

STATE OF CONNECTICUT, RECORD OF PROCEEDINGS
STATE LIBRARY BOARD
January 25, 2012

INDEX

Members present: John N. Barry, Bob Harris, Judge Michael Sheldon, Mollie Keller, Scott Hughes, Allen Hoffman, Daphne Deeds, Eileen DeMayo, Joy Hostage, Linda Anderson

Members absent: Commissioner Stefan Pryor, Judge Francis Hennessy

Others present: Kendall Wiggin, Jane Beaudoin, Sharon Brettschneider, Mark Smith, Nancy Peluso, Diane Pizzo, Carolyn Picciano, LeAnn Power (State Library), Paul McIlvaine (Friends), Betsy McIlvaine (ACLB), Connie Sear (CLC), Deborah Zulik (CLC)

MINUTES

It was MOVED (A. Hoffman) seconded (B. Harris) THAT THE MINUTES OF THE November 28, 2011 MEETING BE APPROVED AS PRESENTED. PASSED unanimously.

MINUTES

Motion

BOARD COMMENTS/ANNOUNCEMENTS

Joy Hostage stated that she is happy to be meeting in the State Library building. She is pleased to have the Board Comments/Announcements added to the meeting agenda. John Barry asked about the status of former Governor Jodi Rell's portrait. Ken Wiggin replied that the State Library Board has no authority over those decisions but he has heard that the Governor will seek funding for a portrait. Ken stated that in the future the Board may want to consider guidelines for portraits. Joy Hostage also stated that she is pleased to see that the model of the USS Connecticut is still displayed in the lobby of the building. Ken replied that he is getting tremendous pressure from Judicial to move it and is currently getting cost estimates to move it into Memorial Hall.

PUBLIC COMMENT

PUBLIC COMMENT

There was none.

STATE LIBRARIAN'S REPORT

**STATE
LIBRARIAN'S
REPORT**

Ken Wiggin stated that he attended, at his own expense, the winter meeting of the Chief Officers of State Library Agencies (COSLA) and the American Library Association (ALA) Mid-Winter meeting. At the COSLA meeting he learned that the Gates Foundation's US Library Program is combining with their Global Library Program. Ken is a member of the ALA Counsel serving as the Division Councilor for the Association of Specialized and Cooperating Libraries Association. He will include a report on the meetings in his next written report. There were no questions on the written report.

OTHER REPORTS

OTHER REPORTS

Connecticut Library Association (CLA): No one representing CLA was present. Ken Wiggin stated that CLA is planning to have a press conference on Tuesday, January 30th at the Legislative Office Building. At the press conference, Maureen Sullivan, the president elect of the American Library Association will be honored. Senator LeBeau (Ms. Sullivan's brother-in-law) will moderate a panel discussion following the press conference to discuss library issues. The discussion will focus on how libraries are helping students improve learning. All library supporters are encouraged to attend the event.

Advisory Council for Library Planning and Development (ACLPd): Sharon Brettschneider reported that ACLPD's last meeting was in December and focused on small LSTA grants

ACLPD

for early literacy. A major agenda item for ACLPD this year is the EBook Task Force.

Connecticut Library Consortium (CLC): Deborah Zulik reported for CLC. CLC is working on increasing cooperative servicing. She introduced Connie Sear who is CLC's new Director of Product Research & Purchasing. Ms. Sear has a great deal of library experience which includes being on the Canterbury Library Board for 20 years.

CLC

Association of Connecticut Library Boards (ACLB): Betsy McIlvaine, President, reported that ACLB's goal is to help library boards be more effective. The updating of the ACLB Trustees Handbook is almost completed and will be available online. Betsy thanked Sharon very much for her leadership and for playing such a key role in keeping ACLB moving forward.

ACLB

Friends of Connecticut Libraries (FOCL): Paul McIlvaine, Vice President of FOCL reported for Carl Nawrocki. FOCL will have its retreat next month. They are also holding a Bootcamp at the University of Hartford and are planning to have speakers from different Friends groups around the state there.

FOCL

OLD BUSINESS

OLD BUSINESS

Approval of Deaccessioning of Atlases and Maps from the State Library's Cartographic Collection (Action Required) SLB DOC 11-17: Ken Wiggin reported that a Request for Proposal (RFP) was issued for a vendor to handle the sale of deaccessioned atlases and maps. State Library staff Diane Pizzo, Carolyn Picciano and Carol Trinchitella established the requirements the vendors had to meet and reviewed all the submitted proposals. Their recommendation was to go with a proposal from Ruderman Crouch. State Library Board member Daphne Deeds, who is also a Fine Arts and Museum Consultant, also reviewed all the proposals and is in agreement with the recommendation. One of the proposals was from an auction gallery. There was a great deal of discussion on the pros and cons of going with a dealer or an auction gallery. Ken stated that whichever vendor is selected they will be required to give the State Library monthly reports on the progress of sales. The decision to go with Ruderman Crouch as the vendor is contingent on whether the two vendors working together will be acceptable and the responses of the references that are being checked. Should the references prove positive the next step would be for Ken to work with the Attorney General's Office to resolve the question about the joint proposal and negotiate a contract. An account will be set up with the State Comptroller's Office for proceeds from the sale. Daphne added that this procedure is all pro forma and that the funds from sales should only be to enhance the Library's collections. The State Librarian has the authority to sign the contract with the vendor if the Board gives approval to move forward. Chairman Barry requested that the Board be able to see the contract before it is signed. There was some concern that the proceeds from the sale of this collection not go into the state's General Fund. Ken reiterated that any proceeds are "deemed to be funds from private sources" (Sec. 11-1(d)). After more questions and answers it was MOVED (M. Keller) seconded (B. Harris) THAT THE STATE LIBRARIAN PROCEED WITH THE CONTRACT NEGOTIATIONS WITH RUDERMAN CROUCH FOR THE PUBLIC SALE OF THE GOODWIN ATLASES AS WELL AS OTHER MAPS AND ATLASES THAT THE STATE LIBRARY STAFF HAS DEEMED OUT OF SCOPE OF THE LIBRARY'S COLLECTION AND THAT THE PROCEEDS OF THE SALE BE PLACED IN A NON-LAPSING ACCOUNT FOR THE PURPOSE OF CONSERVING OR DIGITIZING CONNECTICUT MATERIAL HELD BY THE LIBRARY OR FOR THE PURCHASE OF CONNECTICUT MATERIAL FOR THE LIBRARY COLLECTION. Chairman Barry requested that there be a roll call vote. Jane Beaudoin took the roll call asking each Board member what their vote was. All Board members answered in the affirmative so the Motion was PASSED unanimously

Deaccessioning of Maps & Atlases

Motion

Budget update

Budge Update

Ken went over the financial reports included in the Board packet. Between holdbacks and rescissions the State Library budget is down 9% from the appropriated level. Ken

continues to be concerned about the book budget. He had a preliminary meeting with the director of the University of Connecticut School of Law Library to discuss how the two libraries can better cooperate in these tough economic times.

Legislative Update

Legislative Update

Ken discussed the *Recommendations of the State Librarian for Establishing Standards and Guidelines for the Preservation and Authentication of Electronic Documents* which was included in the Board's packet. The document includes the State Librarian's recommendations to satisfy the requirements of P.A. 11-150, sec. 26 which requires the State Librarian to establish standards and guidelines for the preservation and authentication of electronic documents. The recommendations were established in consultation with the Secretary of the Office of Policy and Management; the Commissioner of the Department of Administrative Services; the Chief Information Officer of the Bureau of Enterprise Systems and Technology; the Executive Director of the Office of Legislative Management; and the Chief Court Administrator of the Judicial Branch. The legislative proposals included in the report will be pursued in the upcoming session.

NEW BUSINESS

NEW BUSINESS

Approval of Appointments to the Advisory Council for Library Planning and Development (ACLPD): Sharon Brettschneider reported that when she brought the ACLPD Nominations to the State library Board at their November meeting, the position of Library User 6 was not filled. Marcia Stuart from Waterford, has stepped forward to fill this position and is being recommended for the Library User, Region 6 position. It was MOVED (M. Keller) seconded (J. Hostage) THAT THE STATE LIBRARY BOARD APPROVES THE APPOINTMENT OF MARCIA STUART FOR A TERM BEGINNING DECEMBER 1, 2011 AND ENDING SEPTEMBER 30, 2012. PASSED unanimously

Appointment to ACLPD

Motion

Approval of Nominations to the Connecticut Digital Advisory Board (CDLAB): Sharon Brettschneider reported that CDLAB members may serve two two-year terms. CDLAB currently has four members with terms that expired at the end of December 2011 and another CDLAB member that is seeking reappointment for her 2nd term. The CDLAB Nominations Committee solicited candidates for the 4 expired terms and is bringing them before the State Library Board for approval. It was MOVED (A. Hoffman) seconded (B. Harris) THAT THE STATE LIBRARY BOARD APPROVES THE APPOINTMENT OF KAREN FECKO TO A SECOND TERM ON THE CONNECTICUT DIGITAL LIBRARY ADVISORY BOARD IN THE CATEGORY OF SCHOOL LIBRARIAN AND THE APPOINTMENT OF GALADRIEL CHILTON, DEBBIE HERMAN, ROGER KEMP AND SARAH LUDWIG TO THE CONNECTICUT DIGITAL LIBRARY ADVISORY BOARD IN THE CATEGORIES OF ACADEMIC LIBRARIAN, ACADEMIC LIBRARIAN, BUSINESS COMMUNITY/LIBRARY USER, AND LIBRARIAN, OTHER, RESPECTIVELY, FOR FIRST TERMS. ALL TERMS WILL BE FROM JANUARY 1, 2012 TO DECEMBER 31, 2013.

Nominations to CDLAB

Motion

Resolution for Judge Willam J. Lavery: The Board expressed their appreciation for Judge Lavery's contributions to the State Library Board. His valuable input and opinions will be missed. It was MOVED (B. Harris) seconded (A. Hoffman) THAT THE RESOLUTION FOR JUDGE LAVERY WHICH EXPRESSES THE BOARD'S APPRECIATION FOR HIS INTEREST, PASSION AND COMMITMENT TO THE STATE LIBRARY BOARD. PASSED unanimously.

Resolution for Judge Lavery

Motion

Resolution for Sharon Brettschneider: On the occasion of Sharon's retirement, the Board members expressed their appreciation to Sharon for all her work and complimented her extensive outreach and activities on behalf of the State Library. Everyone who had the pleasure of working with Sharon will feel the loss. It was immediately MOVED (B. Harris) seconded (M. Sheldon) THAT THE CONNECTICUT STATE LIBRARY BOARD UNANIMOUSLY AND ENTHUSIASTICALLY ACKNOWLEDGES SHARON

Resolution for Sharon Brettschneider

Motion

BRETTSCHEIDER'S MORE THAN 22 YEARS OF DEDICATED SERVICE TO THE CONNECTICUT STATE LIBRARY, EXPRESSES ITS APPRECIATION FOR HER LOYALTY AND LONGEVITY, AND EXTENDS ITS SINCERE WISHES FOR MANY FULFILLING, PLEASURABLE, AND HEALTHY RETIREMENT YEARS. PASSED unanimously.

OTHER BUSINESS

Ken announced that on Friday, January 27 from 3:30 p.m. – 5:00 p.m. there will be a reception for Sharon Brettschneider in Memorial Hall. Everyone is invited.

At 2:35 p.m., it was MOVED (J. Hostage) seconded (B. Harris) TO ADJOURN. PASSED unanimously. The next meeting is scheduled for Monday, March 26, 2012, at 1:15 p.m. in the Attorney's Conference Room at 231 Capitol Avenue.

Respectfully submitted,

Kendall F. Wiggin, Secretary

Jane Beaudoin, Recorder

OTHER BUSINESS