

STATE OF CONNECTICUT, RECORD OF PROCEEDINGS
STATE LIBRARY BOARD
July 26, 2010

INDEX

Members present: Bob Harris, Mollie Keller, Daphne Deeds, Eileen DeMayo,
Judge Francis Hennessy, John Barry

Members absent: Allen Hoffman, Linda Anderson, Scott Hughes, Judge William
Lavery, Joy Hostage

Others present: Kendall Wiggin, Jane Beaudoin, Sharon Brettschneider, Mark
Smith, Mary Louise Jensen (State Library), Carl Nawrocki,
(FOCL), Jane Bickford & Lynn Rosato (Bethel Public Library),
Pat Holloway (West Hartford Public Library)

MINUTES

THE MINUTES OF THE MAY 24, 2010, BOARD MEETING WERE NOT
AVAILABLE TO THE BOARD FOR APPROVAL AND WILL BE VOTED ON AT
THE SEPTEMBER MEETING.

PUBLIC COMMENT

There was none.

STATE LIBRARIAN'S REPORT

Ken Wiggin reported that since launching a proxy server on May 28 that allows
for State Library Card holders to access many of the Library's databases
remotely, library card registration and renewals have increased. New library card
registration increased 22% (866 patrons) in FY10 over FY09. Another
contributing fact for the increase is the Library now allows registration by mail.
The State Library is also piloting a project with the Connecticut State University
libraries to allow for resource sharing between the CSU libraries and the State
Library. One goal of the project is to allow state employees to request materials
from any of the four state university libraries through the State Library's catalog.

Bob Harris congratulated Ken on his being elected to the LYRASIS Board of
Directors.

OTHER REPORTS

Advisory Council for Library Planning and Development (ACLPD): Sharon
Brettschneider reported that ACLPD met and has established a sub-committee
to assist with the Division of Library Development's Long Range Plan. Sharon
stated that she and Ken joined with representatives from CLA and CLC last week
to discuss programs and services that may be overlapping.

Connecticut Library Association (CLA): CLA President Debbie Herman reported
that CLA ended FY09 in a bad fiscal position, but FY10 is ending in a strong
financial position and has exceeded its membership goal. CLA has started
member and networking events for new librarians and is putting the finishing
touches on its financial plan. CLA has just signed a contract for the 2011 Annual
Conference at Stamford Hilton in Stamford, CT on Monday and Tuesday, May 2
and 3, 2011.

MINUTES

**PUBLIC
COMMENT**

**STATE
LIBRARIAN'S
REPORT**

**OTHER
REPORTS
ACLPD**

CLA

Connecticut Library Consortium (CLC): No report at this time.

CLC

Association of Connecticut Library Boards (ACLB): Sharon Brettschneider reported that the ACLB is updating its Trustee Handbook and has a committee that is actively working on it. This year instead of having a Leadership Conference ACLB will host a few basic leadership skills programs and will be scheduling them during the day to increase attendance.

ACLB

Friends (FOCL): Carl Nawrocki reported that the Friends held their annual meeting on June 12, at the Cheshire Public Library. Award recognitions were given out including the newly established Lillian Levin Award which recognizes Ms. Levin's lifetime of service. FOCL has a new website www.foclib.org and is now also on Facebook. Carl thanked Sharon Clapp of the State Library for helping with the website. FOCL will be holding a conference at Central Connecticut State University in October and will be focusing on membership.

Friends

Museum Advisory Committee (MAC): Daphne Deeds stated that there hasn't been a MAC report to the Board for some time now. It has been a long time since this Committee met and Daphne is concerned about this. Ken encouraged Daphne to contact Dean Nelson directly about getting a meeting together. Daphne replied that she will.

MAC

OLD BUSINESS

Budget Update: Ken reported that the State Library has received its allocations for the new fiscal year and that they include reductions for the amounts appropriated in the form of holdbacks similar to last year. Ken reported that the Library was successful in using a portion of the FY10 holdbacks to maintain iCONN and reQuest. He explained last year's expenditures and the \$235,000 that was turned back to the state. Most of that was in personnel savings. The next report will show the allocations for this year. Ken reminded that board that the Governor still has authority to reduce budgets by 5%. The Governor has imposed spending restrictions through oversight. Ken is required to give final approval all expenditures.

OLD BUSINESS

Budget Update

Legislative Update: Ken Wiggin stated that he has nothing to add to his written report. He informed the Board that he is on a newly organized task force that was authorized by legislation last session to look at electronic records. This task force has not met yet, but is required to report to the legislature by the end of this year.

Legislative Update

NEW BUSINESS

Approval of State Public Library Construction Grant Extension for the Bethel Public Library: It was immediately MOVED (B. Harris) seconded (J. Barry) THAT THE STATE LIBRARY BOARD APPROVES BETHEL PUBLIC LIBRARY'S EXTENSION OF THE DEADLINE TO INITIATE ITS PROJECT FOR THE \$898,432 STATE PUBLIC LIBRARY CONSTRUCTION GRANT TO AUGUST 27, 2011. PASSED unanimously. Mary Louise Jensen introduced Jane Bickford and Lynn Rosato of the Bethel Public Library. The town of Bethel needs more time to raise funds to initiate the construction project. They anticipate meeting the grant extension deadline. John Barry asked if the Bethel Public Library has seen an increase in usage and the response was yes. John questioned whether there will be another grant extension request possible for this library. Mary Louise Jensen explained the extensions procedure and that yes, there was a

NEW BUSINESS

Approval of Grant Extension

Motion

possibility that another extension would be requested and awarded. John is concerned about the number of extensions being granted to the same library in that it prevents other communities who have their funding from getting a grant. John feels that the State Library Board is way too nice about approving grant extension and that towns need to step up and decide if they want the grant or not and be able to work within the timelines approved in the grant. Ken Wiggin stated that he appreciates John's input on this matter and that there needs to be more discussion on this matter. Both Jane Bickford and Lynn Rosato thanked the Board for their approval.

Approval of State Public Library Construction Grant Extension for the Howard Whittemore Memorial Library: It was immediately MOVED (B. Harris) seconded (J. Barry) THAT THE STATE LIBRARY BOARD APPROVES HOWARD WHITTEMORE MEMORIAL LIBRARY'S EXTENSION OF THE DEADLINE TO INITIATE ITS PROJECT FOR THE \$103,333 STATE PUBLIC LIBRARY CONSTRUCTION GRANT TO NOVEMBER 23, 2011. PASSED unanimously. There was no representative from this library at the time of the vote.

Approval of Grant Extension

Motion

Approval of State Public Library Construction Grant Extension for the West Hartford's Bishops Corner Branch Library: It was immediately MOVED (B. Harris) seconded (J. Barry) THAT THE STATE LIBRARY BOARD APPROVES WEST HARTFORD'S BISHOPS CORNER BRANCH LIBRARY'S EXTENSION OF THE DEADLINE TO INITIATE ITS PROJECT FOR THE \$153,333 STATE PUBLIC LIBRARY CONSTRUCTION GRANT TO NOVEMBER 23, 2011. PASSED unanimously. Mary Louise Jensen introduced Pat Holloway, Director of the West Hartford Public Library's Bishops Corner Branch Library. West Hartford will not be able to set a budget until the outcome of a budget referendum. They will also be seeking funds from other town programs.

Approval of Grant Extension

Motion

Approval of All Staff Day 2010: : Ken Wiggin reported that for the past several years the State Library has held a staff development day for all State Library employees. This day serves as an opportunity for employees from all the outlying facilities to meet in one place and get together. The State Librarian addresses the staff and they also are given the opportunity to learn new developmental skills from different presenters. Positive feedback is received from staff every year. The Library is closed on Mondays so the day can be held here in our own State Library building. It was MOVED (B. Harris) seconded (F. Hennessy) THAT THE STATE LIBRARY BOARD APPROVES THAT THE STATE LIBRARIAN CLOSE ALL STATE LIBRARY FACILITIES ON A MONDAY THIS FALL FOR THE ANNUAL ALL STAFF DAY. PASSED unanimously

All Staff Day

Motion

Approval of User Conduct Policy: Ken Wiggin stated he is trying to simplify the User Conduct Policy. The biggest issue the staff is experiencing is patrons viewing pornography not only on the internet but also on their laptops, cell phones and other devices. Noise from patrons watching movies and listening to music has also been disruptive. Some of the current language used in the User Conduct Policy language needs modification. It was MOVED (B. Harris) seconded (E. DeMayo) THAT THE STATE LIBRARY BOARD APPROVES THE CONNECTICUT STATE LIBRARY USER CONDUCT POLICY. PASSED unanimously.

User Conduct Policy

Motion

Election of Officers: Mollie Keller gave Kendall Wiggin the temporary role of Chairman of the State Library Board for the Election of Officers. Kendall Wiggin

Election of Officers

asked Frank Hennessy for a report of the Nominations Committee. Frank Hennessy reported that he and Joy Hostage serve as the State Library Board's Nominations Committee. A letter was sent to the Board members seeking nominations for the positions of Chair and Vice Chair of the State Library Board. No nominations were brought forward and the current Chair and Vice Chair have expressed an interest in continuing for another term. It was VOTED unanimously THAT MOLLIE KELLER BE RE-ELECTED CHAIR AND BOB HARRIS BE RE-ELECTED AS VICE-CHAIR OF THE STATE LIBRARY BOARD FOR ANOTHER TERM ENDING JULY 2011. The meeting was turned back over to the Chair.

OTHER BUSINESS

There was none.

At 2:00 p.m., it was MOVED (B. Harris) TO ADJOURN. PASSED unanimously. The next meeting is scheduled for Monday, September 27, 2010, at 1:15 p.m. at the Van Block Facility.

Respectfully submitted,

Kendall F. Wiggin, Secretary

Jane Beaudoin, Recorder

**OTHER
BUSINESS**

Motion