

STATE OF CONNECTICUT, RECORD OF PROCEEDINGS
STATE LIBRARY BOARD
September 23, 2013

Members present: John N. Barry, Bob Harris, Judge Michael Sheldon, Judge Robert Beach, Mollie Keller, Eileen DeMayo, Ernie DiMattia, Jay Johnston, Allen Hoffman, Joy Hostage

Members absent: Stefan Pryor, Linda Anderson

Others present: Kendall Wiggin, Jane Beaudoin, Dawn La Valle, Mark Smith, Nancy Peluso, Diane Pizzo, Carol Trinchitella, Paul Baran, Bill Sullivan, Eric Hansen, Steve Cauffman (State Library), Richard Conroy (CLA), Betsy McIlvaine (ACLB), Paul McIlvaine (FOCL), Jennifer Keohane (CLC)

The meeting was called to order by Chairman John N. Barry at 1:15 p.m.

MINUTES

It was MOVED (B. Harris) seconded (M. Sheldon) THAT THE MINUTES OF THE June 10, 2013, BOARD MEETING BE APPROVED AS PRESENTED. PASSED unanimously.

BOARD COMMENTS/ANNOUNCEMENTS

John began by congratulating Joy Hostage for being honored in her home town of Cheshire for her many years of service. John apologized that he was unable to attend the ceremony. Ken Wiggin attended the ceremony and shared that the Cheshire Democratic Women honored both Joy and her husband Arthur with the Civic Pride Award for their many years of service to the town of Cheshire. The ceremony was very nice and very well attended. Those in attendance included Lt. Governor Wyman and a few state representatives. Ken was pleased to have an unexpected opportunity to address the attendees and share his appreciation for Joy's contributions and advocacy work as a member of the State Library Board. Joy shared that the event was lovely and she was very happy that Ken attended.

John reported that he, along with board members Bob Harris and Joy Hostage, attended the ceremony for former Governor Rell's portrait unveiling. The event filled Memorial Hall with guests. Governor Rell's family, Artist Laurel Stern Boeck, Governor Malloy, Lt. Governor Wyman, and many other dignitaries, and honored guests were recognized. Concluding remarks were made by Governor Rell.

Joy shared that she visited the New Haven Public Library and was impressed with how well the library space is used.

PUBLIC COMMENT

None

MINUTES

**BOARD
COMMENTS/
ANNOUNCEMENTS**

PUBLIC COMMENT

STATE LIBRARIAN'S REPORT

Ken Wiggin invited questions or comments to his written report which was previously mailed to the Board in their packets. Bob Harris complimented the report's new format. Ken said that he edits all the submissions he receives for his report and deletes quite a bit. However, he does feel it is important for the Board to know what the State Library staff is involved in.

Board member Ernie DiMattia asked if the State Library has an overall plan for newspaper digitization. Ernie, who is also the Director of the Ferguson Library in Stamford, stated that his library is about to embark on a huge digitization project and would like to make sure he handles it appropriately. Judge Sheldon asked if there is any incentive for newspaper companies to digitize their own papers. Ken stated that while newspapers are created electronically, they don't create a digital image of their newspapers as we would read it. Many of them also see access to their digital versions as a revenue source. Ken will speak with State Library staff member Jane Cullinane, who is co-directing the newspaper project and will bring more information back to the board at the next meeting.

OTHER REPORTS

Connecticut Library Association (CLA): CLA President Richard Conroy reported that over 80 people attended last month's CLA sponsored Library Leadership Institute. CLA will be sponsoring an eBook symposium in November and will also be a sponsor of the Information Literacy Conference planned for the spring. CLA has contacted Southern Connecticut State University's Library Science department to offer help with restoring its accreditation.

Advisory Council for Library Planning and Development (ACLPD): Division of Library Development Director Dawn La Valle reported that the eBook Task Force, of which Ernie DeMattia is the Chair, met on July 30. An amended eBook bill that came out of the last legislative session calls for a study by the Department of Consumer Protection (DCP) with input from the State Librarian and the Attorney General. Ken has designated Division of Library Development (DLD) staff member, Eric Hansen, as the State Library's liaison to the DCP for the study. Ernie said that an eBook summit is being planned for late Fall. He stated that this will give librarians and the DCP the opportunity to air current issues. The DCP report is due to the legislature by February, 2014.

The Space Planning Task Force, which is being lead by DLD staff member Tom Newman, is moving forward. The members of the Task Force have provided excellent ideas and input to update the guidelines which will make them more relevant. Ken will receive a draft document to review and then it will be presented to the State Library Board, for approval, at the November meeting.

Connecticut Library Consortium (CLC): Executive Director Jennifer Keohane reported on CLC initiatives, and its services. CLC has worked with its discount suppliers to get the total savings amount for 2012-2013. The savings amount to libraries will be released as soon as results are determined. CLC is excited to have 6 new members, two of which are Yale and Quinnipiac Universities. CLC is having a Trendspotting program – *Trendspotting: Makerspaces for Everyone*.

**STATE
LIBRARIAN'S
REPORT**

**OTHER
REPORTS**
CLA

ACLPD

CLC

Librarians are invited to learn about possibilities for customizing and adapting the Makerspace concept to fit their community. The program is scheduled for Tuesday, October 1, at the Westport Library. More information on registration and costs of the *Trendspotting: Makerspaces for Everyone* program can be found on the CLC website. Much more news about CLC can be found in their newsletter, which was distributed to the board members.

Association of Connecticut Library Boards (ACLB): Betsy McIlvaine, President of ACLB reported that the 2013 Trustee Leadership Conference: *Exploring the Role of Technology* will be held on Friday, October 25, 2013, at the University of Hartford's Gray Conference Center. Betsy was very complimentary of Dawn La Valle, for her very supportive and cooperative work with ACLB. ACLB is pleased to have Dawn on the Conference program itinerary. Dawn will be presenting on *The Edge Initiative*. More information on the Trustee Leadership Conference can be found on the ACLB's website - www.aclb.org. Betsy was very pleased that ACLB was able to participate in DLD's New Director's Brunch. ACLB was able to make new library directors aware of ACLB's service.

Friends of Connecticut Libraries (FOCL): Paul McIlvaine, President of FOCL, reported that an organization that buys all the unpurchased books remaining from FOCL book sales is no longer doing this. FOCL's 2013 Annual Conference will be held on November 9, at Central Connecticut State University. One of the speakers is Barbara McGrath, of the Urban Legal Initiative at the University of Connecticut Law School. Barbara will speak about who decides how the donations are spent.

Judge Sheldon asked if any consideration has been given to having Friends groups donate the remaining books from book sales to places like women's shelters. He stated that there are coalitions of non-profit organizations that have information on matters like this. He added that the Canton Library works with a company that buys books in bulk and it is not very expensive. Judge Sheldon will get the information on this company to Paul.

OLD BUSINESS

Budget Update: Ken invited Mark Smith to update the Board on the revenue from the sales of the antique atlases and maps to date. Mark stated that since April of 2012, 90 items were sold netting \$513,630.60. The revenue goes directly into an account that was set up in accordance with the action taken by the Board. Ken stated that there are still a couple of significant works left to be sold. The State Library now has an additional two-year contract with the company handling the sales.

Ken reported that by next month the State Library is being required to submit a 5% reduction option as part of the budget submission process.

Legislative Update:

Ken stated that the recommendations of the eBook study may include legislative action. Other than that, there is no legislative update to give at this time.

NEW BUSINESS

ACLB

FOCL

OLD BUSINESS
Budget Update

Legislative Update

NEW BUSINESS

<p><u>Approval of All Staff Day 2013:</u> Ken Wiggin reported that for the past several years the State Library has held a staff development day for all State Library employees. This day serves as an opportunity for employees from all facilities to meet in one place. Staff is given the opportunity to get to know each other, hear from the State Librarian and take advantage of some skills development opportunities. The Library is closed on Mondays and permission is being requested to close other facilities for that day as well, allowing those employees to attend. The Connecticut Heritage Foundation has funded All Staff Day in the past and has indicated a willingness to do so again this year. It was MOVED (E. DiMattia) seconded (B. HARRIS) THAT THE STATE LIBRARY BOARD APPROVES THAT THE STATE LIBRARIAN CLOSE ALL SATELLITE STATE LIBRARY FACILITIES ON MONDAY, NOVEMBER 18, 2013, FOR THE ANNUAL ALL STAFF DAY. PASSED unanimously</p>	<p>All Staff Day</p>
<p><u>Update on Revision of By-Laws (Discussion Only):</u> <u>By-Laws Committee:</u> The By-Laws Committee members are Judge Beach, Allen Hoffman and Ken Wiggin. Judge Beach stated that he took the Committee's recommendations and drafted the revised By-Laws which were handed out to Board members. The draft shows all the recommended revisions in red print. Judge Beach went over a few of the suggested revisions. While the changes may appear to be substantive they are actually not. Many of the proposed changes amount to removing statutory language since the Board has to operate in compliance with the FOIA and other statutes anyway. Revisions clarify the Board members' terms. The suggested revisions would change the language to clarify that the Board members' terms are coterminous with the term of the appointing authority, "except that a member may continue in office until a successor has been appointed." Regarding the term of the Chair and Vice Chair, it is being recommended that these positions "serve no more than three consecutive terms." This language is in addition to the statutory requirement that the officers serve "a one year term or until a successor is elected." Board members were encouraged to get any questions or suggestions to Judge Beach. A revised draft will be sent to the Board prior to the next meeting for further Board discussion and action.</p>	<p>Motion</p> <p>By-Laws Update</p>
<p>Board Chair John Barry asked if there was a conflict of interest if a State Library Board member advocated and or voted for a grant that went to a library in their community. Judge Beach replied that, in his opinion, if it is a grant to any Board member's home town, they would be well advised not to vote. Judge Sheldon feels that a Board member should be able to give specialized knowledge but not vote. He feels it's a good idea for the Board to have a conflict of interest code. Ken will check with the Ethics Commission to see if something should be implemented and will bring more information on this matter to the next State Library Board meeting.</p>	
<p><u>Election of Officers:</u> John Barry gave Kendall Wiggin the temporary role of Chairman of the State Library Board for the Election of Officers. Ken asked Joy Hostage for a report of the Nominations Committee. Joy reported that she, Ernie DiMattia and Jay Johnston serve as the State Library Board's Nominations Committee. A letter was sent to the Board members seeking nominations for the positions of Chair and Vice Chair of the State Library Board. No nominations</p>	<p>Election of Officers</p>

were brought forward and the current Chair and Vice Chair have expressed an interest in continuing for another term. Given this information, Joy MOVED THAT JOHN BARRY BE RE-ELECTED AS CHAIR AND BOB HARRIS BE RE-ELECTED AS VICE-CHAIR OF THE STATE LIBRARY BOARD FOR ANOTHER TERM ENDING SEPTEMBER 2014. PASSED unanimously. The meeting was turned back over to the Chair.

Motion

OTHER BUSINESS

OTHER BUSINESS

Ernie DiMattia brought up the matter of the recent situation where the legislature proposed moving the State Library under the Secretary of the State's office. Ernie suggested that it might be a good idea for the Board to develop a position on this should it come up again.

At 2:55 p.m., it was MOVED (J. Hostage) TO ADJOURN. PASSED unanimously. The next meeting is scheduled for Monday, November 25, 2013, at 1:15 p.m. in the State Library's Reading Room.

Motion

Respectfully submitted,

Kendall F. Wiggin, Secretary

Jane Beaudoin, Recorder