

STATE OF CONNECTICUT, RECORD OF PROCEEDINGS  
STATE LIBRARY BOARD  
March 24, 2014

Members present: John N. Barry, Bob Harris, Judge Michael Sheldon, Judge Robert Beach, Ernie DiMattia, Allen Hoffman, Joy Hostage, Ellen Cohn, Linda Anderson

Members absent: Mollie Keller, Eileen DeMayo, Jay Johnston

Others present: Kendall Wiggin, Jane Beaudoin, Mark Smith, Nancy Peluso, Bill Sullivan, Eric Hansen, Steve Cauffman, LeAnn Power, Susan Cormier, Linda Williams, (State Library), Richard Conroy (CLA), Betsy McIlvaine (ACLB), Jennifer Keohane (CLC)

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The meeting was called to order by Chairman John N. Barry at 1:15 p.m. John introduced and welcomed new State Library Board member Ellen Cohn, who is serving as the Commissioner of Education's designee.

**MINUTES**

It was MOVED (J. Hostage) seconded (B. Harris) THAT THE MINUTES OF THE January 27, 2014 BOARD MEETING BE APPROVED AS PRESENTED. PASSED unanimously.

**BOARD COMMENTS/ANNOUNCEMENTS**

None.

**PUBLIC COMMENT**

None.

**STATE LIBRARIAN'S REPORT**

Ken Wiggin introduced staff of the Division of Library Development (DLD) who presented to the Board.

Linda Williams, Children's Services Consultant who works at the State Library's Willimantic Library Service Center, talked about support for the Common Core State Standards. The Division of Library Development has developed a website/blog to highlight materials and information to help libraries understand the Common Core State Standards - <http://ctcommoncore.wordpress.com/>. The website also provides programming ideas for practices that work with the Common Core State Standards. Linda stated that the collections at the Middletown and Willimantic Library Service Centers are qualitative. Common Core State Standards emphasizes nonfiction. The Service Centers' nonfiction collections are very high quality, award winning and available to any Connecticut school or library through online catalog, email or phone request.

**MINUTES**

Motion

**BOARD  
COMMENTS/  
ANNOUNCEMENTS**

**PUBLIC COMMENT**

**STATE  
LIBRARIAN'S  
REPORT**

Linda stated that new books added to the collection have Lexile scores put on their catalog records when it can be located. Lexile scores measure factors such as sentence and word length as well as unfamiliar words. We are now working on adding the scores to the existing collections wherever possible.

William Sullivan, iCONN Administrator, gave a demonstration on how iCONN works and also how to refine searches based on reading Lexile measures. Bill stated that information on iCONN can be emailed, downloaded and also has citation capability. It is subsidized 100% by the state. Anyone with a public library card can access iCONN. iCONN saves school districts, municipalities and colleges approximately \$30 million annually. A question and answer period followed the presentation.

Susan Cormier, Children's Services Consultant and Director of the Willimantic Library Service Center, explained to the Board that Andrew Eder, a local philanthropist, has donated \$45,500 in support of early literacy in Connecticut's public libraries. Unrestricted grants in the amount of \$500.00 each have been awarded to 73 public libraries that attended a Conversational Reading workshop which took place in November, 2013, at Gateway Community College in New Haven. In addition, \$3,000.00 grants were awarded to the Edith Wheeler Library in Monroe, Trumbull Public Library and the Ridgefield Public Library. The workshop was an important opportunity for the State Library to introduce conversational reading to librarians.

Ken Wiggin distributed the results of the "Survey on the Future of Connecticut Public Libraries", which was compiled by Tom Newman. 156 librarians and library staff responded to the survey. The survey included many subjects including the impact of e-books and e-content, building expansions, libraries offering more information on their website, teen services and more.

### **OTHER REPORTS**

Connecticut Library Association (CLA): CLA President Richard Conroy commended Ken Wiggin and Dawn La Valle on the possibility of a statewide e-book platform. Connecticut is performing groundbreaking progress and CLA is happy to support this.

Richard stated that because it is important for legislators and the community to continue to support Connecticut's libraries, CLA, working in conjunction with the Connecticut State Library and the Connecticut Library Consortium, has arranged for libraries from across the state to have informational displays in the Legislative Office Building concourse on April 16, 2014. The displays are built around the ALA Declaration for the Right to Libraries.

Everyone was invited to attend the CLA Annual Conference which will be held at the Crowne Plaza in Cromwell on April 28th & 29th, 2014. Registration information can be found at [www.ctlibraryassociation.org/](http://www.ctlibraryassociation.org/).

Advisory Council for Library Planning and Development (ACLPD): No report at this time.

**OTHER  
REPORTS**  
CLA

ACLPD

Connecticut Digital Library Advisory Board (CDLAB): Bill Sullivan reported that CDLAB has provided EBSCO a detailed set of recommendations to make sure the current platform for K-12 is in line with the state's standards and the Common Core. CDLAB is hoping the recommendations will be incorporated. Recommendations for the Statewide Library Catalog are also being made.

CDLAB

Bill Sullivan stated that Central Connecticut State University's digital collections will be incorporated into iCONN. The timeframe for this is June or July.

Connecticut Library Consortium (CLC): Executive Director Jennifer Keohane reported on CLC initiatives and its services. Some highlights include CLC negotiating a business database and a children's encyclopedia. CLC is working on an upcoming full-day workshop on the Makers movement which will be held at the Fairfield Public Library. CLC will, again, partner with BookExpo America 2014 to bring discounted registration costs to members and will once again offer round trip bus rides to the Expo. More information on bus transportation will be coming out in early April. CLC's annual meeting is scheduled for May 15, and will be held at the Beardsley Zoo.

CLC

Association of Connecticut Library Boards (ACLB): Betsy McIlvaine, President of ACLB reported that they are working on expanding the ACLB Public Library Trustees Handbook. ACLB is already planning its Annual Leadership Conference in the Fall.

ACLB

Friends of Connecticut Libraries (FOCL): Betsy McIlvaine, updated the Board on behalf of Paul McIlvaine, President of FOCL. FOCL will be holding a Boot Camp on April 26. This program addresses practical matters such as ADA awareness, finances, and organization. On May 10, FOCL, in conjunction with ACLB, will host a short workshop on what boards, directors, and Friends groups are involved in. This will take place at the Willimantic Library Service Center.

FOCL

There was a discussion about charging for programs in libraries. The statutes do not allow principle public libraries to charge for programs and services which promote literacy, however, in at least one town the question of what constitutes a program promoting literacy has been raised by town officials. Judge Sheldon suggested that FOCL, ACLB and Ken look into this issue.

**OLD BUSINESS**

**OLD BUSINESS**

Budget Update: Ken stated that the State Library's budget is on track. Mark Smith is working with the Office of Policy and Management to secure some summer worker positions for May and June using some of the projected balance of personnel funds.

Budget Update

**Legislative Update:**

Ken highlighted a few of the proposed bills that would impact the State Library. He distributed a Legislative Update document to the Board.

HB 5477 "An Act Concerning A State-Wide Platform for the Distribution of Electronic Books." This bill, which was voted out of committee, would allow the State Library to create and maintain a platform to distribute electronic books to public library patrons. The bill is permissive, but Ken has had conversations with one of the Co-Chairs of the Bonding Subcommittee of the Finance, Revenue & Bonding Committee regarding the funding for an eBook distribution platform

SB 246 "An Act concerning the Protection of State and Municipal Essential Records and the Preservation of Electronic Records", came out of Committee with language that has been requested by the State Library.

HB 5124 "An Act Concerning the Preservation of Historical Records and Access to Restricted Records in the State Archives". Restrictions on government records in the Archives would be lifted 75 years after record creation and the restrictions on medical records would be lifted after 50 years. Ken stated that these records have great historical value. The Department of Mental Health and Addiction Services is against the medical records portion of the bill.

Ken thanked CLA for their advocacy in this legislation session.

**NEW BUSINESS**

Approval of State Library Board Bylaws Revisions: Judge Beach fashioned some additional language to the original DRAFT Bylaws to address a couple of suggestions raised at the last meeting.

Section 2 - Officers, Election, Terms, Duties: Judge Beach stated it was not the intent of the Bylaws Committee to count the terms served prior to September 2015 as part of the three year consecutive term limit. The consensus was that that is understood in the proposed language.

Section 5 d. - Quorum: It is suggested that the entire second sentence be deleted since it repeats what is in the governing statute.

Section 6 - Order of Business: It is suggested that "The order of business..." be changed to read "The business...".

It was MOVED (E. DiMattia) seconded (A. Hoffman) THAT THE PROPOSED REVISIONS TO THE BYLAWS BE AMENDED. PASSED unanimously.

It was then MOVED (E. DiMattia) seconded (A. Hoffman) THAT THE STATE LIBRARY BOARD APPROVE THE REVISIONS TO THE BYLAWS AS AMENDED. PASSED unanimously.

Legislative Update

**NEW BUSINESS**

Bylaws

Motion

Motion

<p><u>Approval of Appointment to the Connecticut Digital Library Advisory Board (CDLAB):</u> There is one vacancy on the CDLAB in the Student (K-12 or college) category. The CDLAB Nominations Committee reviewed 2 applications which resulted in the recommendation of Andrea Buka to the CDLAB. Ms. Buka's recommended appointment was approved by the CDLAB at their February 26, 2014, meeting. They are now seeking State Library Board approval. It was MOVED (R. Beach) seconded (B. Harris) THAT THE STATE LIBRARY BOARD APPROVES THE APPOINTMENT OF ANDREA BUKA IN THE CATEGORY OF STUDENT FOR A TERM OF FEBRUARY 26, 2014 TO FEBRUARY 25, 2016, ON THE CONNECTICUT DIGITAL LIBRARY ADVISORY BOARD. PASSED unanimously.</p>	<p>CDLAB Appointment</p> <p>Motion</p>
<p><u>Approval of State Grant Program for Public Library Construction Timetable and Guidelines 2014-2015:</u> The guidelines are reviewed on an annual basis to determine if any changes should be recommended to the State Library Board for approval. The recommended changes are made to keep the program current in content and grant evaluation methods. It was MOVED (M. Sheldon) seconded (E. DiMattia) THAT THE STATE LIBRARY BOARD APPROVES THE STATE GRANT PROGRAM FOR PUBLIC LIBRARY CONSTRUCTION TIMETABLE AND GUIDELINES 2014-2015. PASSED unanimously.</p>	<p>Construction Timetable &amp; Guidelines</p> <p>Motion</p>
<p><u>Resolution for Paul Baran:</u> It was immediately MOVED (J. Hostage) seconded (B. Harris) THAT ON THIS 24TH DAY OF MARCH, 2014, THE MEMBERS OF THE STATE LIBRARY BOARD HONOR THE MEMORY OF PAUL E. BARAN, RECOGNIZING HIS SIGNIFICANT CONTRIBUTIONS IN PRESERVING AND MAKING ACCESSIBLE THE STATE'S HISTORICAL RECORDS FOR ALL, AND EXTENDS THEIR HEARTFELT CONDOLENCES TO HIS FAMILY, FRIENDS AND COLLEAGUES. PASSED unanimously.</p>	<p>Resolution for Paul Baran</p> <p>Motion</p>
<p>At 2:50 p.m., it was MOVED (B. Harris) seconded (J. Hostage) TO ADJOURN. PASSED unanimously. The next meeting is scheduled for Monday, May 19, at 1:15 p.m. in the State Library's Reading Room.</p>	<p>Motion</p>
<p>Respectfully submitted,</p>	
<p>_____ Kendall F. Wiggin, Secretary</p>	
<p>_____ Jane Beaudoin, Recorder</p>	