

STATE OF CONNECTICUT, RECORD OF PROCEEDINGS
STATE LIBRARY BOARD
May 19, 2014

Members present: John N. Barry, Bob Harris, Judge Michael Sheldon, Judge Robert Beach, Jay Johnston, Joy Hostage, Linda Anderson

Members absent: Mollie Keller, Ellen Cohn, Ernie DiMattia, Allen Hoffman

Others present: Kendall Wiggin, Jane Beaudoin, Dawn La Valle, Mark Smith, Nancy Peluso, Diane Pizzo, Bill Sullivan, Eric Hansen, Steve Cauffman, Gail Hurley (State Library), Betsy McIlvaine (ACLB), Paul McIlvaine (FOCL)

The meeting was called to order by Chairman John N. Barry at 1:15 p.m.

MINUTES

It was MOVED (M. Sheldon) seconded (Bob Harris) THAT THE MINUTES OF THE March 24, 2014, BOARD MEETING BE APPROVED AS PRESENTED. PASSED unanimously.

BOARD COMMENTS/ANNOUNCEMENTS

John stated that a serious opportunity is offered by PA 14-82 (An Act Concerning A State-Wide Platform For The Distribution Of Electronic Books). The act authorizes the State Library Board to create and maintain of a state-wide platform for the distribution of electronic books to public library patrons. This will greatly impact libraries throughout Connecticut. The act is awaiting the governor's signature. John requested that this matter be added to the meeting agenda as the last action item. It was MOVED (J. Johnston) seconded (B. Harris) THAT THE EBOOKS MATTER BE ADDED TO THE MEETING AGENDA. PASSED unanimously.

Judge Sheldon shared that on his recent travels to Armenia he visited the village of Gosh. Gosh is named after Mkhitar Gosh who was an Armenian lawyer in the middle ages and author of the Armenian Code of Laws. Mkhitar Gosh started the first law library in Armenia. Judge Sheldon circulated a photo of a mountain, which is roughly 16,000 feet above sea level and shows the beauty of Armenia.

PUBLIC COMMENT

None

STATE LIBRARIAN'S REPORT

Ken Wiggin introduced the State Library's new Outreach Services Librarian, Robert Kinney. Robert has quickly emerged in his new role and is already doing a great job with publicity opportunities and press releases.

Ken stated that he, along with Richard Conroy, President of the Connecticut Library Association (CLA), and Carl Antonucci, Chair of the CLA Legislative

MINUTES

**BOARD
COMMENTS/
ANNOUNCEMENTS**

PUBLIC COMMENT

**STATE
LIBRARIAN'S
REPORT**

Committee, went to Washington, DC, for National Library Legislative Day. They met with representatives of the Congressional delegation and discussed issues facing libraries in Connecticut including federal library funding, electronic books, digital literacy, early literacy and work force development. Ken gave each congressional office a very informative pamphlet which explains what the Library Services and Technology Act (LSTA) program provides to Connecticut. Ken credited, LSTA Coordinator Laura Matthews for creating this pamphlet. This pamphlet was included in the Board's meeting packet.

Ken updated the Board on the issue of Southern Connecticut State University's (SCSU) Library Science Program losing its accreditation. SCSU's website now states that they are no longer admitting students to the Library Science Program. Ken understands that the Dean of the School of Education (the Library program is now under the School of Education) intends to establish a reaccreditation task force.

Mark Smith updated the Board on the sales of the maps and atlases being deaccessioned through a contract with antiquarian map and atlas dealer Cohen and Taliaferro, LLC, which is handling the sales. The State Library just received another \$102,908 in map sales. John stated that he would like to be sure that the State Library Board is consulted before any of the funds are spent. Ken replied that he and the State Library Board worked together to set the proceeds up in that manner. No money resulting from the sales has been spent. By statute the State Library is able to put the money raised from the sales in a separate account and the funds are treated as non-appropriated funds. Mark Smith will prepare a document for the Board that shows the merchandise inventory, what was sold, and for what amount.

Joy asked about the status of replacing the carpeting in the History and Genealogy unit. Ken replied that Judicial has agreed to pay for the carpeting. It is hoped that the work can be done in August. The work will require the temporary closing of the H&G area.

OTHER REPORTS

Connecticut Library Association (CLA): Ken reported for CLA President Richard Conroy, who was unable to attend the meeting. This year's CLA Conference was very successful with over 700 people attending on one or both days. CLA is sponsoring a Digital Literacy Conference at Manchester Community College on June 13. Richard Conroy's term as CLA president will be ending on July 1, 2014. Division of Library Development Director Dawn La Valle will become the new president at that time.

Advisory Council for Library Planning and Development (ACLPD): Division of Library Development Director Dawn La Valle reported that the upcoming actionable item for ACLPD is the Space Planning Guidelines.

Connecticut Digital Library Advisory Board: Bill Sullivan briefed the Board on the changes in audiobooks and ebooks services. iCONN now allows students to

**OTHER
REPORTS**
CLA

ACLPD

CDLAB

access those collections without a library card. Bill met with State Library Board member Ellen Cohn, who works for the Department of Education, to discuss the Common Core State Standards and see how they can work together. Ellen agreed to publicize iCONN through the Department of Education's newsletters and also by putting it on their web portal. Bill distributed an iCONN pamphlet which describes its services.

Connecticut Library Consortium (CLC): Executive Director Jennifer Keohane was not able to attend the meeting. Ken reported that CLC recently held its annual meeting. In order to better serve its members, CLC voted to change the dues period from a calendar year to their fiscal year.

Association of Connecticut Library Boards (ACLB): Betsy McIlvaine, President, reported that the ACLB is planning their Fall Leadership Workshop. It will be held on October 24, 2014, at the University of Hartford. ACLB is looking into the possibility of certifying board members. The intent is not to mandate certifications for board members but instead make folks more qualified to be one. This matter is in very preliminary discussions.

Friends of Connecticut Libraries (FOCL): Paul McIlvaine, President of FOCL, reported that FOCL's Annual Meeting and Awards Ceremony will be held on June 14, 2014, at Middlesex Community College. The featured speaker will be Susan Santangelo, author of the Baby Boomer mysteries. FOCL's Annual Conference will be held on November 15, 2014 at Central Connecticut State University.

OLD BUSINESS

Budget Update: Ken stated that the State Library's budget was passed with small reductions. Subsequent to the budget being passed, the State Library received a memo from the Office of Policy and Management outlining hiring, contracting and other spending restrictions. Refill authorization for a number of State Library vacancies is being held up.

Legislative Update:

Ken referred to the Legislative Update document that each Board member received. He briefly touched on a few. "An Act Concerning the Protection of State and Municipal Essential Records and the Preservation of Electronic Records" died in the Appropriations Committee. Ken credited Public Records Administrator LeAnn Power for her efforts in trying to revive the bill.

H.B. 5124 "An Act Concerning the Preservation of Historical Records and Access to Restricted Records in the State Archives" also did not pass. The biggest hurdle was with the medical records portion of the bill. There was considerable opposition to opening mental health records.

CLC

ACLB

FOCL

OLD BUSINESS

Budget Update

Legislative Update

S.B. 389 "An Act Concerning Court Operations" was passed. At Judge Beach's request, the bill included language removing the restriction that the Chief Justice's designee to the State Library Board had to be a Supreme Court justice. The Board had agreed to this change during discussions on changes to the by-laws.

NEW BUSINESS

Approval of 2014 Revisions of the *Library Space Planning Guide*: The Division of Library Development last revised the Library Space Planning Guide in 2011. Since that time some of the content and the formulas used are now dated. A task force appointed by the ACLPD made revisions that were approved by the ACLPD. ACLPD is now seeking the State Library Board's approval. It was MOVED (J. Johnston) seconded (B. Harris) THAT THE STATE LIBRARY BOARD APPROVES THE 2014 REVISION OF THE LIBRARY SPACE PLANNING GUIDE AS PRESENTED BY THE ADVISORY COUNCIL FOR LIBRARY PLANNING AND DEVELOPMENT. PASSED unanimously.

Library Service and Technology Act Grants (LSTA): The State Library conducts a competitive grant program using federal LSTA grant funds from the Institute of Museum and Library Services. The Advisory Council for Library Planning and Development approved the grant categories that meet the goals set in Connecticut's current LSTA Five Year Plan. The categories for which applications for grants were sought are: Every Child Ready to Read, Programs for Older Adults, and Services to Persons with Disabilities.

DLD staff reviewed 8 grant applications requesting a total of \$34,000. Each application was reviewed and competitively scored in accordance with established criteria. Five grants totaling \$21,000 are being recommended to the State Library Board for approval.

It was MOVED (J. Johnston), seconded (B. Harris) THAT THE STATE LIBRARY BOARD APPROVES THE ALLOCATION OF \$21,000 IN LSTA FUNDS FOR THE GRANTS AS SPECIFIED IN THE DETAILED BREAKDOWN – PROGRAMS FOR OLDER ADULTS – Darien Public Library (\$5,000), Ferguson Municipal Public Library in Stamford (\$5,000), Hall Memorial Library in Ellington (\$5,000), EVERY CHILD READY TO READ – East Hartford Public Library (\$3,000), Bristol Public Library (\$3,000) PASSED unanimously.

Resolution for Nancy Peluso: After 36 years of faithful service to the State of Connecticut as an employee of the Connecticut State Library, Nancy Peluso will be retiring on June, 1, 2014. It was immediately MOVED (B. Harris) seconded (M. Sheldon) THAT ON THIS 19TH DAY OF MAY, 2014, THE MEMBERS OF THE STATE LIBRARY BOARD HEREBY UNANIMOUSLY AND ENTHUSIASTICALLY ACKNOWLEDGES NANCY PELUSO'S 36 YEARS OF DEDICATED SERVICE TO THE STATE OF CONNECTICUT AND EXPRESSES ITS APPRECIATION FOR HER LOYALTY AND LONGEVITY, AND EXTENDS ITS SINCERE WISH FOR MANY FULFILLING, PLEASURABLE, AND HEALTHY RETIREMENT YEARS. PASSED unanimously.

NEW BUSINESS

Library Space Planning Guide

Motion

LSTA

Motion

Resolution
Nancy Peluso

Motion

Resolution for Stephen Hill: After 37 years of faithful service to the State of Connecticut, with almost 20 of those years working at the State Library, Stephen Hill will be retiring on June 1, 2014. It was immediately MOVED (M. Sheldon) seconded (B. Harris) THAT ON THIS 19TH DAY OF MAY, 2014, THE MEMBERS OF THE STATE LIBRARY BOARD HEREBY UNANIMOUSLY AND ENTHUSIASTICALLY ACKNOWLEDGES STEPHEN HILL'S 37 YEARS OF DEDICATED SERVICE TO THE STATE OF CONNECTICUT AND EXPRESSES ITS APPRECIATION FOR HIS LOYALTY AND LONGEVITY, AND EXTENDS ITS SINCERE WISH FOR MANY FULFILLING, PLEASURABLE, AND HEALTHY RETIREMENT YEARS. PASSED unanimously.

Resolution for Stephen Hill

Motion

Resolution for Ruth Shapleigh-Brown: After 29 years of faithful service to the State of Connecticut , 10 of those years as a State Library employee, Ruth Shapleigh-Brown will be retiring on June 1, 2014. It was immediately MOVED (M. Sheldon) seconded (B. Harris) THAT ON THIS 19TH DAY OF MAY, 2014, THE MEMBERS OF THE STATE LIBRARY BOARD HEREBY UNANIMOUSLY AND ENTHUSIASTICALLY ACKNOWLEDGES RUTH SHAPLEIGH-BROWN'S 29 YEARS OF DEDICATED SERVICE TO THE STATE OF CONNECTICUT, AND EXPRESSES ITS APPRECIATION FOR HER LOYALTY AND LONGEVITY, AND EXTENDS ITS SINCERE WISH FOR MANY FULFILLING, PLEASURABLE, AND HEALTHY RETIREMENT YEARS. PASSED unanimously.

Resolution for Ruth Shapleigh-Brown

Motion

Approval of Formation of an eBook Committee: John stated that he would like the Board to form a committee to look into the best way to move forward with the eBook platform. John feels the legislation is very vague and would like the State Library Board to be active participants on how this progresses. Ken stated that Eric Hansen has been very involved in this matter and was asked by Ken to research what other states are doing. John stated that he thinks this has implications nationally and that it is a bigger issue than what the legislature wrote in their analysis. After some discussion, John asked for volunteers from the State Library Board to serve on this committee. John will ask Ernie DiMattia to serve on the committee. The suggested committee members will be John Barry, Ken Wiggan, Jay Johnston and Ernie DiMattia. It was MOVED (R. Beach) seconded (J. Hostage) THAT THE STATE LIBRARY BOARD APPROVES THE FORMATION OF AN EBOOK COMMITTEE WHICH WILL CONSIST OF THE FOLLOWING MEMBERS: JOHN BARRY, KEN WIGGIN, JAY JOHNSTON AND ERNIE DIMATTIA. PASSED unanimously.

State Library Board eBook Committee

Motion

At 2:05 p.m., it was MOVED (M. Sheldon) seconded (B. Harris) TO ADJOURN. PASSED unanimously. The next meeting is scheduled for Monday, July 28, 2014, at 1:15 p.m. in the State Library's Reading Room.

Respectfully submitted,

Kendall F. Wiggin, Secretary

Jane Beaudoin, Recorder