connecticut's current LSTA Five Year Plan. The categories for which applications for grants were sought are: Every Child Ready to Read, Programs for Older Adults, Programs for Young Adults, Services to Multilingual Populations, and Services to Persons with Disabilities.

DLD staff reviewed 20 grant applications requesting a total of \$120,618. Each application was reviewed and competitively scored in accordance with established criteria. Eight grants totaling \$46,116 are being recommended to the State Library Board for approval.

Motion

It was MOVED (A. Hoffman), seconded (J. Johnston) THAT THE STATE LIBRARY BOARD APPROVES THE ALLOCATION OF \$46,116 IN LSTA FUNDS FOR THE GRANTS AS SPECIFIED IN THE DETAILED BREAKDOWN – PROGRAMS FOR OLDER ADULTS – Beacon Falls Public Library (\$5,241), Seymour Public Library (\$4,935) PROGRAMS FOR YOUNG ADULTS - Bethel Public Library (\$7,409), Douglas Library, Hebron (\$4,941), East Lyme Public Library (\$6,632), James Blackstone Library, Branford (\$6,458), MULTILINGUAL POPULATIONS - Ferguson Library, Stamford (\$7,500) EVERY CHILD READY TO READ – Public Library of New London (\$3,000). PASSED unanimously.

EBook Joint Venture with the New York Public Library

EBook Joint Venture: Ken reported that when the State Library began working on an EBook platform, the Institute of Museum and Library Services (IMLS) encouraged us to contact the New York Public Library (NYPL) about their Library Simplified project. With collaboration and use of open access technology and standards, NYPL plans to provide accessible technology alternatives to public institutions wanting to provide EBooks. NYPL is willing to share their platform with us. NYPL is also developing an EBook exchange platform which would serve as a sort of marketplace for publishers and libraries. Instead of having to work out our own agreements with publishers, we could buy through the marketplace. NYPL would like us to become a partner in the development of this part of the platform. It was MOVED (J. Johnston), seconded (A. Hoffman) THAT THE STATE LIBRARY BOARD AGREES IN PRINCIPAL TO ENTER INTO A JOINT VENTURE WITH THE NEW YORK PUBLIC LIBRARY FOR THE PURPOSE OF BUILDING A NATIONAL E-CONTENT EXCHANGE PLATFORM AS A COMPONENT OF THE CONNECTICUT STATEWIDE EBOOK

Motion

PLATFORM AND AUTHORIZE THE STATE LIBRARIAN TO DEVELOP A JOINT VENTURE AGREEMENT WITH THE NEW YORK PUBLIC LIBRARY FOR THE PURPOSE OF BUILDING A NATIONAL E-CONTENT EXCHANGE PLATFORM AS A COMPONENT OF THE CONNECTICUT STATEWIDE EBOOK PLATFORM SUBJECT TO FINAL APPROVAL BY THE STATE LIBRARY BOARD. PASSED unanimously.

Nominations
Committee

Nominations Committee: John reported that the State Library Board's Nominations Committee which was made up of Joy Hostage, Ernie DiMattia and Jay Johnston, now has only Jay Johnston. John asked if any Board member would be interested in serving on the Nominations Committee, to please let Jane know. The annual election of officers will take place at the Fall meeting scheduled for September 28. On behalf of the Nominations Committee, Jane will send letters to the board members requesting nominations for the position of Chair and Vice-Chair of the State Library Board. Ken stated that currently there are three legislative vacancies on the Board. He asked the Board what their thoughts are on sending reminder letters to the appointing authorities. It was decided that since all three legislators are new, no letters would be sent at this time.

**OTHER
BUSINESS**

OTHER BUSINESS:

There was some discussion about the next State Library Board meeting being held at a Connecticut public library. Jay Johnston offered to host the meeting at the Farmington Public Library's Barney Branch library. It was agreed.

John asked if there was any opposition to starting the State Library Board meetings at 1:00pm instead of 1:15pm. The Board was in agreement that the starting times for the meetings will now officially be 1:00pm and still keep the option of meeting for lunch at 12:30pm.

At 3:10 p.m., it was MOVED, TO ADJOURN. The next meeting is scheduled for September 28, 2015, at the Farmington Public Library's Barney Branch Library.

Respectfully submitted,

Kendall F. Wiggin, Secretary

Jane Beaudoin, Recorder

