

STATE OF CONNECTICUT, RECORD OF PROCEEDINGS  
STATE LIBRARY BOARD  
May 21, 2012

INDEX

Members present: Bob Harris, Mollie Keller, Daphne Deeds, Eileen DeMayo,  
Allen Hoffman, John N. Barry, Joy Hostage, Judge Michael  
Sheldon

Members absent: Scott Hughes, Linda Anderson, Judge Robert Beach, Stefan  
Pryor

Others present: Kendall Wiggin, Jane Beaudoin, Mark Smith, LeAnn Power,  
Douglas Lord, Diane Pizzo, Tom Newman, Christine Pittsley,  
Nancy Peluso (State Library), Paul McIlvaine (FOCL), Betsy  
McIlvaine (ACLB), Jeffrey Otto (Town of Brooklyn)

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The meeting was called to order by Chairman John Barry at 1:15 p.m. John  
acknowledged Judge Robert Beach as the newly designated representative of  
Chief Justice Chase Rogers. Judge Beach was unable to stay for the meeting  
but did attend the lunch prior to the meeting to meet the board members.

**MINUTES**

It was MOVED (J. Hostage) seconded (A. Hoffman) THAT THE MINUTES OF  
THE March 26, 2012, STATE LIBRARY BOARD MEETING BE APPROVED AS  
PRESENTED. PASSED unanimously.

**BOARD COMMENTS/ANNOUNCEMENTS**

Bob Harris informed the Board that the *Fairfield County Weekly* newspaper  
featured an article on e-Books in which Ken Wiggin is quoted. Ken stated that  
the article also appeared in the *Hartford Advocate*. Copies of the article will be  
sent to Board members.

Joy Hostage expressed concern that she doesn't see the State Library and  
Museum of Connecticut History listed in the newspaper in the Historical section  
where Museums and other historic places to visit are listed. Ken informed the  
Board that we regularly send press releases out and also send information to the  
Hartford Courant and make efforts to take advantage of all other opportunities  
including recently taking out a quarter page ad in the next four issues of  
*Connecticut Explored* magazine.

John Barry informed the Board that if the Board approves the LSTA grants that  
will be voted on later in the meeting, a press release will be going out to inform  
the public. John stated that it is very important for the public to understand the  
role and important work that the State Library and the State Library Board do.

**PUBLIC COMMENT**

There was none

**STATE LIBRARIAN'S REPORT**

Ken Wiggin invited questions on his written report. In addition to his written  
report, he informed the Board on the progress of the deaccessioning of certain  
atlases and maps in the Library's collection. Ken spoke with Paul Cohen,  
President of Cohen and Taliaferro, and to date, five items were sold netting over  
\$200,000. For purposes of these minutes, Ken explained that after careful  
consideration, Cohen & Taliaferro is the contractor that was chosen to sell

**MINUTES**

**COMMENTS/  
ANNOUNCEMENTS**

**PUBLIC  
COMMENT**

**STATE  
LIBRARIAN'S  
REPORT**

deaccessioned maps and atlases not related to Connecticut or the scope of the State Library's collections' criteria. Cohen and Taliaferro are experts in selling antique cartographic materials from institutional collections. As part of the contract, Cohen & Taliaferro are required to report the progress of the sales on a monthly basis. Ken reported that the State Library is doing well with the sale of the deaccessioned maps and atlases. Paul Cohen is coming to the library soon to look at more maps. Ken may come back to the board for approval of more deaccessioning.

### **Library Services & Technology Act (LSTA) Grants 5 Year Evaluation Presentation:**

Ken introduced Douglas Lord, the State Library's LSTA Coordinator. Douglas explained to the Board members how the LSTA grants are administered and presented highlights on the data collected. He explained that the highest ranked LSTA supported services by libraries are consistently iCONN, CCar and subgrants. He showed the breakdowns of data collected through surveying public libraries. His power point presentation included pie charts listing the programs along with the percentage rankings of uses each program offers. The presentation was concise yet still offered an understanding of the importance of the LSTA program. A very long printed document that included much more detailed information was offered to the Board should they want to learn more about the LSTA Grants program.

John Barry, Board Chair, thanked Douglas for coming to the meeting and also for presenting a very informative overview of evaluation of the LSTA plan.

### **Historypin Presentation:**

Ken introduced State Library staff member Christine Pittsley who presented on Historypin which is now available through the State Library's website. Historypin is an online archive of historical photos that are user generated. A user can take the date and location of a photo and pin it to *Google Maps* where *Google Street View* is available. Users can compare a historical photo to its present location. Ken also encouraged everyone to use the Flickr link found on the State Library's website to view other photo collections from the State Library.

Christine was thanked by the board for her informative presentation.

John Barry stated that he met with Ken regarding hiring a new Director of Library Development. It was decided that two members of the State Library Board will sit in on the interviewing of selected candidates for advisory purposes only. John will be one of the Board members to sit in on the interviews and asked if any other Board member is willing to sit in on the interviews to please let him know. The person selected will be taking on a very important job and will also be working very closely with Ken.

John also stated that he and Daphne Deeds recently attended a Connecticut Heritage Foundation (CHF) meeting. Ken stated that the mission of the CHF is to help support additions to the collections and educational programs of the State Library and Museum of Connecticut History. Staff members, Patrick Smith and Kevin Johnson's outreach programs have steadily been bringing in funds in the form of donations. CHF supports things such as All Staff Day and more recently paid for a quarter page ad in the next four issues of *Connecticut Explored* magazine. If anybody knows someone who would be willing to serve on the

**LSTA  
Presentation**

**Historypin  
Presentation**

**Library  
Development  
Director Search**

**CT Heritage  
Foundation**

board and knows people who are willing to monetarily support the CHF to please contact Ken.

Ken stated that he is asking the Foundation Board to consider sponsoring separate Friends groups for the various State Library functions. The CHF would have a fiduciary role with these groups. The first Friends group under the CHF being considered would be a Friends of the Library for the Blind and Physically Handicapped. Under the Internal Revenue Service rules, the CHF is allowed to sponsor an organization that is allied to its purposes. The Friends groups could raise funds to support programs like the Library for the Blind while using CHF's 501c3 status. The Funds would be managed by the CHF, but would be used solely to support the Friends group. Obtaining a 501c3 is time consuming and also costly. John thanked Ken for all his dedication and hard work on behalf of the CHF.

John stated that with the resignation of Judge Hennessy from the Board, he would like to publicly acknowledge and thank him for all his many years of service, advice and faithful participation while on the State Library Board. Ken will have a resolution for Judge Hennessy ready for the July board meeting. All board members expressed their sincere appreciation for Judge Hennessy.

**Resignation of Judge Hennessy**

**OTHER REPORTS**

**OTHER REPORTS**  
CLA

Connecticut Library Association (CLA): There was no representation for CLA. Ken pointed out that he listed all the State Library staff who presented at the CLA Annual Conference in his written State Librarian's Report.

Advisory Council for Library Planning and Development (ACLPD): Ken reported that at the last ACLPD meeting there was a presentation of the LSTA 5 Year Plan and also much discussion on the matter. ACLPD's E-book Task Force will be presenting to ACLPD very soon. This task force is exploring the best practices and possibilities for cooperative collections and also how E-books will impact Connecticut.

ACLPD

Connecticut Library Consortium (CLC): Executive Director of CLC, Jill Hughes, was not present. John Barry wished Jill great luck in her new job as the Edgartown Library Director on Martha's Vineyard. John gave some background information on the successes of CLC while under Jill's administration. Ken added that CLC has begun advertising the search for a new Executive Director.

CLC

Association of Connecticut Library Boards (ACLB): Betsy McIlvaine, President of ACLB, reported that ACLB participated in the CLA Annual Conference by contributing to one program and sponsoring another program. Betsy complimented Tom Newman for his work in the collection of statistics and also congratulated him on the presentation at the CLA Annual Conference that he created and was delivered by Ken Wiggin.

ACLB

Friends (FOCL): Paul McIlvaine reported that Carl Nawrocki made a presentation entitled Roles & Responsibilities of Friends at the CLA Annual Conference. The presentation went over the responsibilities and reporting structure of library directors and also the library boards. This is an important matter as sometimes responsibilities are confused. John asked what the Friends' most successful fundraisers are. Paul replied that the used book sales are the main source of

Friends

funds raised to run programs. Another way the Friends raise funds is through donations.

**OLD BUSINESS**

Budget Update: It is anticipated that the State Library will end the fiscal year in the black. Despite the initial cut to the Library Materials budget, Ken worked out an agreement with OPM to make up for much of the cut from within the budget. Ken stated that State Library staff member Diane Pizzo has done extremely well in managing the Library Materials budget. Ken also commended Mark Smith, Director of Administrative Services at the State Library who has done an outstanding job in the transition of our fiscal and human resources office to the Department of Administrative Services' SmART unit.

Legislative Update: Ken referred to the Legislative Update document he prepared and included in the Board's packet. Ken stated that a big win for the State Library was in the passing of H.B. 5355 "An Act Concerning Museum Property". This bill was requested by the State Library and will provide a legal framework for libraries and museums to establish title to objects in their collections that don't have a clear title. Once the bill is signed into law the State Library will work with museums and libraries in the state on what the law means. S.B. 418 which would have implemented the Uniform Electronic Legal Materials Act (UELMA) passed the Senate but didn't make it to the House for a vote. This law is part of the recommendations the State Library made regarding the preservation and authentication of electronic government information. Also, H.B. 5027 "An Act Implementing the Governor's Budget Recommendations Concerning the Elimination, Consolidation and Modification of Various Boards and Commissions" did not pass. This bill included a section that would change the Commission on Educational Technology to the Commission for Technology Advancement. Ken met with the Lt. Governor to look at sustaining the Connecticut Education Network over the next several years. Ken sent a letter of thanks to all the legislators who made efforts to pass HB 5355 and SB 418.

John stated that Ken has done a great job advocating as liaison on top of all the other responsibilities he has. He continued that maybe in the future the State Library could get a legislative liaison position.

**NEW BUSINESS**

Approval of Library Services and Technology Act Grants: The State Library conducts a competitive grant program using federal LSTA funds. The Advisory Council for Library Planning and Development approved the grant categories that help the State Library meet the goals of the LSTA Five Year Plan. The categories for which applications for grants were sought are: Collaborations to Support Literacy for Children and Young Adults, Programs for Children and Young Adults in Poverty, Services to People with Disabilities, Programs for Multilingual Populations, Programs for Older Adults, and Programs for Young Adults. A total of \$200,000 was potentially available for the LSTA competitive grant program. In the months preceding the application deadline of March 9, 2012, Douglas Lord, LSTA grant coordinator, conducted six mandatory workshops for applicants. Awarded grants will run from July 1, 2012 to June 30, 2013. In March and April, teams of three Division of Library Development staff

**OLD BUSINESS**

Budget Update

Legislative Update

**NEW BUSINESS**

Approval of LSTA Grants

reviewed twenty-seven grant applications in accordance with established criteria. Seventeen grants totaling \$143,455 are being recommended to the State Library Board for funding approval. It was MOVED (M. Sheldon), seconded (J. Hostage) THAT THE STATE LIBRARY BOARD APPROVES THE ALLOCATION OF \$143,455 IN LSTA FUNDS FOR THE GRANTS AS SPECIFIED IN THE DETAILED BREAKDOWN BELOW – PROGRAMS FOR OLDER ADULTS -Otis Library in Norwich (\$17,074), Hall Memorial Library in Ellington (\$27,154), PROGRAMS FOR MULTILINGUAL POPULATIONS - Hartford Public Library (\$35,000), SERVICES TO PEOPLE WITH DISABILITIES - New Canaan Library (\$17,214), Booth & Dimock Memorial Library in Coventry (\$11,013), EVERY CHILD READY TO READ – All of the following libraries received a \$3,000 grant, Prosser Library in Bloomfield, Henry Carter Hull Library in Clinton, Cragin Memorial Library in Colchester, Darien Library, Meriden Public Library, Jonathan Trumbull Library in Lebanon, Ferguson Library in Stamford, Southington Public Library, Stafford Public Library, Tolland Public Library, Wethersfield Public Library, Willimantic Public Library. PASSED unanimously.

Motion

Approval of State Public Library Construction Grant Extension for the Brooklyn Town Library Association: Jeffrey Otto from the Town of Brooklyn thanked the board members for this opportunity to represent the Brooklyn Town Library Association. He stated that Brooklyn is not a wealthy town, and that the original plan for a new library was rejected. The library is now planning a slightly smaller building. Donations of \$400,000 have already been obtained and a parcel of land has already been granted. The Brooklyn town budget has not been passed yet. Mr. Otto stated that approval of this grant extension will maximize the chance of the construction project moving forward. It was immediately MOVED (J. Hostage) seconded (A. Hoffman) THAT THE STATE LIBRARY BOARD APPROVES THE BROOKLYN TOWN LIBRARY ASSOCIATION'S STATE PUBLIC LIBRARY CONSTRUCTION GRANT EXTENSION. PASSED unanimously.

Grant Extension

Motion

**OTHER BUSINESS**

Bob Harris asked about the two grants that were returned.

Library Specialist, Tom Newman, of the State Library's staff, responded that the New Fairfield Public Library forfeited their construction grant because they couldn't raise the local funding needed to get their grant on the Bond Commission agenda. The Madison Library's construction grant had passed the Bond Commission several years ago, but they decided not to ask the Board to extend their deadline for starting the project. This would have been their 6<sup>th</sup> grant extension request. Instead they notified the State Library that they are forfeiting the grant money.

Ken invited everyone to the Avon Free Public Library's open house on 6/10/12, starting at 1 p.m., with the speaking program beginning at 1:30 p.m. Jane will send the invitation to the board.

The meeting was adjourned at 2:25 p.m. The next meeting is scheduled for Monday, July 23, 2012, at 1:15 p.m. in the Attorney's Conference Room at 231 Capitol Avenue.

Respectfully submitted,

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Kendall F. Wiggin, Secretary

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Jane Beaudoin, Recorder