

STATE LIBRARIAN'S REPORT

May 19, 2014

This report is prepared bi-monthly in conjunction with the regular meetings of the Connecticut State Library Board. Items to be routinely covered include the following: the significant activities of the State Librarian and the staff, significant administrative decisions affecting the operation of the Library, status reports regarding in-progress activities, information regarding external events having an impact on the Library, media coverage of the Library, and information of general interest to the members of the Board.

The following report by the State Librarian, which will be included in the minutes of the May 19, 2014 meeting of the Board, covers the period of March 25, 2014, through May 16, 2014.

FINANCIAL REPORT

Attached to this report.

PERSONNEL REPORT

The following employees will be retiring on June 1, 2014:

Nancy Peluso, Head of Access Services (FT)

Ruth Shapleigh-Brown, Office Assistant (PT)

Stephen Hill, CCAR driver (FT)

OFFICE OF THE STATE LIBRARIAN

Robert Kinney started on April 5th as Outreach Services Librarian. Robert reports to the State Librarian. Robert's responsibilities include maintaining and coordinating the Library's web presence; directing and coordinating the agency's external communications; planning and developing programs and exhibits. Robert holds a Master's degree in Information and Library Science from Southern Connecticut State University and a Bachelor of Arts degree in History from Virginia State University. Robert brings over 10 years of progressive library experience. He recently served as a reference librarian and branch manager for the Windsor Public Library system in Windsor, Connecticut. Prior to that, he served as manager of Kirn Memorial Library located in Norfolk, Virginia, where he did extensive outreach and programming.

I had the privilege of attending the ALA Summit on the Future of Libraries which was held at the Library of Congress May 3 and 4. The Summit brought together approximately 80 thought leaders from the library community, from a broad spectrum of educational organizations, federal agencies and foundations that work with libraries to begin a national conversation about the future and libraries. Four keynote speakers challenged us to imagine a library of the future. Dr. Stephen Dubner, an American journalist, best known for his book *Freakonomics* focused on how to think differently about the future. Joel Garreau, the Lincoln Professor of Law, Culture and Values at the Sandra Day O'Connor College of Law at Arizona State University looked at social and human change that might be expected in the future. Dr. Renu Khator, chancellor and president of the University of Houston focused her remarks on the future of formal and informal

learning and education. Thomas Frey, well known futurist speaker, and executive director of the DaVinci Institute discussed expectations for the future of technology and its impact on society. It became clear that face to face communication and information seeking will still be important in the future. The importance of the library as place, both physical and virtual, was another common theme. The focus on how to think about the future and to use scenarios for planning were important takeaways for me.

I joined CLA president Richard Conroy and CLA Legislative chair Carl Antonucci in Washington on May 6 for the National Library Legislative Day visits to the offices of our Congressional delegation. We met with staff in 6 offices and had a very good conversation with Representative Courtney and his aide. The major issues we pressed were level funding for LSTA, early learning, E-Rate and net neutrality.

The following day I attended the Spring meeting of the Chief Officers of State Library Agencies. Federal Communications Commission (FCC) Commissioner Rosenworcel addressed COSLA and made some important public statements on her position on E-Rate reforms and net neutrality. Commissioner Rosenworcel is a native of West Hartford and in her remarks referred to her years growing up there and using the library.

On May 8, while still in Washington, I attended a meeting at the Aspen Institute's Washington Office to discuss the Aspen Institute Dialog on Public Libraries, a multi-stakeholder forum to explore and champion new thinking on U.S. public libraries. The goal is to foster concrete actions to support and transform public libraries for a more diverse, mobile, and connected society. I was there in my capacity as vice president of COSLA. We discussed how the vision can make a difference in the states and the role we can play in the roll out of the Dialog.

Gov. Dannel P. Malloy honored students and school representatives from throughout the state for their reading achievements at the kickoff of the annual Governor's Summer Reading Challenge, May 9, in Memorial Hall. During the ceremony Gov. Malloy, Commissioner of Education Stefan Pryor, and Ken stressed the importance of reading during the summer and recognized top-performing schools from the 2013 Summer Reading Challenge

I gave the keynote at the centennial celebration of the Pearl Street Branch of the Enfield Public Library. The Pearl Street Branch is one of the 11 libraries Carnegie funded in Connecticut.

I spoke at the Ridgefield Library dedication on May 9th.

DIVISION OF LIBRARY DEVELOPMENT (DLD)

Declaration for the Right to Libraries

DLD/CSL exhibited at the Legislative Office Building for the Connecticut Library Association's "Declaration for the Right to Libraries" advocacy day. We experienced good traffic, talked about the statewide services providing equitable service to all Connecticut residents and we received plenty of positive feedback about the value of libraries.

Money Smart Week

Mary Engels, Gail Hurley and Dawn La Valle oversaw another successful Money Smart Week. Dawn and Gail exhibited at a Capitol Regional Education Council (CREC) conference, on April 9th, focusing on personal finance education for students. They highlighted the various resources found on iCONN as well as the Money Smart Week activities hosted by public libraries.

CLA Conference

DLD/CSL exhibited at the Connecticut Library Association Conference. The theme was "Recharge! Your Creativity, Your Library, Your Career." The DLD/CSL table theme was "Keep Calm, We're Here to Help" highlighting the many ways DLD and CSL help the library community achieve creativity, enhance library services and librarian careers. The 2 day event was very successful; we experienced a lot of foot traffic, answered questions, made contacts and handed out resources. All DLD staff spent time manning the table with assistance of Jane Cullinane and Robert Kinney.

Eric Hansen represented iCONN OneSearch in a panel presentation sponsored by CLA Technology Section: " Recharge RE:Search at Your Library: Evaluating the Effectiveness of Discovery Tools on Library Users' Research Experience".

Gail Hurley and Jane Cullinane presented "Start Spreading the News".

ILEAD U

Dawn and Julie Styles attended an immersion program for the ILEAD U project. Overall, it was a good experience. We made speaker contacts, networked and noted some good ideas for programs. After several conversations with Ken we recommended that CSL not participate in the grant any further as we felt that the costs and staff resources required to complete the program were excessive and that the model is not conducive to the needs of CT librarians. Dawn will be working with her counterpart, Peggy Cadigan, from the New Jersey State Library, to explore a possible collaboration on a regional leadership training program designed to meet the professional development needs of CT librarians.

Workgroup on Libraries and Access to Justice

As part of the workgroup charged with "forging a sustainable, long term collaborative relationship with our public libraries," DLD has developed a survey to poll CT librarians on the types of legal questions they field and how the commission can best help public libraries through training, workshops, desk top legal reference guide etc. DLD has also begun disseminating information such as Court Service Center information "palm" cards through Ccar. Heading into the fall we will start developing legal research fairs, workshops and online training.

EDGE Initiative/Impact Survey

Dawn presented an Edge program at a Rhode Island State Library program touting the rollout of the Edge Initiative in Connecticut citing how CT libraries are using the Edge Assessment Tool to advocate for staff positions, new technology as well as using action from the tool to develop strategic plans and technology plans. She also presented an Edge Initiative/Impact Survey program at the Connecticut Library Association Conference.

Public Libraries Annual Report, State Aid, Statistics

Tom Newman has set up the 2014 Annual Report on the Bibliostat Collect website. In July the survey form will be made available for all public libraries. The survey will include new questions on Wi-Fi sessions and database logins/sessions. We are also including questions asking about the presence of computer training labs, audio/video production facilities, and gallery space. Salary information will be requested for Library Clerk/Assistants for the first time.

Continuing Education (CE) Coordinator Julie Styles reports that In April DLD:

- Hosted a total of 41 events and served 72 attendees
- Gained 3 "page likes" on Facebook for a total of 208)
- Gained 23 Twitter followers (166 total)

Gained 23 Pinterest followers (33 total)
Cataloged 103 new items

Julie is in contact with instructors who can present workshops targeted to School Library Media Specialists that we can offer in the summer. During the school year, it is difficult for these librarians and library staff to get away to attend CE programs.

Julie attended the CLA Conference as the incoming CLA conference co-chair. She has been shadowing the 2014 co-chairs, and helped out at the registration desk at this year's conference.

Laura Matthews, LSTA Coordinator attended Fairfield County YA Roundtable at Norwalk Public Library; worked with Steve Cauffman and Tom Newman to put together a draft for an LSTA survey; created a LSTA brochure for Ken to bring to the congressional offices as part of ALA's National Library Legislative Day in Washington; participated in older adult and services to persons with disabilities grants review; coordinated Big Grant Giveaway Day; worked with Steve to create a CE Workshop Evaluation spreadsheet; and is reviewing LSTA state policy manuals.

Mary Engels and Ken met with the Friends of LBPH (FLBPH) on April 25th. They are just starting out and are looking for ideas on how to boost their membership and fundraisers or PR events that they could host. Mary is going to work on getting them more connected to FOCL and other local Friends groups. Mary had ideas on how the Friends of the Cora Belden Library in Rocky Hill and FLBPH could do some joint events.

Mary and Dawn assisted the library director search committee in Newtown with community focus groups. They were incredibly interesting with themes emerging about how the community perceives the library and what they want for the future. Both thought that the most insightful group was the young adults. They love the library and want a new director who loves it as much as they do.

The transition of the Service Center's from the Insignia integrated Library System to CONSULS continues. The goal is to have bibliographic data exported on May 10th so Stephen Slovasky can work on getting them into the format that CONSULS needs.

iCONN

The April issue of the iCONN Times is available at
<http://www.cslib.org/iconnsitemap/staff/iConnTimes.aspx>.

Bill Sullivan and Ken Wiggin, attended the very informative symposium "Towards a Gigabit State: A Conversation About High-Speed Internet For Municipalities And Public Officials" sponsored by The Connecticut Office of Consumer Counsel (Elin Swanson Katz) at the LOB on April 11. The need for high bandwidth in Connecticut is primarily being driven by universities (e.g. UCONN) and genomics (e.g., The Jackson Laboratory for Genomic Medicine). Scientists working at home - either by choice or by necessity - need the same capability at home ("fiberhoods").

Gail Hurley exhibited with Dawn at the Teaching Financial Fitness teacher conference arranged by CREC April 9 at the Crowne Plaza in Southbury. Gail put together a web page and handouts on iCONN resources that support teaching financial literacy to students.

Eric Hansen created HeartBleed Bug - iCONN Status web page; arranged for free access to EBSCO and ProQuest resources relevant to National Poetry Month for April, 2014.

Steve Cauffman coordinated with Mary a group viewing of the webinar “Serving ESL and Non-English Speaking Patrons in the Library” for the Welcome group; coordinated a webinar titled “DDA 2.0: Evidence-Based Selection of E-Books” with Galadriel Chilton from UCONN Libraries. DDA stands for demand driven acquisitions and she’s been working with publishers on a pilot project for new models of acquiring e-books. At its most basic, UCONN users are allowed to search entire catalogs of e-books and pricing is based on use, i.e. a 4th checkout triggers a purchase of the item. UCONN guarantees publishers a ‘minimum spend’ but they buy titles based primarily on use; coordinated a Ccar volume survey the week of March 17. Based on data that libraries submitted, Ccar delivers 2.9 million items annually.

Linda Williams reports that at the Eastern Connecticut Young Adult roundtable, held at WLSC, Jennifer Rummel presented a Power Point slide show on using statistics to boost YA budgets and programs in the library. Ms. Rummel developed this with the assistance of Tom Newman. Members present at the meeting learned a lot so Linda is encouraging Jennifer to take it to other YA round tables.

Susan Cormier attended the Collaborative Summer Library Program Annual Meeting which was held in Biloxi, Mississippi. A major part of the meeting is giving input on themes, slogans and artwork that are to be used. There has been a lot of dissatisfaction with the artwork; especially for teens in the past few years. Susan signed up to work on the Vendor and Marketing committees, to try and help address these issues. Next year’s meeting will be in Rhode Island.

One more session is scheduled for May 5th at the Norwalk Library. Susan is working on verifying the libraries that are using Evanced this summer so that they can put the URL’s for their site on the Governor’s Summer Reading Challenge website. Evanced loaded all of our graphics without the Governor’s Summer Reading Challenge logo. Susan is working to get them to reload everything with the logo in place, as it was last year.

ACCESS SERVICES

Collections

Jean Kincaid-Ross, Laura Klojzy, our legislative intern, along with Lindsay Young, continue their fine work of indexing and preparing General Assembly bills and testimony for use for many years to come.

Public Service

Researchers affiliated with the New England Historical and Genealogical Society spent 3 days here in April again this year, using our resources to conduct their genealogical research. They were very appreciative of our hospitality and a special thanks to the History and Genealogy area for all their advanced planning and outstanding public service while they were here.

To the Members of the Library Board:

As I retire after a most rewarding career, I'd like to thank you for all you have done to support Connecticut libraries, and especially, this Library. The State Library is unique. Our collections are amazing and irreplaceable; our services far-reaching and in some cases life-changing; our building a treasure. And our most precious feature is our dedicated, skilled, and talented staff. I encourage you to get to know them. Let them share with you their areas of expertise, and the spaces they work in. You will be so impressed! Best of luck as you continue to explore the challenges and exhilarating opportunities ahead. With gratitude, and wishing you all the best, Nancy Peluso

Outreach

The Secretary of the State's Office invited Nancy Lieffort to participate in their assessment of the *Register and Manual*, what should be included, who uses it, and the best ways to make it accessible.

The Office of Policy and Management asked if the Library and Museum could be a stop on their tour of government buildings as they celebrated Take your Child to Work Day. Four school age children participated and Nancy Lieffort and Nancy Peluso provided a brief tour of the building, shared what we do, and



helped with a scavenger hunt in the Museum.

Nancy Lieffort and Nancy Peluso represented the Connecticut Government Documents Roundtable with a table in the exhibit hall at the Connecticut Library Association Annual Conference. They spoke with hundreds of librarians to promote the federal and state depository programs in Connecticut.

COLLECTION SERVICES

Collections

Access and Collection Services met to discuss retention of the print collection of the **U.S.**

Supreme Court Records and Briefs. In 1931, CSL was one of the designated 20 libraries to be depository for shipments of the U.S. Supreme Court Records & Briefs.

State Library Holdings of U.S. Supreme Court Records and Briefs:

Print holdings: 1885, 1891 (few scattered issues) 1892-1979 – Van Block

Print holdings : 1980- present - Stack Level 7A

Electronic holdings: *Making of Modern Law: U.S. Supreme Court Records and Briefs, 1832-1978*

Print Collection size: est. 5500 linear feet.

Available space on Stack Level 7A will accommodate est. two years of additional growth.

Both print and electronic holdings are incomplete.

Print received from the U.S. Supreme Court Office of the Clerk is not complete. From 1990's on, Briefs for the *in pauperis* cases were no longer distributed to depository libraries.

Making of Modern Law: U.S. Supreme Court Records and Briefs, 1832-1978 – Gale database was created with holdings from the Jenkins Memorial Law Library and the Association of the Bar of the City of New York. Both print collections were incomplete and that is reflected in the database.

The University of Connecticut Law Library has microfiche holdings from 1832 to the present. Starting with the 2011/2012 term ProQuest will not include the cert denied/summary disposition with the microfiche subscription.

Yale Law School Library is also one of the original Supreme Court depositories. Yale is committed to retaining their print collection of Records and Briefs.

LLMC – Law Library Microform Consortium – also confirmed that the online version is incomplete.

Decision has been made to retain our print collection of the U.S. Supreme Court Records and Briefs due to concerns regarding completeness of the *Making of Modern Law: U.S. Supreme Court Records & Briefs 1832-1978*. We learned/confirmed that commercially available versions of the Records and Briefs are incomplete or completeness is uncertain and that our print collection should be retained.

Information gathered and insightful discussions involved the efforts of Debra Pond, Carol Trinchitella, Steve Mirsky, Lindsay Young, Anne Rajotte, Nancy Liefert, Jenny Groome, Nancy Peluso and Diane Pizzo.

Electronic Resources

For titles with high current interest, such as Native American Law, Carol Trinchitella has been adding links to the free online version (such as GPO or HathiTrust). For those titles not freely available, Carol is adding an EZproxy link to those titles from our subscription databases (such as ProQuest Congressional or HeinOnline).

Interlibrary Loan

We migrated from OCLC Resource Sharing to the WorldShare Interlibrary Loan. This new platform provides increased integration with local catalog and serials holdings information. It also promises integration of the discovery and delivery of electronic documents.

State Library Digital Collections

The Preservation Office added 72 books and pamphlets (3,515 pages) to our digital collections in the last two months, including:

Information for citizens and aliens contained in the President's proclamation of April 16, 1917, to citizens and aliens <http://www.consuls.org:80/record=b3718908~S1>. The Connecticut State Council of Defense published this War bulletin No. 2F in English, German, Italian, Lithuanian, and Russian. Do a keyword search for "War bulletin Connecticut State Council Defense" for other publications like this. The Council published each of these little brochures in five or six languages.

Report of the Cromwell War Bureau, giving a summarized account of Cromwell's war activities 1914-1919 <http://www.consuls.org:80/record=b2542453~S1> with reports of the Town Defense Committee, the War Bureau, the Home Economics Committee, the Junior Food Army, the Military Census, the Home Guard, the Liberty Chorus, the Welcome Home Celebration and the dedication of the Honor Roll, including a list of the brave daughters and sons of Cromwell

Connecticut register, and United States calendar <http://www.consuls.org:80/record=b1797264~S1> . Six more volumes have been added to the series of Registers and Manuals: 1818-1821, 1824, 1833, listed under various titles

Records and briefs [1918:Mar. STvGI, State vs Amy E. Archer Gilligan]
<http://www.consuls.org:80/record=b1716063~S1> The Supreme Court records and briefs for the case of State v. Amy E. Archer Gilligan, who was charged with the murder of residents in her nursing home in 1917-1919.

Preservation Office

The State Library joined the American Library Association's celebration of Preservation Week, from April 28-May 2, with a bulletin board display designed by Yasemin Agis and a blog entry about our activities: <http://www.ctstatelibrary.org/blogs/library-news/preservation-week> .

Connecticut Digital Newspaper Project

Jane Cullinane and Chris Gauvreau met with the newspaper microfilm scanning vendor, iArchives, on March 19. Our first sample reel of film was scanned by iArchives, inspected by us and approved by the Library of Congress, setting the stage to move into full production. Simultaneously our master negative microfilm is being duplicated by Northern Micrographics so the duplicates can be sent to iArchives for scanning. The Library of Congress also approved our essay about the history of the *Norwich Bulletin*.

Chris continued to write about interesting topics covered by our newspapers and submitted three entries to the State Library blog on women helping to win the 8-hour work day, victory gardens and food security and how business leaders fought against the movement to restrict immigration <http://www.ctstatelibrary.org/blogs/library-news/newspaper-digitization-business-leaders-fought-nativism-post-wwi-period>.

Collaborative Digital Projects

Christine Pittsley and Robert Kinney are working on a statewide project highlighting Connecticut's role in World War I. This project is being done in conjunction with UConn and Historypin and will be a model for a national project.

OFFICE OF THE PUBLIC RECORDS ADMINISTRATOR

Records Retention Schedules

After completing reviews and revisions, the Office of the Public Records Administrator issued the following records retention schedule:

14-1-1 Department of Social Services – Division of Health Services – Pharmacy Unit

LeAnn Power, Lizette Pelletier, Sara Cheeseman and Kathy Makover continued to work on revising Municipal Retention Schedule M3: Fiscal Records, meeting on March 26 with fiscal officers representing several municipalities and a records consultant who works with municipalities.

Training and Outreach

LeAnn, Lizette, and Kathy attended the Town Clerks Conference in Southbury on April 10, staffing an information table and speaking with town clerks and records vendors to address questions related to the grant program, records retention and other agency policies and procedures. LeAnn gave a presentation regarding an important bill that the State Library is seeking passage of in the current legislative session, SB 246 *An Act Concerning the Protection of State and Municipal Essential Records and the Preservation of Electronic Records*. LeAnn also explained the draft Digital Imaging Policy that will be sent to the Attorney General's Office for review by the end of May.

Historic Documents Preservation Program

The Historic Documents Preservation Program is now entering its fourteenth year. Municipalities have received over \$13 million in grants to date to support records preservation and management projects.

Kathy is continuing to process FY15 Cycle 1 grant applications and FY14 grant amendments and final reports. For FY15, the program has received Cycle 1 applications from more than 125 municipalities, with a closing date of April 30. All remaining municipalities are eligible to submit Cycle 2 applications, with a closing date of September 30. For FY15, grants will be awarded in the amounts of \$5,000, \$7,500 and \$10,500 for small, medium and large towns respectively.

Staff met with the Historic Documents Preservation Advisory Committee on March 25. Consisting of town clerk representatives and State Library staff, the committee meets three times a year and provides input regarding the program and other issues related to municipal records preservation and management.

Disaster Preparedness and Response

LeAnn, Lizette and Kathy worked with the New Hartford and Middletown town clerks, responding to reports of damaged records due to water leaks. In New Hartford, the leaks impacted four offices; the Town Clerk's Office, Tax Collector, Registrar of Voters and Land Use offices. The damage had occurred in January as a result of frozen pipes and at that time, the Town Clerk reported structural and equipment damage but no loss of records. The other three offices did not report records damage until the end of March and consequently, there were issues regarding unauthorized records disposal by the Assessor's Office. The town offices have been asked to submit a report identifying the specific records involved as well as the steps the town is taking to reduce the risks of similar problems in the future.

In Middletown, in April, a pipe broke in the Mayor's office and water leaked into the Town Clerk's vault below. The town clerk utilized the new state records emergency response and recovery contract, calling in a vendor on contract to assess damage to both the records and vault. There was minor damage to some land records and these were recreated as a precaution against mold. There was structural damage to the vault's walls requiring remediation. Staff is awaiting the final report.

Enterprise Content Management

DAS/BEST and the State Library are collaborating on a project to enhance the Enterprise Content Management (ECM) environment through review and improvements to the existing ECM components and the addition of new components, which will allow State agencies to more effectively and efficiently store and manage electronic records.

LeAnn, Lizette and Sara met with BEST and DEEP staff regarding DEEP taxonomies for that agency's FileNet implementation project on March 27.

LeAnn, Lizette and Sara participated in hands-on information lifecycle governance lab exercise with BEST and DEEP using two IBM ECM modules, Enterprise Records and Atlas, on April 16.

Sara met with the Public Utilities Regulatory Authority on April 23 to discuss the agency's e-filing project and compliance with records management policies.

State Records Center

Doug Yaeger and Mike Soltesz accessioned 1,163 cubic feet of agency records; deaccessioned 1,695 cubic feet of agency records; processed 1,020 reference requests; and processed 566 re-files and inter-files.

Committees and Additional Staff Activities

Sara attended the New England Archivists spring 2014 meeting in Portsmouth, NH from March 20 through 22. She served as a member of the Meeting Committee.

LeAnn and Kathy met with the Waterbury Town Clerk to discuss possible changes to tax lien retention policies on March 25 and April 24.

Lizette, Sara, and Allen Ramsey participated in the State Electronic Records Initiative (SERI) webinar, "Talking to the Top: Advocating to Your State CIO," on March 27.

LeAnn attended a session at the Town Clerk's conference on "Reinvention Made Easy – Change Your Strategy, Change Your Results" on April 11. The session was presented by Jim Mathis, CSP, President of The Mathis Group, Inc. He explained how individuals need to reinvent themselves and the way they do business in an ever-changing economic climate.

Lizette, Sara and Allen participated in a conference call with representatives from the New England states and New Jersey regarding digital collaborations on April 29.

Lizette and Sara participated in a LEAN event with DEEP staff, on April 30, to discuss records management requirements and observe the LEAN process.

LeAnn attended a Town Clerk certification committee meeting at the Berlin Town Hall on April 30. Agencies represented included the State Library, Secretary of the State, and Department of Public Health. Each agency reviewed questions on the Town Clerk exam which will be given to Town Clerks seeking their Certified Municipal Clerk (CMC) certification in June 2014

STATE ARCHIVES

Accessions:

RG 002:025, Energy and Technology Committee, 2008-2013, 2 cubic feet.

RG 062:030, Town of Columbia, Trial Justice Court records, 1939-1960, 1 cubic foot.

RG 062:075, Town of Lyme, circa 1750-1965, 6 cubic feet.

Administrative records, 1855-1907, 1940

Election records, circa 1750-1965

Poor relief records, 1937-1947

Tax records, 1891-1916

RG 184, Connecticut Agricultural Experiment Station records, circa 1861-1976, 125 cubic feet.

Outreach:

Assistant State Archivist Allen Ramsey and Government Records Archivist Damon Munz met with Beth Shutts, Archivist, and Joe Pepe, Board Member and past Archivist, from the Hamden Historical Society, on April 25, to discuss the historical society's move of their archival collections to a new room in the Miller Memorial Library. Other topics discussed include archival collection care; their records storage facility certificate; deposit type agreements in archives; digitization; and internship programs in the area.

Processing Completed:

None.

Training:

On March 31-April 4, Assistant State Archivist Allen Ramsey and Public Records Archivist Sara Cheeseman attended the Council of State Archivists (CoSA) State Electronic Records Initiative (SERI) Advanced Electronic Records Institute at the Library of Virginia in Richmond, VA. The institute focused on electronic records topics such as prioritizing challenges, policy and program development, electronic records management, digital preservation, workflows, standards, digital forensics, demonstrations of electronic records tools/software, and acquisition of and access to electronic records.

LIBRARY FOR THE BLIND AND PHYSICALLY HANDICAPPED (LBPH)

LBPH statistics for the period Oct 2013 to Apr 2014 are:

- Circulation 108,726 total
(538 braille, 17,200 cassette, 73,882 digital, and 17,106 downloads from BARD)
- Book collection (titles): 13,899 digital; 59,328 cassette; and 15,196 Braille.
- Number of readers listed as active: 7,139.
- Number of playback machines: 7,804 Digital, 5,828 Cassette.

LBPH is doing a detailed analysis of the braille book program and options for contracting with another LBPH. The three LBPH's in contention are Mass., NJ, and Utah, each with their own pricing model. We have a very small braille readership and it would be more cost effective to contract for the service.

In conjunction with the Department of Administrative Services, LBPH has established a mobile hotspot -- called MIFI -- for high speed access to the internet in support of the LBPH Book Duplication Project. The account is with AT&T and offers download speeds of up to 11 mbps whereas our current T1 landline connection is about 1 mbps.

Gordon is investigating methods of converting the old CVSBH recorded books on cassettes-- CTC's -- to digital files which would then be processed into digital book cartridges. There are over 3,000 CTC titles which need to be converted to digital cartridges in order for them to remain in circulation. This project involves both LBPH and CVSBH in the conversion process.

LBPH is cooperating with a SCSU MLS student to conduct a survey of 100 of our patrons. This survey also complies with NLS requirements. This survey began on May 5th with volunteer Barbara Blejewski and MLS student Rebecca Coates telephoning the selected patrons and with administrative support by us.

LBPH has been working with NLS and CVSBH on the production of digital books on cartridges. CVSBH is now working closely with NLS regarding specs and procedures. The end goal is to produce a NLS-approved digital book that will meet NLS standards and be loaded onto the NLS BARD website and thus available for downloading nationwide.

The LBPH Advisory Committee met on April 11.

LBPH had a display table at the Vision Open House on May 21, 2014 at the New England Assistive Technology (NEAT) Center at Oak Hill in Hartford. The NEAT coordinator, Steve Famiglietti, is a member of the LBPH advisory committee.

The National Library Service is developing the Patron Information Machine Maintenance System (PIMMS) in which they combine their equipment and patron databases and then connect this new database via the internet to each LBPH for real-time transmission of data. This is a major overhaul of the way we do business and will require extensive software modifications at NLS, to the CUL library software programs, and as yet unknown changes to the LBPH computer/internet infrastructure and connectivity. At this time, the CT LBPH does not have the ways or the means of connecting directly with NLS. There is no existing network with NLS, and our T1 line is very inadequate with a download speed of just 1 mbps. NLS's timeline was to have all LBPH's nationwide on PIMMS by Oct 2014, but that date will not be met by anyone. For the CUL user group (CT, ME, NJ, Pittsburgh, Philadelphia, IA, MI), the group has decided at this time to take a wait-and-see posture until NLS has completed the finished product, hoping that the ubiquitous bugs get fixed first, and then begin the conversion of CUL libraries. Gordon is hoping to at least begin the assessment phase to determine the project's effect on our LBPH. The CUL software vendor has estimated a cost of \$176,500 to implement PIMMS on the CUL software. This does not include the cost of any CT LBPH unique changes that may be required. The CUL user group cannot afford to pay the whole amount and NLS isn't offering any funding assistance. How the transition costs will be allocated is very much undetermined. NLS has given the CUL user group two and a half years - until Oct 2016 - to be online with PIMMS. Thus much remains uncertain at this time but will advise as this project unfolds.

MUSEUM OF CONNECTICUT HISTORY

School outreach programs continue to visit schools across the state. Recent visits included schools in Avon, Madison, Plainville, West Hartford and South Windsor.

Patrick spoke at the Windsor Historical Society as part of their Lunchtime Lecture series. The topic was "The Pop History of Connecticut". Ice cream floats made with Connecticut produced soda was the post lecture treat.



Patrick was invited to speak at the annual meeting of the New England Bottlers Association. Soda and mineral water company owners from throughout New England attended the meeting and enjoyed a presentation about the “Pop History of Connecticut.”