

STATE OF CONNECTICUT, RECORD OF PROCEEDINGS
STATE LIBRARY BOARD
September 22, 2014

INDEX

Members present: John N. Barry, Bob Harris, Jay Johnston, Allen Hoffman,
Linda Anderson, Joy Hostage, Justice Peter Zarella

Members absent: Judge Michael Sheldon, Mollie Keller, Ellen Cohn

Others present: Kendall Wiggin, Jane Beaudoin, Dawn La Valle, Mark Smith,
Diane Pizzo, Carol Trinchitella, LeAnn Power, Jane Cullinane,
Bill Sullivan, Eric Hansen, Steve Cauffman, (State Library),
Betsy McIlvaine (ACLB), Jennifer Keohane (CLC), Paul
McIlvaine (Friends)

John Barry welcomed new board member Justice Peter Zarella. Justice Zarella succeeds Judge Robert Beach, as the designee of Chief Justice Rogers. Justice Zarella stated that he appreciates the opportunity, and is looking forward to serving on the Board

On behalf of the State Library Board, John expressed appreciation for Judge Beach's commitment to the Board and acknowledged his insight, opinions and especially, his leadership in the updating of the State Library Board's By-Laws.

Appreciation was also extended to former board member Eileen DeMayo, who after many years of service has resigned. Eileen was a faithful board member who brought interesting perspectives to many issues facing the Board.

Letters of appreciation will be sent.

MINUTES

It was MOVED (A. Hoffman) seconded (J. Hostage) THAT THE MINUTES OF THE May 19, 2014, BOARD MEETING BE APPROVED AS PRESENTED. PASSED unanimously.

BOARD COMMENTS/ANNOUNCEMENTS

Jay Johnston asked if the Board could make it an initiative to once again open the State Library to the public on Mondays. Ken replied that in 2009 nearly 15% of State Library employees retired as part of Governor Rell's retirement incentive plan. A large number of those were law librarians and other public service librarians. With the State Library Board's approval, it was decided to close to the public one day a week. Monday was chosen as the day to close since Saturdays are busier. Ken stated that the Library has never recovered those lost positions so in order to restore hours additional staff would have to be budgeted.

Ken encouraged the board members to visit the History and Genealogy Unit. With thanks to the Judicial Department, it has been completely renovated and is very impressive. Ken thanked the History and Genealogy staff for their work on the renovation planning and implementation and for providing continuous public service by temporarily working from the law reference desk and relocating some of the indexes and collections to different parts of the building.

Ken was happy to report that his bid to purchase a book mobile that the West Haven Public Library no longer wanted was accepted by their board. The plan is

MINUTES

**BOARD
COMMENTS/
ANNOUNCEMENTS**

to revamp the vehicle and use it for outreach programs such as History on the Move. With this vehicle, some of the Museum collections can be transported to schools and other sites the library and museum visit.

John stated that the State Library now has an eBook Subcommittee which currently consists of himself, Ken, and Jay Johnston. The Subcommittee hasn't met yet but John wants to make sure all the board members know about the meetings, should they wish to attend.

PUBLIC COMMENT

None.

PUBLIC COMMENT

STATE LIBRARIAN'S REPORT

Ken invited questions on his written report. There were none.

STATE LIBRARIAN'S REPORT

OTHER REPORTS

Connecticut Library Association (CLA): Dawn La Valle, Division of Library Development Director and President of CLA, thanked Bob Harris for attending the National Book Festival in Washington D.C. in August. The CLA Conference Planning Committee is already putting together an excellent 2015 Annual Conference. The 2015 Co-Chairs are working with the 2016 Co-Chairs

OTHER REPORTS
CLA

One of the CLA Legislative Committee's big issues is to get approval from the Governor to allocate the bonding for the e-Book Platform, at the State Bond Commission's October meeting.

Advisory Council for Library Planning and Development (ACLPD): Dawn La Valle reported that the Connecticut Public Library Standards Task Force held its first meeting in August. The Task Force is composed of 22 representatives from every region and every size library in Connecticut. The Task Force is expected to last one year, at which time it will bring its recommendations to the State Library Board. There have not been standards in place for principal public libraries since 1972. Public library standards are necessary for effective library service in Connecticut.

ACLPD

Connecticut Digital Library Advisory Board (CDLAB): Bill Sullivan, Administrator of iCONN, reported that a survey was done to get an idea of how important the statewide library catalog service is to libraries and also to welcome suggestions on how the service can be improved.

CDLAB

The iCONN database usage statistics for 2014 shows a 24% increase from the previous year.

The first 10,000 pages of the *Norwich Bulletin* from 1914-1916 are now available online through the Library of Congress' *Chronicling America* website. A formal announcement will be made soon.

Connecticut Library Consortium (CLC): Executive Director Jennifer Keohane reported that this summer, CLC launched its new website. It now has easier navigation and offers many new features such as information on services and

CLC

savings by the type of member.

In order to better serve its members, CLC voted to change the dues structure from a fiscal year to a calendar year.

Other highlights of CLC's progress were also shared.

Association of Connecticut Library Boards (ACLB): Betsy McIlvaine, President of ACLB reported that the Annual Trustee Leadership Conference will be held on October 24, at the University of Hartford. This year's conference is called *Connecting People*.

ACLB

Later this month, Betsy and Paul McIlvaine, President of the Friends of Connecticut Libraries, will lead a discussion at the New Director's Round Table meeting, on how library directors, trustees and Friends can work together successfully.

Friends of Connecticut Libraries (FOCL): Paul McIlvaine reported that on November 15, the Friends (FOCL) will hold its Annual Fall Conference at Central Connecticut State University. Program topics will include how the Friends can meet the needs of patrons in the future, which will be presented by Dawn La Valle. Other presentations will be on how to improve used books sales & how to make asking for money a little easier.

FOCL

OLD BUSINESS

Budget Update: Ken stated that he met the deadline for submitting his current services budget and capital requests for FY2015-16. Budget submissions are done in two phases. The current services budget does not provide for requests for increases beyond those that are programmed in such as known pay increases. As for capital requests, Ken requested \$3.6 million to provide fiber connections to the Connecticut Education Network for the remaining 96 libraries that do not have fiber connections. Also, \$75,000 of a million dollars was requested for the Museum of Connecticut History to update its exhibits and build a new permanent exhibit highlighting Connecticut's industrial history. Funding of the \$250,000 was requested for grants to libraries for technology enhancements. Public Library Construction grant funding was requested for grants for non-distressed and distressed communities. Additionally funds were requested to add onto the Library for the Blind in Rocky Hill to facilitate combining both service centers into one building.

OLD BUSINESS

Budget Update

Legislative Update: Ken hasn't received instructions yet for submitting legislative proposals. Ken said that his plan is to bring back last year's proposals to address essential records and official copies; reinstating the filing fee lost in the legislation regarding the nominees of mortgage filings; an increase in the filing fee to support eGovernment initiatives; and access to archives

Legislative Update

John suggested that the Board might consider issuing policy statements on any proposed legislation. Ken said that he would bring something to the November meeting.

NEW BUSINESS

Resolution for Mary Engels: Ken expressed to the Board that Mary is a very valuable member of the State Library's staff. She has been the Director of the

NEW BUSINESS

Resolution

Middletown Library Service Center for many years and has earned the respect of the library community in Connecticut and throughout the Northeast. Information about Mary's upcoming retirement reception was shared. Ken read Mary's retirement resolution aloud. It was MOVED (B. Harris) seconded (J. Hostage) THAT ON THIS 22ND DAY OF SEPTEMBER, 2014, THE CONNECTICUT STATE LIBRARY BOARD HEREBY UNANIMOUSLY AND ENTHUSIASTICALLY ACKNOWLEDGES MARY ENGELS' MORE THAN 30 YEARS OF DEDICATED SERVICE TO THE CONNECTICUT STATE LIBRARY, EXPRESSES ITS APPRECIATION FOR HER LOYALTY AND LONGEVITY, AND EXTENDS ITS SINCERE WISHES FOR MANY FULFILLING, PLEASURABLE, AND HEALTHY RETIREMENT YEARS. PASSED unanimously.

Motion

Approval of Stalled Library Construction Projects Awarded Grants in 2008 and 2009: In 2012, the State Library Board approved the revised *Public Library Construction Grant Guidelines* that stipulates a library, who is awarded a grant, must have its local funding within 3 years of State Library Board approval and also must have their matching funds before the Bond Commission will consider allocating funds. There are four library construction grants that were approved prior to the 2012 revisions of the *Public Library Construction Grant Guidelines* that are giving no indication that they have their local funding or that they will communicate a revised plan to the State Library Board soon. This has resulted in stalled grant usage for five years or more. Because funds are limited, this prevents other libraries, meeting the criteria for grant application, from submitting their grant requests. It was MOVED (J. Johnston) seconded (B. Harris) FOR THE CONSTRUCTION GRANT AWARDS MADE IN 2008 AND 2009 TO THE JAMES BLACKSTONE LIBRARY OF BRANFORD, THE BROOKFIELD PUBLIC LIBRARY, THE CANTERBURY PUBLIC LIBRARY, THE CROMWELL PUBLIC LIBRARY, AND THE HOTCHKISS LIBRARY OF SHARON, THE STATE LIBRARY BOARD AUTHORIZES THE STATE LIBRARIAN TO WITHDRAW THE GRANT AWARDS IF THE GRANTEES DO NOT SUCCESSFULLY AMEND THEIR CONSTRUCTION PROJECTS BY MARCH 2, 2015. ONCE AN APPLICATION IS APPROVED BY THE STATE LIBRARIAN, THE LIBRARY WILL HAVE UNTIL MARCH 2, 2018 (i.e. THREE YEARS) IN WHICH TO FIND LOCAL FUNDING OR THEIR GRANT WILL BE FORFEITED. PASSED unanimously.

Stalled
Construction
Grants Projects

Motion

Approval of All Staff Day 2014: Ken Wiggin reported that for the past 15years the State Library has held a staff development day for all State Library employees. Board approval is sought for a 2014 All Staff Day. This day serves as an opportunity for employees from all facilities to meet in one place. Staff is given the opportunity to get to know each other, hear from the State Librarian and take advantage of some skills development opportunities and information sessions that are helpful for everyday life. The Library is closed on Mondays and permission is being requested to close other facilities for that day as well, allowing those employees to attend. The Connecticut Heritage Foundation has funded All Staff Day in the past and has indicated a willingness to do so again this year. It was MOVED (J. Johnston) seconded (J. Hostage) THAT THE STATE LIBRARY BOARD APPROVES THAT THE STATE LIBRARIAN CLOSE ALL SATELLITE STATE LIBRARY FACILITIES ON MONDAY, NOVEMBER 17, 2014, FOR THE ANNUAL ALL STAFF DAY. PASSED unanimously.

All Staff Day 2014

Motion

Approval of Appointments to the Advisory Council for Library Planning and

Appointments to

Development (ACLPD): ACLPD is requesting State Library Board approval for three individuals that were nominated for their 1st two-year term. It was MOVED (B. Harris) seconded (J. Hostage) THAT THE STATE LIBRARY BOARD APPROVES THE APPOINTMENT OF THE FOLLOWING INDIVIDUALS TO THE ADVISORY COUNCIL FOR LIBRARY PLANNING AND DEVELOPMENT, FOR A TERM BEGINNING OCTOBER 1, 2014, AND ENDING SEPTEMBER 30, 2016: ELIZABETH JOSEPH (LARGE PUBLIC LIBRARIES), ELAINE BARRIE (PERSONS WITH DISABILITIES) AND CARL DEMILIA (SHARED AUTOMATION SYSTEMS). PASSED unanimously.

ACLPD

Motion

Resolution for Ernest A. DiMattia, Jr: John Barry expressed sympathy on the passing of Ernie DiMattia. Ernie was appointed to the State Library Board by the Governor and had a deep passion for his work as the President of The Ferguson Library in Stamford. He was always ahead of new trends and extremely respected by everyone who knew him. John asked that everyone rise for a moment of silence. The resolution has been prepared in memory of Ernest A. DiMattia, Jr. and will be kept on permanent record. The resolution will be sent to the DiMattia.

Resolution for Ernest A. DiMattia

Election of Officers: John Barry gave Kendall Wiggin the temporary role of Chairman of the State Library Board for the Election of Officers. Ken asked Joy Hostage for a report of the Nominations Committee. Joy reported that she and Jay Johnston serve as the State Library Board's Nominations Committee. A letter was sent to the Board members seeking nominations for the positions of Chair and Vice Chair of the State Library Board. No nominations were brought forward and the current Chair and Vice Chair have expressed an interest in continuing for another term. Given this information, Joy MOVED THAT JOHN BARRY BE RE-ELECTED CHAIR AND BOB HARRIS BE RE-ELECTED AS VICE-CHAIR OF THE STATE LIBRARY BOARD FOR ANOTHER TERM ENDING SEPTEMBER 2015. PASSED unanimously. The meeting was turned back over to the Chair. John and Bob were very appreciative of everyone's confidence in their State Library Board officer positions.

Election of Officers

Motion

OTHER BUSINESS

OTHER BUSINESS

Ken asked the Board if they would prefer that their meeting packets get emailed to them or would they rather continue receiving them in the mail. The consensus was to continue receiving the packets in the mail. Ken stated that he may also email them to ensure the Board receives them in a timely manner.

At 2:15 p.m., it was MOVED (J. Hostage) TO ADJOURN. PASSED unanimously. The next meeting is scheduled for Monday, November 24, 2014, in the State Library's Reading Room.

Motion

Respectfully submitted,

Kendall F. Wiggin, Secretary

Jane Beaudoin, Recorder

