

STATE OF CONNECTICUT, RECORD OF PROCEEDINGS  
STATE LIBRARY BOARD  
June 10, 2013

INDEX

Members present: John N. Barry, Bob Harris, Judge Michael Sheldon, Judge Robert Beach, Mollie Keller, Eileen DeMayo, Allen Hoffman, Linda Anderson, Joy Hostage, Jay Johnston

Members absent: Stefan Pryor, Ernie DiMattia

Others present: Kendall Wiggin, Jane Beaudoin, Mark Smith, Dawn La Valle, Nancy Peluso, Diane Pizzo, LeAnn Power, Douglas Lord, Carol Trinchitella, Stephen Slovasky, Verna Thomas-Green, Shaozhong Ma, William Anderson, Glynis Georgie (State Library), Richard Conroy (CLA), Betsy McIlvaine (ACLB), Paul McIlvaine (FOCL)

\*\*\*\*\*

The meeting was called to order by Chairman John N. Barry at 1:15 p.m.

**MINUTES**

It was MOVED (B. Harris) seconded (M. Keller) THAT THE MINUTES OF THE April 8, 2013, BOARD MEETING BE APPROVED AS PRESENTED. PASSED unanimously.

**BOARD COMMENTS/ANNOUNCEMENTS**

John began the meeting by discussing the recent legislative action, which first placed the State Library within the budget for the Secretary of State's office then reversed the move, leaving the State Library as a separately budgeted agency. There was a question on what position the Board should take if this should come up again in the next legislative session. Judge Sheldon stated that, should a merger occur, a member of the State Library Board should work with the Secretary of the State's office during the process as sometimes there is a great deal of disruption to the merging agency. Judge Sheldon added that it is important that any agency we may merge with be sensitive to the State Library's mission.

John feels the State Library should remain a stand-alone agency, but if a merger was to occur, the Secretary of the State's office would be a good place to merge with. Ken stated that he has spoken with the Secretary of the State, Denise Merrill, in great detail. It is possible that this matter may be addressed again in next year's legislative session.

**PUBLIC COMMENT**

There was none.

**STATE LIBRARIAN'S REPORT**

Ken Wiggin reported on the RFP for reQuest, the statewide catalog. The current contract expires at the end of this month and the State Library has permission for a two year extension to allow for the issuance of an RFP. The State Library is currently working on this with the Department of Administrative Services to finalize the RFP.

Ken invited the Board's comments on what kinds of information they would like to have included in his written State Librarian's report. He asked that they also let

**MINUTES**

Motion

**BOARD  
COMMENTS/  
ANNOUNCEMENTS**

**PUBLIC  
COMMENT**

**STATE  
LIBRARIAN'S  
REPORT**

him know what they feel is not necessary to include.

**Name Authority Cooperative presentation (NACO)**

Ken introduced State Library staff member Stephen Slovasky, head of the cataloging unit. Stephen gave a presentation on the Name Authority Cooperative Program (NACO). This program is administered by the Library of Congress (LC) for Cooperative Cataloging. It's a multi-national program where participants contribute authority records for personal, corporate and jurisdictional names, uniform titles and series to LC/NACO Authority. The emphasis is on building a consistent and predictable file that will reduce efforts of the global library community and save staff time and money.

NACO  
presentation

Stephen also explained the Connecticut Funnel NACO sub-project. This project began the research that State Library catalogers undertake to authorize the correct forms of names of Connecticut government bodies, and names used in historical and genealogical research available for use by catalogers worldwide. More detailed information about the NACO and Connecticut Funnel sub-project was given in a handout that Stephen prepared and distributed to the board members. Stephen introduced his staff. They are Glynis Georgie, Shaozhong Ma, Verna Thomas Green and Bill Anderson.

**OTHER REPORTS**

**OTHER  
REPORTS**

Connecticut Library Association (CLA): Richard Conroy, Director of the Essex Library Association is the new President of CLA. He reported that plans are already underway for the 2014 CLA Conference. The conference is scheduled for 4/28/14- 4/29/14 and will again be held at the Crowne Plaza in Hartford. The Annual Library Leadership Institute, which is sponsored by CLA, is scheduled for August 9, and will be held at the University of Connecticut, West Hartford campus. Registration to attend is available on the CLA website. CLA's Legislative Committee will be meeting in September to begin plans for the 2014 legislative session.

CLA

Advisory Council for Library Planning and Development (ACLPD):

Dawn La Valle reported for Mary Hogan, Chair of ACLPD. The ACLPD Library Space Planning Task Force is reviewing the space planning guidelines for suggested revisions and comments. The guidelines assist libraries to be more flexible in offering services such as interactive learning spaces, teleconference & videoconferencing accommodations and more. Dawn stated that the ACLPD has a membership vacancy representing Region 4. She asked that anyone with a recommendation to fill that position, please let her know.

ACLPD

Connecticut Library Consortium (CLC): CLC Executive Director, Jennifer Keohane, thanked Ken Wiggin and Dawn La Valle for their participation at the CLC 10<sup>th</sup> Anniversary Party & Annual Meeting. She distributed a 2012-2013 CLC Highlights document which details the Membership, Savings, Roundtables, Events & Training, Communications / Marketing, Noteworthy Partnerships, and Operations during that time period. Jennifer stated that in the area of savings, it is the less tangible benefits that are appreciated by libraries the most. This year the CLC successfully launched 6 new roundtables. CLC, in partnership with BookExpo America, offered a discounted registration to BookExpo America and

CLC

also \$10 round-trip bus rides for the event. The 2012-2013 Highlights document will be included in the records of this Board meeting.

Association of Connecticut Library Boards (ACLB): President of ACLB, Betsy McIlvaine, reported that the ACLB presented a program “Giving to Municipal Libraries” at the Annual CLA Conference. The ACLB cooperated with CLA to boost scholarships in the program that CLA has in place.

Friends of Connecticut Libraries (FOCL): President of FOCL, Paul McIlvaine reported that, in April, FOCL held a very successful Boot Camp at the University of Hartford. One of the presentations was “How to Do Advocacy” which talked about how to work with lobbyists. There was also a fund-raising trade show where Friends member groups featured creative ways they have raised funds. FOCL hosted their annual meeting on June 8, at Middlesex Community College. At the annual meeting, Outstanding Friends Awards were presented recognizing the work of 6 Friends members from different libraries.

**OLD BUSINESS**

Budget Update: Ken reported that the State Library will end on target. Ken thanked his managers for their great work in helping this happen. Ken is working to get approval to fill a few vacancies. Seeking approval to fill vacancies has proven to be very challenging.

Legislative Update: Ken stated that the Budget bill included a provision continuing the moratorium on Maintenance of Effort for state aid to libraries. An amended Ebook bill was passed. The amended bill calls for a study by the Department of Consumer Protection (DCP) with input from the State Librarian and the Attorney General. The Commissioner of DCP contacted Ken and he has assigned staff member Eric Hansen as the State Library’s liaison to DCP for the study. The implementer bill contained a new land recording fee that diverts the historic documents fee received by the State Library to the General Fund for these particular filings. LeAnn Power, Public Records Administrator, is, along with Ken, very worried by this new legislation and is working to get clarification on its impact to the Historic Documents Preservation account.

**NEW BUSINESS**

Library Services and Technology Act Grants: The State Library conducts a competitive grant program using federal LSTA funds. The Advisory Council for Library Planning and Development approved the grant categories that help the State Library meet the goals of the LSTA Five Year Plan. The categories for which applications for grants were sought are: Every Child Ready to Read and Programs for Older Adults.

A total of \$100,000 was potentially available for the LSTA competitive grant program. The application deadline was April 19, 2013. If awarded, the grant period will run from July 1, 2013 to June 30, 2014. The Division of Library Development, gave 8 separate grant training sessions for applicants. Attendance was required in order to submit an application.

Teams of three DLD staff reviewed 18 grant applications requesting a total of \$68,526. Each application was reviewed and competitively scored in accordance with established criteria.

ACLB

FOCL

**OLD BUSINESS**  
Budget Update

Legislative Update

**NEW BUSINESS**  
Library Services  
and Technology  
Act Grants

Fifteen grants totaling \$59,567 are being recommended to the State Library Board for approval. It was MOVED (M. Keller), seconded (J. Hostage) THAT THE STATE LIBRARY BOARD APPROVES THE ALLOCATION OF \$59,567 IN LSTA FUNDS FOR THE GRANTS AS SPECIFIED IN THE DETAILED BREAKDOWN – PROGRAMS FOR OLDER ADULTS –Berlin-Peck Memorial Library (\$3,142), Bethel Public Library (\$4,466), Prosser Library in Bloomfield (\$3,000), Canterbury Public Library (\$5,000), Hall Memorial Library in Ellington (\$5,000), Fairfield Public Library (\$5,000), Stratford Library Association (\$5,000), Rockville Public Library in Vernon (\$4,289), University of Connecticut, Waterbury Campus (\$4,670), West Hartford Public Library (\$5,000), EVERY CHILD READY TO READ – Berlin-Peck Memorial Library (\$3,000), Bridgeport Public Library (\$3,000), Durham Public Library (\$3,000), Otis Library in Norwich (\$3,000), Torrington Library (\$3,000) PASSED unanimously.

Motion

Resolution for Mark Jones: State Archivist Mark Jones retired on June 30. Ken stated that the State Library will miss Mark Jones, personally, and also professionally. His incredible knowledge and experience earned him enormous respect throughout Connecticut. Mark is held in the highest regard by all who know him. It was immediately MOVED (R. Beach), seconded (B. Harris) THAT ON THIS 10<sup>TH</sup> DAY OF JUNE, 2013, THE MEMBERS OF THE STATE LIBRARY BOARD UNANIMOUSLY AND ENTHUSIASTICALLY EXTEND THEIR HEARTFELT THANKS AND DEEPEST APPRECIATION TO DR. MARK H. JONES FOR HIS DEDICATION AND COMMITMENT IN SUPPORT OF THE MISSION OF THE CONNECTICUT STATE LIBRARY AND THE STATE ARCHIVES AND THEIR APPRECIATION FOR HIS EFFORTS TO PRESERVE AND MAKE ACCESSIBLE THE STATE’S HISTORICAL RECORD FOR ALL. PASSED unanimously.

Resolution for Mark Jones

Motion

Appointment of a Nominating Committee: John thanked Joy Hostage for chairing the Nominating Committee. Joy and former board member Daphne Deeds, together, made up the Committee. Now that Daphne is no longer on the board, there is a need for a new member on the committee. John asked if there were any volunteers willing to serve. Board member Jay Johnston volunteered. Ken stated that although board member Ernie DiMattia was unable to attend the meeting, he did express to Ken in an earlier communication that he would like to serve on the committee as well. It was agreed that Jay Johnston and Ernie DiMattia will serve on the Nominating Committee with Joy. John expressed his appreciation to Jay and Ernie for volunteering to be part of this committee.

Nominating Committee

By-Laws Committee: Ken requested that the State Library Board’s By-Laws be added to the meeting agenda. It was agreed. Ken reported that the State Library Board’s By-Laws were last revised in 1999. Ken had worked with former board member Judge Hennessy on these revisions. He would like to put the revised By-Laws on the agenda for the annual meeting in September. He asked if there were any board members willing to work with him as the By-Laws Committee. Judge Beach and Allen Hoffman agreed to work with Ken on revisions to the By-Laws. Judge Sheldon suggested that the By-Laws be sent to all the board members for their review as well. It was agreed. Judge Sheldon also recommended that Ken contact Priya Morgenstern, Director of the Hartford Pro Bono Partnership, Inc., for assistance with the By-laws.

By-Laws Committee

Mollie Keller suggested that the State Library Board meetings be moved back to the Van Block Avenue facility. It has a very accommodating meeting room and

also very ample parking. John replied that he has no interest in moving the meeting location back to the Van Block facility. There was discussion on this suggestion which ended with the decision to continue holding the board meetings in the State Library at 231 Capitol Avenue.

At 1:55 p.m. it was MOVED (A. Hoffman), seconded (J. Hostage) TO ADJOURN. The next meeting is scheduled for Monday, September 23, 2013, at 1:15 p.m. in the Attorney's Conference Room at 231 Capitol Avenue. The September meeting will be the annual meeting.

Respectfully submitted,

\_\_\_\_\_  
Kendall F. Wiggin, Secretary

\_\_\_\_\_  
Jane Beaudoin, Recorder

Motion