

STATE OF CONNECTICUT, RECORD OF PROCEEDINGS
STATE LIBRARY BOARD
November 28, 2011

INDEX

Members present: Bob Harris, Mollie Keller, Daphne Deeds, Eileen DeMayo, Allen Hoffman, John Barry, Linda Anderson, Judge William Lavery, Joy Hostage

Members absent: Scott Hughes, Judge Francis Hennessy, Dept. of Education designee

Others present: Kendall Wiggin, Jane Beaudoin, Sharon Brettschneider, Mark Smith, LeAnn Power (State Library), Carl Nawrocki (FOCL), Betsy McIlvaine (ACLB), Mary Rindfleisch (Ridgefield Public Library)

MINUTES

Mollie Keller brought up the issue of State Library Board members absenteeism at meetings and asked if the Board would like to address the matter. John stated that he is aware that the state auditors are reviewing the State Library Board files and this matter was brought to Ken Wiggin's attention. John suggested that Ken write to the appointing authorities. John encouraged Board members to do their best to attend meetings. He expressed the necessity of respecting everyone's busy lives but emphasized the importance of meeting the requirements of the law. Judge Lavery stated that Judge Hennessy's absences are due to a prolonged health issue. He will be speaking to him later this week. Judge Lavery will also speak with the Chief Court Administrator in the next couple of weeks and will discuss this with him. Judge Lavery requested that John send a letter to Board members regarding attendance.

John Barry announced that all future State Library Board meetings will be held at the State Library building, 231 Capitol Avenue. Ken stated that, working with the proposed 2012 meeting schedule, arrangements have been made for the meetings to be held in the Attorney's Conference Room. Ken will do his best to arrange on-site parking for Board members only.

PUBLIC COMMENT

There was none

STATE LIBRARIAN'S REPORT

Ken Wiggin invited questions on his written report. Bob Harris referred to where the State Librarian's Report states the request to fill the Public Library Consultant position, made vacant by the retirement of Mary Louise Jensen, was denied by the Office of Policy and Management (OPM). Bob asked how the work is still managing to move forward. Sharon Brettschneider stated that she and Tom Newman have taken on this work but Mary Louise's expertise has been lost. It is very important that this position be refilled especially given the fact that Sharon will also be retiring in February 2012.

Judge Lavery moved that the Board send OPM a letter of concern. John Barry stated that he would like to meet with Ken, Bob Harris and someone from OPM to express the concern and negative impact this vacant position has to the grant program. After that meeting, a letter can be sent as a follow up. With this course of action suggested, Judge Lavery withdrew his motion to send a letter to OPM.

MINUTES

PUBLIC COMMENT

STATE LIBRARIAN'S REPORT

Ken Wiggin stated that it would be best to wait for the new Chief of Staff to take office. It was agreed.

OTHER REPORTS

Connecticut Library Association (CLA): No Report at this time.

**OTHER
REPORTS**
CLA

Advisory Council for Library Planning and Development (ACLPD): Sharon Brettschneider reported that ACLPD met in October. The Hartford Public Library gave a presentation on their successful Library Services and Technology Act (LSTA) funded project for older adults. ACLPD has formed an E-book Task Force which met on October 4. The E-Book Task Force will explore best practices, possibilities for cooperative collections and the impact of E-books on Connecticard.

ACLPD

Connecticut Library Consortium (CLC): Sharon Brettschneider reported for Jill Hughes that the CLC approved a new Strategic Plan.

CLC

Association of Connecticut Library Boards (ACLB): Betsy McIlvaine, President of ACLB reported that more than 100 people attended the 2012 Trustee Leadership Conference. This year the Conference was based around advocacy. ACLB has proposed a program for the CLA Annual Conference on the use of statistics for advocacy.

ACLB

Friends (FOCL): Carl Nawrocki reported that 78 were in attendance at the Friends Annual Conference on November 5, at Central Connecticut State University. Attendance was lower than anticipated due to the aftermath of winter storm Alfred. The agenda covered items such as whether a Friends group needs insurance and also offering alternative ideas for fundraising other than used book sales. Books can be purchased online very easily now which makes the used book sales more difficult. Plans are underway for the Friends 2012 Boot Camp program which will be held at the University of Hartford on April 21. Carl closed by saying that he has benefitted from Mary Louise Jensen's expertise in the building of the Salem Public Library and having her position filled will be crucial.

Friends

Judge Lavery stated that he is not comfortable with E-Books. All the publishers deny libraries the right to buy E-Books. Judge Lavery feels this is off base and a letter should be sent to publishers. Sharon Brettschneider explained these issues involved with E-Books are being explored by the E-Book Task Force. Judge Lavery stated that public opinion is huge and that Boards across the nation should rally to make this a high visibility issue. In order to get the message out, libraries should involve somebody who has high visibility and is very outspoken, such as Richard Blumenthal. Judge Lavery is willing to write a letter to Richard Blumenthal. John Barry feels it is possible that the State Library Board could be an advocate for this issue and asked Ken to prepare information to present to the Board at their next meeting.

OLD BUSINESS

OLD BUSINESS

Budget Update: Ken stated that he has worked with OPM so that the State Library will be able to access some, but not all, of the holdback in its library materials budget. The use of the holdbacks will be offset by savings in other accounts. However, the Board will continue to see expenditures in this line that exceed the holdback reported as a deficit. The State Library's transition to the SmART Unit has had some problems. Ken commended Mark Smith for his efforts and perseverance during this trying time. With Mark's staff being absorbed by SmART, many of the responsibilities have fallen on him. Ken informed the Board that the State Library was instructed by OPM to submit a 5% budget adjustment option. It is likely that holdbacks will continue in the next fiscal year.

Budget Update

Legislative Update: Ken stated that new legislation was submitted regarding abandoned library and museum property. If passed, the legislation would provide a legal framework for libraries and museums to establish title to objects in their collections for which there is not clear title.

Legislative Update

Approval of Deaccessioning of Atlases and Maps from the State Library's Cartographic Collection: This item was tabled from the September 26, 2011 meeting. John Barry feels since the State Librarian will be entering into action that involves a possible trade, the State Library Board should be involved in this decision. It was MOVED (W. Lavery) seconded (L. Anderson) THAT THE STATE LIBRARY BOARD BE INVOLVED IN APPROVAL OF SALES AND OR TRADES RELATING TO THE DEACCESSIONING OF ITEMS FROM THE ATLAS AND MAP COLLECTION. PASSED unanimously.

Approval of Deaccessioning

Ken Wiggin stated that the Attorney General's office has reviewed the Goodwin will, through which many of the atlases and maps came to the State Library and that it would not be a violation of the will to sell the non-Connecticut materials. Ken is working with the Department of Administrative Services on a Request for Proposals to select an agent to handle any sale. Daphne Deeds stated that it would be advisable to put a minimum amount on the sale of these items. Ken stated that as part the agent's services will be to produce a sales catalog. He also stated that It is also in the dealer's best interest to get the best price since they receive a percentage of the sale. Ken will come back to the Board with a recommendation based on the responses to the RFP. Ken will also work with Daphne on the language for the RFP. He will present this matter to the Board again at the January 2012 meeting for approval.

NEW BUSINESS

NEW BUSINESS

Approval of State Public Library Construction Grant Extension for the Middlebury Public Library: It was immediately MOVED (W. Lavery) seconded (J. Hostage) THAT THE STATE LIBRARY BOARD APPROVES THE MIDDLEBURY PUBLIC LIBRARY'S GRANT EXTENSION. There was no representative from the Middlebury Public Library. Before the vote, Mollie Keller asked what the limit was in how many times the same library can request an extension. Ken replied that the Board had previously agreed that no more than 3 grant extensions from the same library will be approved by the State Library Board. Ken stated that all future grant extension requests will be reminded of this rule. The Motion was PASSED unanimously.

Approval of Grant Extension

Motion

Approval of State Public Library Construction Grant Extension for the Sherman Public Library: It was immediately MOVED (W. Lavery) seconded (J. Hostage) THAT THE STATE LIBRARY BOARD APPROVES THE SHERMAN PUBLIC LIBRARY'S GRANT EXTENSION. There was no representative from the Sherman Public Library. PASSED unanimously.

Approval of Grant Extension

Motion

Approval of State Public Library Construction Grant Extension for the Ridgefield Public Library: It was immediately MOVED (W. Lavery) seconded (J. Hostage) THAT THE STATE LIBRARY BOARD APPROVES THE RIDGEFIELD PUBLIC LIBRARY'S GRANT EXTENSION. Sharon Brettschneider introduced Mary Rindfleisch, of the Ridgefield Library. There were no questions from the Board for Ms. Rindfleisch. The MOTION was PASSED with one abstention (L. Anderson).

Approval of Grant Extension

Motion

Approval of Fiscal Year 2011-2012 State Public Library Construction Grant Recommendation: Sharon Brettschneider pointed out that both grant requests are for distressed communities. There are currently funds available only in that category. It was MOVED (W. Lavery) seconded (B. Harris) THAT THE STATE LIBRARY BOARD APPROVES A \$318,524 STATE PUBLIC LIBRARY CONSTRUCTION GRANT FOR NEW HAVEN FREE PUBLIC LIBRARY, AND APPROVE A \$62,667 STATE PUBLIC LIBRARY CONSTRUCTION GRANT FOR MERIDEN PUBLIC LIBRARY. PASSED unanimously.

Approval of State Public Library Construction Grants

Motion

Approval of the State Library Board Meeting Calendar for 2012: It was MOVED (W. Lavery) seconded (B. Harris) THAT THE STATE LIBRARY BOARD APPROVES THE FOLLOWING DATES FOR ITS REGULARLY SCHEDULED MEETINGS IN THE YEAR 2012: JANUARY 23, MARCH 26, MAY 21, JULY 23, SEPTEMBER 24, and NOVEMBER 26. PASSED unanimously.

Approval of 2012 Meeting Calendar
Motion

OTHER BUSINESS

OTHER BUSINESS

There was none.

At 2:25 p.m., it was MOVED (W. Lavery), seconded (B. Harris) TO ADJOURN. PASSED unanimously. The next meeting is scheduled for Monday, January 23, 2012, at 1:15 p.m. in the Attorney's Conference Room at 231 Capitol Avenue.

Motion

Respectfully submitted,

Kendall F. Wiggin, Secretary

Jane Beaudoin, Recorder